



WEST RAND



DISTRICT MUNICIPALITY

DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

REQUEST FOR FORMAL WRITTEN QUOTATIONS

West Rand District Municipality is hereby inviting service providers to quote on the following:

Bid No.	Description	Evaluation
WR/HR/06/2016	Training: <i>First Aid Level 1 – 3 Combined for WRDM personnel included in emergency teams</i>	<ul style="list-style-type: none">▪ Relevant Experience▪ Track Record▪ Price▪ BBBEE

Closing Date : Thursday, 30 July 2015 at 14h00 pm

Contact person : Mr Niklaas Mofokeng

Contact Number : 011 411 5108

Email Address : nmofokeng@wrdm.gov.za

Instructions dealing with the depositing of quotations:

Specifications and bidding documents must be obtained at the West Rand District Municipality. And on return address a sealed envelope clearly marked with the **quote no., description** and **closing date** Deposit it in the RFQ Box situated at the Entrance of Supply Chain Department(**Inside the building**), Municipal Building, Corner Park & 6th Str. Randfontein.

Terms and Conditions relating to tendering:

- The Municipal Supply Chain Policy will apply;
- Bids must only be submitted on the bid documentation (MBD 4, 6.1,8 and 9) provided by the West Rand District Municipality.
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Late, emailed or faxed quotations will not be considered.
- Quotations submitted are to hold good for the period up until to 60 days;
- Persons in the service of the state are not allowed to bid; and
- 80/20 Preferential Pointing System will be used to evaluate the quotes
- Bidders must attach a certified copy of the BBBEE Certificate to qualify for BBBEE points
- The following documents must be attached to the quotations / proposals:
 - **An original valid Tax Clearance Certificate obtainable from SARS; and**
 - **An original / certified copy of recent municipal statement of account obtainable from the municipality which the bidder resides**

M.D MOKOENA
MUNICIPAL MANAGER

Private Bag X033, RANDFONTEIN 1760
Cnr 6th & Park Street, RANDFONTEIN 1760
Tel: (011) 411-5000/412-2701 Fax: (011) 412-3663
E-mail: wgsc@netline.co.za



WEST RAND



DISTRICT MUNICIPALITY

TERMS OF REFERENCE

Requested by:	MPHO GOREOANG
Telephone number:	(011) 411 5098
Fax number:	0865404556
E-mail:	mgoreoang@wrdm.gov.za
<i>Technical description of goods/services needed:</i>	<i>First Aid Level 1 – 3 Combined for WRDM personnel included in emergency teams</i>
<i>Quantity/number of learners:</i>	20
<i>Other requirements:</i>	<ul style="list-style-type: none">➤ Quotations must provide for fulltime in-house training.➤ Period of training to be 5 working days➤ Comprehensive curriculum/course program must be forwarded with quotation.➤ Official Competency Certificate must be awarded to learners.➤ Service Provider must be officially accredited with SETA.➤ Service Provider to provide training manuals, training aids/equipment and lunch.
<i>Time frames:</i>	August/September 2015
<i>Any other information:</i>	<ul style="list-style-type: none">• Training must be NQF aligned with credits

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