



## APPLICATION FOR EMPLOYMENT

<b>A. THE ADVERTISED POST</b>				
Position for which you are applying				
If you are offered the position, when can you start? (specify notice period you must serve)				
<b>B. PERSONAL INFORMATION</b>				
Surname				
First names				
Date of birth				
Identity number (attach copy)				
Driver's license particulars (attach copy)				
Race	African	White	Coloured	Indian
Gender	Male		Female	
Do you have a disability? (specify)				
Are you a South African citizen?				
If not, what is your nationality?				
Do you have a valid work permit?	Yes		No	
Have you been convicted of a criminal offence or been dismissed from employment? If yes, state reason	_____ _____			
<b>C. CONTACT DETAILS</b>				
Residential Address	_____ _____			
Postal Address	_____ _____			
Contact Details	Home		Work	
	Cell		E-Mail	

<b>D. QUALIFICATIONS</b>		
Name of School/College	Highest standard/grade passed	Year obtained
<b>Tertiary Education (complete for each qualification you obtained)</b>		
Name of Institution	Qualification	Year obtained
<b>Current studies</b>		
Name of Institution	Qualification	
<b>Training Record</b>		
Name of Course	Name of Institution	Date completed
<b>Membership of Professional Organisations</b>		

<b>E. LANGUAGE PROFICIENCY – state ‘good’, ‘fair’, or ‘poor’</b>						
	Languages (specify)					
	English	Afrikaans	Zulu	Tswana		
Speak						
Read						
Write						

**F. WORK EXPERIENCE**

Employer (start with current employer)	Position	From		To		Reason for leaving
		MM	YY	MM	YY	

**G. REFERENCES**

Name	Specify relationship to you	Tel. No. (office hours)

**H. DECLARATION**

I declare that all the information provided is complete and correct to the best of my knowledge. I understand that any false information supplied could lead to my application being disqualified or my discharge, if I am appointed.

Signature: _____	Date: _____
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