

Invitation to Both Current and Prospective Service Providers to Update their Information or to Register on the WRDM Supplier Database for 2020/21

Prospective service providers are requested to register on the West Rand District Municipality's database by completing the database registration form. All interested prospective service providers are requested to submit proof of registration in the National Central Supplier Database System (CSD), as it is a mandatory requirement for listing. The listing criteria for accreditation of perspective service providers is in line with section 14 of The Municipal Supply Chain Regulations. CSD assists in performing validation function of key supplier information on behalf of Municipalities and Municipal entities. Current Service Providers are requested to update their records with the SCM Unit by submitting the following documents: ● Proof of Registration on Central Supplier Database (CSD) ● Recent valid Tax Clearance Certificates ● Valid company registration certificates ● Original certified copies of Identity Document (ID) of Directors or Members ● Original Valid or Certified Copy of B-BBEE Level of Contribution ● Original proof of Banking Details stamped by the bank ● Company profile ● Completed MBD forms ● Proof of payment of municipal services for the company and all directors of the company (An original / copy of recent municipal statement of account obtainable from the municipality which the Bidder(s) and Director(s) resides / valid copy of lease agreement). ● Proof of registration with professional bodies where applicable.

Note: WRDM reserves the right to remove or blacklist any supplier on the database register and the right for the supplier to be listed on the database.

Database registration forms and MBD forms are obtainable free of charge from the Supply Chain Management Unit and can be accessed from our website at www.wrdm.gov.za

WRDM requires suppliers to register on the database for the following sector/ services, but not limited to: ● Agriculture ● Mining and Quarrying ● Manufacturing ● Construction ● Retail and Motor Industry ● Wholesale Trade ● Catering and Accommodation ● Transport and Storage ● Finance and Business Services ● Repairs and Related Services ● Marketing & Communications ● Advertising and Printing ● Commercial Agents ● Community and Social Services ● Personnel Services ● Legal Services ● Office Consumables ● Medical Supplies and Medical Rescue Equipment ● Fire-fighting equipment ● Other trade Suppliers are limited to select only four (4) commodities on the Supplier Database form in line with their core competencies.

Registration will be opened throughout the year and reviewed quarterly.

Contact Mr. Herman Sebelebele at (011) 411 5040/5108/5079.

Acting Municipal Manager

Mr. M.E Kolo

WEST RAND DISTRICT MUNICIPALITY

