



**WEST RAND DISTRICT MUNICIPALITY
RISK MANAGEMENT IMPLEMENTATION
PLAN
2017/2018**

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1 Purpose of this document

This document sets out the annual risk management implementation plan.

2 Objective

The primary objective of risk management implementation plan is to facilitate the execution of risk management. The risk management implementation plan for the West Rand District Municipality was prepared to give effect to the implementation of the risk management policy and framework and sets out all risk management activities planned for the 2017/2018 financial year.

3 Approach

The development of the risk management implementation plan has taken the following into consideration:

- the risk management policy framework;
- available resources;
- Urgency, quick wins and sustainability.

4 Detailed risk management implementation plan

The detailed risk management implementation plan for 2017/18 financial year is included below.

OUTPUT	RESPONSIBLE OFFICIAL	PLANNED ACTION
Maturity Survey report	Coordinator/ Gauteng Provincial Treasury	Gauteng Provincial Treasury Maturity Survey assessment will be completed.
Risk Management Committee Charter	Coordinator	Review and approve the charter for Risk Management Committee
Progress reports	Coordinator	Requesting progress made on action plans intended to manage identified risks.
Risk management report	Coordinator	Compile quarterly reports for tabling at SMT, RMC and AC
Strategic Risk Assessment	Coordinator/ Gauteng Provincial Treasury	Conduct Strategic Risk Assessment for 2017/18 financial year
Operational Risk Assessment	Coordinator	Conduct Operational/Departmental Risk Assessments for 2017/18 financial year
Risk Management Policy Framework awareness	Coordinator	Conduct awareness in conjunction with annual risk assessments
Annual report disclosure	Coordinator	Disclosure of municipality's risk management status in annual financial report
Approved Implementation Plan – 2017/2018	Coordinator	Review and approval of Risk Management Implementation plan for Financial Year 2017/18
Updated Incident register	Coordinator	Updating of incident register
SECOND QUARTER - 2017/2018		
Progress reports	Coordinator	Requesting progress made on action plans intended to manage identified risks.
Risk management report	Coordinator	Compile quarterly reports for tabling at SMT, RMC and AC

OUTPUT	RESPONSIBLE OFFICIAL	PLANNED ACTION
Fraud and Corruption awareness	Coordinator	Awareness posters, eComm and WRDM website publicity
Updated incident register	Coordinator	Updating incident register
THIRD QUARTER - 2017/2018		
Progress report	Coordinator	Requesting progress made on action plans intended to manage identified risks.
Risk management report	Coordinator	Compile risk management report for tabling at SMT, RMC and AC
Updated incident register	Coordinator	Updating incident register
Risk Management Unit staffed appropriately	Municipal Manager	Awaiting implementation of the approved structure
FOURTH QUARTER - 2017/2018		
Effective Risk Management committee	Risk Management Committee members	Self-assessment (Evaluation) of performance indicators of Risk Management Committee
Progress reports	Coordinator	Requesting progress made on action plans intended to manage identified risks.
Risk management report	Coordinator	Compile risk management report for tabling at SMT, RMC and AC
Review the effectiveness of Risk Management	Internal Audit	Internal Audit to provide assurance on the effectiveness of the Risk Management Process
Risk appetite and risk tolerance	Coordinator	Development of risk appetite and risk tolerance levels
Updated incident register	Coordinator	Updating incident register