



WEST RAND DISTRICT MUNICIPALITY



BUDGET AND TREASURY OFFICE

REQUEST FOR FORMAL WRITTEN QUOTATIONS

West Rand District Municipality is hereby inviting prospective Service Providers to quote on the following:

Bid No.	Description	Evaluation
WRDM/FIN/01/2026	Conditions Assessment on both Movable and Infrastructure Assets of WRDM Ancillary Facilities for 2025/26 Financial Year.	- Administrative compliance - Functionality criteria - Price and Specific goals

Closing Date : 31 July 2026 at 11:00 am
Contact person : Mr Niklaas Mofokeng
Contact Number : 011 411 5108
Email Address : nmofokeng@wrdm.gov.za

Instructions dealing with the depositing of quotations:

Specifications, and bidding documents must be obtained at the West Rand District Municipality and WRDM Website and be returned in a sealed envelope clearly marked with the **bid number**, **description** and **closing date**. Deposit it in the RFQ Box situated at the Entrance of Supply Chain Department (**Inside the building**), Municipal Building, Corner Park & 6th Str. Randfontein.

Terms and Conditions relating to tendering:

- The West District Municipality's Supply Chain Management Policy and Preferential Procurement Policy shall apply;
- Bids must only be submitted on the bid documentation (MBD1, Ethics Commitment Form, 4, 6.1,8 and 9) provided by the West Rand District Municipality.
- The bids will be evaluated and adjudicated in terms of Preferential Procurement Policy Framework, Act No.5 of 2000, Preferential Procurement Regulations 2022, West Rand District Municipality Preferential Procurement Policy and Supply Chain Management Policy of the West Rand District Municipality.
- Please make use of table 1 in MBD 6.1 to claim points for specific goals. Non completion thereof will be interpreted to mean that specific points are not claimed.
- Points claimed on disability must be substantiated through the submission of relevant medical documentation issued by a qualified medical practitioner.
- Bidders must attach an original/certified copy of the BBBEE Certificate issued by the verification agencies or professionals who are accredited by South African National Accreditation Systems ("SANAS"). Exempted Micro-Enterprises (EMEs) and Qualifying Small Enterprises (QSEs) must attach sworn affidavit declaring the BBEE status.
- The municipality reserves the right to require of a bidder, either before a quotation is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the municipality.
- The lowest or any quote will not necessarily be accepted and the Municipality reserves the right to accept where applicable a portion of any quotation;
- Emailed, faxed and late quotations will not be considered;
- Persons in the service of the state are not allowed to bid; and
- The bids will be evaluated and adjudicated in terms of Preferential Procurement Policy Framework, Act No.5 of 2000, Preferential Procurement Regulations 2022, West Rand District Municipality Preferential Procurement Policy and Supply Chain Management Policy of the West Rand District Municipality.
- The following documents must be attached to the quotations / proposals:
 - Company registration documents**
 - A copy of SARS pin number Certificate**
 - MAAA – National Treasury Central Supplier Database registration reference number**
- Recent Municipal Statement of account (not older than 3 months) for the **company and all directors** not in arrears for more than **90 days** or lease agreement with a recent rental invoice/statement must be attached. Attention is drawn to the "Clearance Certificate for Municipal Account". The Clearance Certificate must be completed by the Municipality where the business resides or the Landlord in case of a tenant. Lease agreement must also be attached and is the responsibility of the bidder to ensure that the "Clearance Certificate for Municipal Accounts" is completed in full and stamped by the landlord.

FAILURE TO ADHERE TO THESE NOTES WILL RESULT IN THE BIDDER BEING DECLARED AS "NON-RESPONSIVE"

A.Z MPHAPHULI
ACTING MUNICIPAL MANAGER



TERMS OF REFERENCE/ SPECIFICATIONS

CONDITIONS ASSESSMENT ON BOTH MOVABLE AND INFRASTRUCTURE ASSETS OF WRDM ANCILLARY FACILITIES FOR 2025/26 FINANCIAL YEAR. WRDM/FIN/01/2026.

West Rand District Municipality (WRDM) hereby invites experienced Services Providers/ Companies (Assessors) to conduct an assessment on movable, immovable, intangible assets for 2025/26 financial year.

The Terms of reference is as follows:

1. SCOPE OF WORK FOR 2025/26 COVERING WRDM AND ANCILLARY FACILITIES

- Condition assessments (useful lives, residual value and impairment assessment) on movable assets.
- Condition assessments (useful lives, residual value and impairment assessment) on immovable assets.
- Condition assessments (useful lives, residual value and impairment assessment) on intangible assets.
- Professional advice whether we should do revaluation on assets or keep asset at cost price.
- Compile Property, Plant and Equipment (PPE) note with supporting journal and working papers

2. MINIMUM REQUIREMENTS

- Company directors must be registered with relevant accounting professional bodies (e.g SAICA, SAIGA, SAIPA, ACCA, CIMA, SAIBA, etc.)
- Registered Professional and Certified Accountants as part of the team (e.g SAICA, SAIGA, SAIPA, ACCA, CIMA, SAIBA, etc.)
- ECSA approved engineer OR equivalent relevant professional body (Registered Professional Engineer)
- Registered Professional Valuer as part of the team
- Extensive knowledge of Generally Recognised Accounting Practices (GRAP) 16
- Extensive knowledge of GRAP 17
- Extensive knowledge of GRAP 21
- Extensive knowledge of GRAP 26
- Extensive knowledge of GRAP 31
- Extensive knowledge of Municipal Standard Chart of Accounts (mSCOA)

3. DELIVERABLES

- Information to be submitted to WRDM Annual financial statement team in a report format (Appendix B which supports notes to PPE, intangible assets and restatement of useful life).
- Assist in answering audit queries regarding assessments and changes made.
- Must be able to assist in aligning the trial balance with assets registers.

4. REPORTING FORMAT

- The assessment be forwarded to WRDM in both Microsoft excel and hardcopy form.
- Methodology followed must be documented in detail and be compliance with GRAP standards and mSCOA reforms listed above.
- The hardcopy format must be ring bound in nature and one copy will be required.

5. TIMEFRAME FOR DELIVERABLES

The services to be provided for 2026 must be completed before end of August 2026.

6. COST ESTIMATES

Budget breakdown to be provided for the whole project.

7. EVALUATION CRITERIA

This bid will be evaluated on an 80/20 Preference Point System (80 points will be allocated for price and 20 for specific goals) in line with the provision of preferential procurement Policy Framework Act, Preferential Procurement Regulations 2022, Supply Chain Management Policy of WRDM and National Treasury Regulations.

7.1.FUNTIONALITY SCORING

Functionality will be out of **100 points**. **Bidder(s) who obtain less than 55 points** in the functionality evaluation will be eliminated from further evaluation. **If any total minimum score for any criterion is zero-rated, the bid will be rejected.** Evaluation will be based on the following criteria:

NO.	DESCRIPTION	WEIGHTS
1.	Experience of the Company: Bidder must demonstrate experience in executing project of this nature. Bidders must have a minimum 2 years' experience: Less than 2 years = 0 points 2 years = 10 points 3-5 years = 20 points 6-8 years = 30 points 9 years and above = 40 points NB: Bidders must provide a company profile with a list of relevant experience and contactable references of similar work done (previous or current)	40
2.	References (Track Records): Track record on similar projects in local government (i.e. municipalities) Bidders are requested to provide appointment letters with their corresponding reference letters in the respective client's letterhead. • 3 projects = 5 points • 4 projects = 10 points • 5 projects and above= 20 points N.B Appointment letters without their corresponding contactable reference letters will not be considered and vice versa.	20
3.	Expertise (Pre-requisite) Bidders must attach comprehensive CVs and certified copies of accreditation certificates of individuals to be assigned to the projects. Company directors must be registered with relevant accounting professional bodies (e.g SAICA, SAIGA, SAIPA, ACCA, CIMA, SAIBA, etc.) 1. Project leader: Registered professional and certified accountant as part of the team (e.g SAICA, SAIGA, SAIPA, ACCA, CIMA, SAIBA, etc.) with extensive knowledge of GRAP standards (GRAP 16, 17, 21, 26 & 31) and mSCOA reforms = 10 points 2. Other team members: • At least one (1) registered professional and certified accountants as part of the team (e.g SAICA, SAIPA, SAIGA, ACCA, CIMA, SAIBA, etc.) with extensive knowledge of GRAP standards (GRAP 16, 17, 21, 26 & 31) and mSCOA reforms = 10 points • At least one (1) ECSA approved engineer OR equivalent relevant professional body (Registered Professional Engineer) = 10 points • At least one (1) registered Professional Valuer as part of the team = 10 points NB: Bidders must attach comprehensive CVs, certified qualifications and certificates of GRAP training of the project team where applicable.	40
	TOTAL	100

The municipality is responsible to provide an accurate listing of all assets with a rand value between R1 to R100 be physically inspected to obtain a condition assessment. The service provider will perform a completeness test to review and assess the useful life of fully depreciated assets.

**CONDITIONS ASSESSMENT ON BOTH MOVABLE AND INFRASTRUCTURE ASSETS OF WRDM
ANCILLARY FACILITIES FOR 2025/26 FINANCIAL YEAR. WR/FIN/19/2026.**

Technical Enquiries:	For Technical enquiries or clarifications please contact Ms Sindisiwe Ngobese (Manager: Budget, Treasury and Asset Management) @ (011) 411 5015/078 455 7900 email: sngobese@wrdm.gov.za
-----------------------------	--

6. EVALUTATION CRITERIA

- The evaluation of this bid will be done in three (03) stages namely, (01) **Administrative compliance i.e. submission of the documents required and completion of the bid document**, (02) **Functionality criteria** and (03) **80/20 Preference Point System: where 80 points will be allocated for pricing and 20 for the specific goals of this bid.**

ANNEXURE "A"		R1 VALUE ASSET LIST							
Barcode	Description	Acquisition Date	Purch Price	UL End Date	Residual	Type Description	NBV	Town/	Condition Desc
'6488	IPAD - T MPHITHIKEZI	20140617	7948	20270408	1	Computer Equipment	1	'lcd	
'6692	LAPTOP HP250	20150630	10361,66	20270408	1	Computer Equipment	1	'Office It	Poor
'6697	LAPTOP HP470	20150630	13006,13	20241229	1	Computer Equipment	1	'Finance Office	Fair
'5082	CHAIR TYPIST	20101117	823,5	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'167	DESK WOOD	20180630	1176	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'343	MACHINE CHEQUE SIGNING ROTOTYP	20180630	16946	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'125	TROLLEY	20180630	207,5	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'721	CHAIR VISITOR	20180101	290	20271224	1	Furniture and Office Equipment	1	Randfontein	
'290	SAFE	20180630	9378,55	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'2053	CHAIR	20180101	290	20271224	1	Furniture and Office Equipment	1	Randfontein	
'2437	CHAIR H/BACK SWIVEL & TILT	20180101	572	20271224	1	Furniture and Office Equipment	1	Randfontein	
'2391	TROLLEY	20180630	207,5	20271224	1	Furniture and Office Equipment	1	Randfontein	Fair
'2110	TABLE	20180630	1123,81	20240823	1	Furniture and Office Equipment	1	Randfontein	Fair
'472	CHAIR H/BACK SWIVEL & TILT	20180630	1041,3	20271224	1	Furniture and Office Equipment	1	Randfontein	
'925	CHAIR	20180630	537,46	20271224	1	Furniture and Office Equipment	1	Randfontein	Fair
'1756	BOOKCASE	20180630	295,77	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'2549	CHAIR VISITOR	20180630	730,93	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'1845	CHAIR H/BACK SWIVEL & TILT	20180630	780	20271224	1	Furniture and Office Equipment	1	Randfontein	
'3463	CHAIR VISITOR	20180630	143,06	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'2661	CHAIR VISITOR	20180630	151,38	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'2660	CHAIR VISITOR	20180101	290	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'3167	CHAIR	20180630	548,08	20240823	1	Furniture and Office Equipment	1	Randfontein	Poor
'159	CHAIR H/BACK SWIVEL & TILT	20050627	1143	20240823	1	Furniture and Office Equipment	1	Randfontein	Poor

'2815	CHAIR H/BACK SWIVEL & TILT	20180630	663	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'3270	CHAIR VISITOR	20180630	272,49	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'980	DESK	20180524	3236	20261002	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'3099	COMPUTER - PUBLIC SAFETY STORE	20200524	4105	20260524	1	Computer Equipment	1	'00142: Store Puplic Safety	Very Poor
'2463	COMPUTER SAHSRA	20050401	2895	20260524	1	Computer Equipment	1	'00142: Store Puplic Safety	Very Poor
'2520	CHAIR	20180608	569,29	20261002	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'5117	LAPTOP - M MAKGELEDISE	20110222	6137,8	20260524	1	Computer Equipment	1	'00289: lcd	Unused
'2503	LOUNGE 2 SEATER	20050607	2304	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'3092	CHAIR	20070629	1045	20260524	1	Furniture and Office Equipment	1	Randfontein	Fair
'3440	CHAIR	20071130	825	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'3690	CHAIR VISITOR	20080116	1050	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'6263	CHAIR VISITOR CLOTH AND STEE	20130701	230	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'6268	DESK	20130701	1	20271224	1	Furniture and Office Equipment	1	Randfontein	Fair
'6270	CHAIR VISITOR	20130701	1	20271224	1	Furniture and Office Equipment	1	Randfontein	Fair
'4113	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4200	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4132	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4196	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4197	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4198	CHAIR BAR RED LEATHER	20090326	1892,1	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4192	CHAIR H/BACK SWIVEL & TILT	20090326	2400	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4451	CHAIR VISITOR	20091124	950	20271224	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4427	CHAIR	20180630	950	20261002	1	Furniture and Office Equipment	1	Randfontein	Very Poor
'4477	CHAIR VISITOR	20100122	785	20261002	1	Furniture and Office Equipment	1	Randfontein	Poor

'4999	CHAIR	20110630	250	20261002	1	Furniture and Office Equipment	1	Westonaria	Poor
'5010	CABINET STEEL	20110630	1080	20261002	1	Furniture and Office Equipment	1,01	Westonaria	Broken
'4868	CHAIR VISITOR	20100701	432	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4869	CHAIR VISITOR	20100701	432	20261002	1	Furniture and Office Equipment	1	Carletonville	
'4870	CHAIR H/BACK SWIVEL & TILT	20100701	684	20261002	1	Furniture and Office Equipment	1	Carletonville	
'4912	TROLLEY	20100701	556	20271224	1	Furniture and Office Equipment	1,01	Carletonville	Fair
'4935	BENCH	20100701	150	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4947	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4948	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4950	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4953	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4954	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1	Carletonville	Poor
'4963	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4966	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4968	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4971	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4972	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4973	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4974	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4975	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4976	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor
'4977	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	
'4978	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1	Carletonville	Poor

'5249	CHAIR H/BACK SWIVEL & TILT	20110623	1735	20240823	1	Furniture and Office Equipment	1	Randfontein	Fair
'3758	BRAAI GAS	20120701	3499	20261002	1	Furniture and Office Equipment	1	Randfontein	Poor
'6356	CHAIR	20180630	289,74	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'6186	DESK WOOD	20130701	1480	20271224	1	Furniture and Office Equipment	1	Randfontein	
'6364	CABINET STEEL DOOR	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6365	CABINET FILLING	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6369	DESK	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6370	CHAIR DESK	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6372	DESK	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6376	CABINET STEEL	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6377	CHAIR VISITOR	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6390	CHAIR	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6381	DESK WOOD	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Unused
'6382	CABINET FILLING	20130701	1	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6385	CABINET STEEL	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6387	CABINET FILLING 3 DRAWER	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'2096	CHAIR	20130701	1	20271224	1	Furniture and Office Equipment	1	Randfontein	Fair
'6417	CHAIR VISITOR	20130701	1	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6431	CHAIR	20130701	1	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6420	DESK	20130701	1	20271224	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6448	CABINET STEEL	20130701	1	20240823	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'6449	CABINET STEEL	20130701	1	20240823	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'6452	CABINET STATIONORY	20130701	1	20240823	1	Furniture and Office Equipment	1	Krugersdorp	Fair

'6453	LOCKER	20130701	1	20240823	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'4832	KBS 422 GP IVECO TRUCK	20100701	341014	20270418	1	Transport Assets	1	Fochville	Very Poor
'702	COMPUTER - M GOREOANG	20200630	1940,85	20241229	1	Computer Equipment	1	'00072: Skills Development Faci	Poor
'1341	COMPUTER - STORE PUBLIC SAFETY	20200701	3000	20260524	1	Computer Equipment	1	'00156: Store Room	Poor
'6102	LAPTOP - M DU PLESSIS	20130523	5151	20260524	1	Computer Equipment	1	'00277: It Room	Poor
'25	SHREDDER PAPER REXEL V-12S	20200523	713,77	20270408	1	Furniture and Office Equipment	1	Randfontein	Poor
'3078	PRINTER HP OFFICEJET PRO K850	20070630	4380	20270408	1	Furniture and Office Equipment	1	Randfontein	Poor
'4054	LAPTOP - G MTHIMKHULU	20090319	7970,4	20270408	1	Computer Equipment	1	'00006: Safe	Poor
'4053	NOTEBOOK MECER T3400	20090319	7970,4	20270408	1	Computer Equipment	1	'00006: Safe	Poor
'4073	LAPTOP - R KAKUBENG	20090319	7970,4	20270408	1	Computer Equipment	1	'00006: Safe	Poor
'4185	NOTEBOOK - D PRETORIUS MECER X	20090326	7900	20260524	1	Computer Equipment	1	'00282: Office It	Poor
'3590	PABX	20100515	108000	20260524	1	Computer Equipment	1	'00034: Passage	Very Poor
'6451	CHAIR VISITOR	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Good
'6450	DESK	20130701	1	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Fair
'5030	COMPUTER HP COMPACT COMPAC	20110630	1740	20260524	1	Computer Equipment	1	'00451: Station Office	Fair
'5053	COMPUTER - N SITHOLE	20101025	5340	20260524	1	Computer Equipment	1	'00042: Corporate	Unused
'5159	COMPUTER HP	20110526	9077,5	20260524	1	Computer Equipment	1	'00312: Control	Fair
'5165	COMPUTER - 107 CONTROLROOM	20110526	9081,5	20260524	1	Computer Equipment	1	'00312: Control	Unused
'5114	LAPTOP - A LAUBSHER	20110222	6137,8	20260524	1	Computer Equipment	1	'00277: It Room	Fair
'5530	LAPTOP - C ZAGAGANA	20120629	5065,79	20260524	1	Computer Equipment	1	'00221: 00221	Poor
'5123	LAPTOP - M ZWANE	20130627	5672,64	20260524	1	Computer Equipment	1	'00004: Manager:Budget & Region	Unused
'X06056	AIRCONDITIONER	20100701	7533,79	20270408	1	Furniture and Office Equipment	1	Randfontein	Fair
'X06057	AIRCONDITIONER	20100701	7533,79	20270408	1	Furniture and Office Equipment	1	Randfontein	Fair
'X06058	AIRCONDITIONER	20100701	7533,79	20270408	1	Furniture and Office Equipment	1	Randfontein	Fair
'X06059	AIRCONDITIONER	20100701	7533,79	20270408	1	Furniture and Office Equipment	1	Randfontein	Poor
'X06060	AIRCONDITIONER	20100701	7533,79	20270408	1	Furniture and Office Equipment	1	Randfontein	Poor
'X06062	AIRCONDITIONER	20100701	140419,92	20270408	1	Furniture and Office Equipment	1	Randfontein	Poor

'3488	STOVE DEFY	20200630	2143,93	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'3212	TELEVISION LG	20200630	1750	20260524	1	Furniture and Office Equipment	1	Westonaria	Unused
'3489	STOVE DEFY	20200701	3419,3	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'5212	CHAIR H/BACK SWIVEL & TILT	20110630	1600	20240823	1	Furniture and Office Equipment	1	Randfontein	Fair
'3509	BUSH CUTTER MITSUBISHI TL52	20200524	4394,73	20270408	1	Machinery and Equipment	1	Randfontein	Poor
'6157	TV PHILLIPS	20130701	1	20260524	1	Furniture and Office Equipment	1	Randfontein	Fair
'835	FRIDGE	20060701	1928	20260524	1	Furniture and Office Equipment	1	Randfontein	Poor
'3482	TELEVISION TOSHIBA 54CM	20070629	1315,79	20260524	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'3376	CHAIR	20180901	588,24	20260524	1	Furniture and Office Equipment	1	Randfontein	Poor
'4146	RADIO TAIT	20200101	3905	20270408	1	Machinery and Equipment	1	Westonaria	Very Poor
'3193	PROJECTOR	20200101	1000	20270408	1	Furniture and Office Equipment	1	Randfontein	Unused
'4795	RYY 932 GP ENGELBRECHT TRAILER	20100701	4609,2	20270408	1	Transport Assets	1	Carletonville	Poor
'5899	FRIDGE DEFY	20100921	2092,11	20270408	1	Furniture and Office Equipment	1,01	Krugersdorp	Fair
'X05520	SCAFFOLDING TOWER DONATION-CON	20100701	55521,35	20270408	1	Machinery and Equipment	1	Westonaria	Poor
'8116	Laptop Lenovo	20200710	20990,28	20270408	1	Computer Equipment	1	'00014: Finance	Fair
'X05848	ELECTRICAL INSTALATION STAND 193	20090801		20250630		Other Assets		Randfontein	Very Poor
'6919	CHAIR VISITOR	20120629	950	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'6923	CHAIR	20120629	1450	20261002	1	Furniture and Office Equipment	1	Randfontein	Poor
'6973	CHAIR VISITOR	20120629	950	20261002	1	Furniture and Office Equipment	1	Randfontein	Fair
'6978	CHAIR	20120629	1450	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'6998	CABINET FILING	20120629	3300	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'8375	HP SERVER	20150915	93941,18	20260524	1	Computer Equipment	1	'00080: Economic Development	Poor
'3877	CHAIR H/BACK SWIVEL & TILT	20080630	1979,5	20261002	1	Furniture and Office Equipment	1	Randfontein	Poor
'3880	CABINET STATIONARY	20080630	2996	20271224	1	Furniture and Office Equipment	1	Randfontein	Good

'3883	CHAIR H/BACK SWIVEL & TILT	20080630	1979,5	20261002	1	Furniture and Office Equipment	1	Randfontein	Poor
'8378	FUTURA HIGHBACK CHAIR	20150929	3531,14	20271224	1	Furniture and Office Equipment	1	Randfontein	Poor
'8377	3 DRAW PEDESTAL	20220701	1	20260418	1	Furniture and Office Equipment	1	Randfontein	Fair
'1329	TV SET - MULTI SYSTEM VHF FUNA	20180101	1230	20240630		Furniture and Office Equipment	1	Randfontein	Poor
'5908	CHAIR	20110630	250	20240630		Furniture and Office Equipment	1	Fochville	
'6366	CHAIR	20130701	1	20240630		Furniture and Office Equipment	1	Krugersdorp	Poor
'5056	COMPUTER - A DU PREEZ	20101025	5340	20240630		Computer Equipment	1	'00277: It Room	Poor
'6864	3 DRAW PEDESTAL	20220701	1	20240630		Furniture and Office Equipment	1	Randfontein	Poor
'320	3 DRAW PEDESTAL	20220701	1	20240630		Furniture and Office Equipment	1	Randfontein	Fair
'6172	CHAIR	20130701	639,99	20240630	1	Furniture and Office Equipment	1	Randfontein	Poor
'6185	CHAIR VISITOR	20130701	400	20240630	1	Furniture and Office Equipment	1	Randfontein	
'WYK145GP	WYK 145 GP M/BENZ MERCEDESBENZ	20071201	1622188	20240630	1	Transport Assets	1	Krugersdorp	Poor
'4728	PTD 210 GP RESCUE	20100701	55751	20240630	1	Transport Assets	1	Krugersdorp	Poor
'4757	MACHINE LAMINATION EZOFFICE EZ	20100701	6359,8	20240630	1	Furniture and Office Equipment	1	Randfontein	Poor
'5902	COMPUTER ACER	20110630	1740	20240630	1	Computer Equipment	1	'00559 Reception	Poor
'2678	MICROWAVE MICROWAVE WP_750	20200630	876,32	20240630	1	Furniture and Office Equipment	1	Krugersdorp	Very Poor
'2640	MICROWAVE SAMSUNG 1000W	20090630	699	20240630	1	Furniture and Office Equipment	1	Krugersdorp	Poor
'5952	CHAIR H/BACK SWIVEL_TILT	20080630	2568	20240630	1	Furniture and Office Equipment	1	Randfontein	Poor
'8281	TABLET COMPUTER	20210701	14064,03	20241230		Computer Equipment		'00183: Intern Office	Fair
'8282	TABLET COMPUTER	20210701	14064,03	20241230		Computer Equipment		'00183: Intern Office	Fair
'8284	TABLET COMPUTER	20210701	14064,03	20241230		Computer Equipment		'00195: Manager Tecnical Suppor	Fair

ANNEXURE "B"

ASSET LIST WITH LESS THAN R100 DEPRECIATION AND NET BOOK VALUE

Barcode	Description	Acquisition Date	Purch Price	UL End Date	Residual	Type Description	NBV	Town/Room	Condition Description
'6265	DESKTOP CPU	20130701	2589,5	20270408	1	Computer Equipment	15,55	'Store Room	Fair
'6654	LAPTOP HP250	20150630	10361,66	20270408	1	Computer Equipment	38,18	'Manager Income Expenditure	Unused
'6688	LAPTOP HP250	20150630	10361,66	20270408	1	Computer Equipment	38,18	'Manager Income Expenditure	Unused
'6643	LAPTOP H470	20150630	13006,13	20270408	1	Computer Equipment	78,74	'lcd	Fair
'256	CHAIR VISITOR	20180630	319,74	20271224	1	Furniture and Office Equipment	3,18	Carletonville	Fair
'243	CHAIR LEISURE	20180101	273	20271224	1	Furniture and Office Equipment	1,31	Randfontein	Poor
'161	CUPBOARD STATIONARY	20180630	906,1	20271224	1	Furniture and Office Equipment	7,07	Randfontein	Fair
'1731	DESK MELAMINE	20180630	315,75	20271224	1	Furniture and Office Equipment	3,12	Randfontein	Fair
'169	CREDENZA	20180630	9263,56	20271224	1	Furniture and Office Equipment	63,47	Randfontein	Fair
'1364	CHAIR	20180101	273	20271224	1	Furniture and Office Equipment	7,77	Randfontein	Good
'142	CABINET TELEPHONE STEEL	20180630	315,55	20271224	1	Furniture and Office Equipment	9,67	Randfontein	Fair
'3168	CABINET FILING STEEL	20180630	280	20271224	1	Furniture and Office Equipment	8,67	Randfontein	Good
'89	CHAIR VISITOR	20180630	466,11	20271224	1	Furniture and Office Equipment	4,11	Randfontein	Fair
'267	CABINET TELEPHONE STEEL	20180630	291,23	20271224	1	Furniture and Office Equipment	1,4	Randfontein	Poor
'609	STAND	20180630	9263,56	20271224	1	Furniture and Office Equipment	63,47	Randfontein	Fair
'6146	LAPTOP - L NKOSIYANE	20130627	5672,64	20271224	1	Computer Equipment	104,39	'00483: Sports Coordinator	Good
'78	CHAIR VISITOR	20180630	466,12	20261002	1	Furniture and Office Equipment	2,07	Randfontein	Fair
'939	CHAIR	20180630	180	20271224	1	Furniture and Office Equipment	2,18	Randfontein	Fair
'687	CABINET WOOD	20180630	1403,51	20271224	1	Furniture and Office Equipment	2,92	Randfontein	Unused
'1912	CHAIR	20180630	775,5	20271224	1	Furniture and Office Equipment	2,05	Randfontein	Poor
'2441	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	5,74	Randfontein	Fair
'2444	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	2,02	Randfontein	Fair
'2420	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	2,02	Randfontein	Fair
'2426	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	5,74	Randfontein	Poor

'2428	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	2,02	Randfontein	Fair
'6025	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	5,74	Randfontein	Fair
'2414	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	2,02	Randfontein	Fair
'2416	CHAIR	20180101	192,02	20271224	1	Furniture and Office Equipment	2,02	Randfontein	Fair
'3978	CHAIR	20180630	952,43	20271224	1	Furniture and Office Equipment	2,33	Randfontein	Poor
'2101	CHAIR H/BACK SWIVEL & TILT	20180630	952,43	20261002	1	Furniture and Office Equipment	1,42	Randfontein	Unused
'2137	CHAIR LECTURE	20180630	199,04	20271224	1	Furniture and Office Equipment	6,43	Randfontein	Good
'2145	CHAIR LECTURE	20180630	199,04	20271224	1	Furniture and Office Equipment	2,35	Randfontein	Fair
'2317	CUPBOARD STATIONARY DAEWOO	20180630	1767,89	20271224	1	Furniture and Office Equipment	12,95	Randfontein	Fair
'2200	CHAIR CAST IRON	20180630	191,23	20271224	1	Furniture and Office Equipment	6,21	Randfontein	Good
'2204	CHAIR CAST IRON	20180630	191,23	20271224	1	Furniture and Office Equipment	2,29	Randfontein	Fair
'2063	DESK WOOD	20180630	578,57	20271224	1	Furniture and Office Equipment	16,97	Randfontein	Good
'6421	CHAIR DESK	20180630	791,89	20271224	1	Furniture and Office Equipment	6,34	Krugersdorp	Fair
'6426	CHAIR DESK	20180630	100	20271224	1	Furniture and Office Equipment	1,7	Krugersdorp	Fair
'2515	CHAIR H/BACK SWIVEL & TILT	20180630	2612,82	20271224	1	Furniture and Office Equipment	73,24	Krugersdorp	Poor
'672	TROLLEY	20180630	854,28	20271224	1	Furniture and Office Equipment	24,59	Randfontein	Unused
'641	CHAIR VISITOR	20180630	192,02	20271224	1	Furniture and Office Equipment	6,26	Randfontein	Good
'2571	CHAIR VISITOR	20180630	439,6	20271224	1	Furniture and Office Equipment	3,91	Krugersdorp	Fair
'539	TABLE WOOD	20180630	2197,99	20271224	1	Furniture and Office Equipment	61,73	Randfontein	Good
'3188	CABINET FILING PLANS	20180630	1583,34	20271224	1	Furniture and Office Equipment	11,69	Randfontein	Fair
'1627	CHAIR VISITOR	20180630	120	20271224	1	Furniture and Office Equipment	4,29	Randfontein	Unused
'1681	CHAIR VISITOR	20180630	98,33	20271224	1	Furniture and Office Equipment	1,68	Randfontein	Fair
'1737	CABINET FILING PLANS	20180630	1816,67	20271224	1	Furniture and Office Equipment	13,26	Randfontein	Fair

'1728	CABINET FILING	20180630	180	20271224	1	Furniture and Office Equipment	5,95	Randfontein	Fair
'1730	BOOKCASE	20180630	131,5	20271224	1	Furniture and Office Equipment	1,88	Randfontein	Fair
'1972	DESK	20180630	1294,09	20271224	1	Furniture and Office Equipment	9,73	Randfontein	Fair
'1505	BOOKCASE	20180630	3843	20271224	1	Furniture and Office Equipment	32,66	Randfontein	Good
'2620	CHAIR VISITOR	20180630	733	20271224	1	Furniture and Office Equipment	5,93	Krugersdorp	Fair
'1363	CHAIR LEISURE	20180701	1500	20271224	1	Furniture and Office Equipment	42,42	Randfontein	Good
'1362	CHAIR LEISURE	20180701	3000	20271224	1	Furniture and Office Equipment	83,94	Randfontein	Good
'1361	CHAIR LEISURE	20180701	3000	20271224	1	Furniture and Office Equipment	83,94	Randfontein	Fair
'2502	HI-FI SPEAKERS	20180701	500	20271224	1	Furniture and Office Equipment	1,69	Krugersdorp	Poor
'2559	CHAIR VISITOR	20180630	730,93	20271224	1	Furniture and Office Equipment	1,97	Krugersdorp	Poor
'540	CHAIR	20180630	151,37	20271224	1	Furniture and Office Equipment	5,18	Randfontein	Good
'617	CABINET FILING STEEL	20180630	644	20271224	1	Furniture and Office Equipment	18,75	Randfontein	Good
'302	CUPBOARD STATIONARY	20180630	654	20261002	1	Furniture and Office Equipment	2,45	Randfontein	Fair
'1158	DESK LECTURE	20180101	500	20271224	1	Furniture and Office Equipment	7,18	Krugersdorp	Fair
'1144	DESK LECTURE	20180101	500	20271224	1	Furniture and Office Equipment	13,42	Randfontein	Fair
'1131	TROLLEY	20180101	560	20271224	1	Furniture and Office Equipment	4,05	Randfontein	Fair
'2714	CHAIR VISITOR	20180630	272,49	20271224	1	Furniture and Office Equipment	2,8	Krugersdorp	Fair
'2936	CABINET STEEL	20180701	800	20271224	1	Furniture and Office Equipment	23,09	Westonaria	Poor
'1872	CHAIR VISITOR	20180630	1135,32	20271224	1	Furniture and Office Equipment	28,84	Randfontein	Fair
'240	CREDENZA	20180630	4735,32	20271224	1	Furniture and Office Equipment	117,15	Randfontein	Good
'1030	CHAIR VISITOR	20180630	1756,1	20261002	1	Furniture and Office Equipment	1,63	Randfontein	Poor
'28	CHAIR MIDBACK SWIVEL BOARDROOM	20180531	151,37	20271224	1	Furniture and Office Equipment	4,64	Randfontein	Good
'37	CHAIR MIDBACK SWIVEL	20180531	151,37	20271224	1	Furniture and Office Equipment	4,64	Randfontein	Poor

'27	CHAIR MIDBACK SWIVEL	20180531	151,37	20271224	1	Furniture and Office Equipment	4,64	Randfontein	Good
'29	CHAIR MIDBACK SWIVEL	20180531	151,37	20271224	1	Furniture and Office Equipment	4,64	Randfontein	Good
'955	BOOKCASE	20180630	2137,08	20271224	1	Furniture and Office Equipment	53,43	Randfontein	Good
'960	DESK	20180630	4016,45	20261002	1	Furniture and Office Equipment	8,07	Randfontein	Fair
'959	CREDENZA	20180630	2367,66	20271224	1	Furniture and Office Equipment	59,06	Randfontein	Good
'956	HAT-RACK	20180630	666,01	20271224	1	Furniture and Office Equipment	17,31	Randfontein	Good
'962	CHAIR H/BACK SWIVEL & TILT	20180630	3855,32	20271224	1	Furniture and Office Equipment	95,61	Randfontein	Good
'800	CHAIR H/BACK SWIVEL & TILT	20070420	572	20271224	1	Furniture and Office Equipment	13,29	Randfontein	Fair
'2610	CHAIR	20180524	452	20271224	1	Furniture and Office Equipment	1,43	Krugersdorp	Poor
'938	CHAIR	20180524	372	20261002	1	Furniture and Office Equipment	1,58	Randfontein	Fair
'1677	COMPUTER BOARD DIGITIZER BENQ	20180523	872,81	20271224	1	Computer Equipment	5,06	'00028: Finance	Fair
'529	DESK	20180523	131,19	20271224	1	Furniture and Office Equipment	3,91	Randfontein	Good
'1242	CHAIR H/BACK SWIVEL & TILT	20181118	700	20271224	1	Furniture and Office Equipment	4,91	Randfontein	Fair
'736	CUPBOARD STATIONARY	20181110	2500	20271224	1	Furniture and Office Equipment	12,59	Randfontein	Fair
'851	CHAIR	20181110	680	20271224	1	Furniture and Office Equipment	1,73	Randfontein	Poor
'830	CREDENZA SLIDING DOOR OAK	20181110	1800	20261002	1	Furniture and Office Equipment	3,8	Randfontein	Fair
'2080	CREDENZA	20180312	800	20261002	1	Furniture and Office Equipment	1,2	Randfontein	Poor
'1795	CHAIR VISITOR	20180312	290	20271224	1	Furniture and Office Equipment	2	Randfontein	Fair
'2924	CHAIR	20050125	445,92	20271224	1	Furniture and Office Equipment	1,16	Westonaria	Poor
'2923	CHAIR	20050125	445,92	20271224	1	Furniture and Office Equipment	1,79	Westonaria	Fair
'874	CHAIR VISITOR	20180101	290	20271224	1	Furniture and Office Equipment	2,59	Randfontein	Fair
'762	CREDENZA SLIDING DOOR	20050520	1614	20271224	1	Furniture and Office Equipment	5,7	Randfontein	Fair
'2504	LOUNGE 2 SEATER	20050607	2304	20271224	1	Furniture and Office Equipment	2,43	Krugersdorp	Poor
'711	TABLE WOOD	20180630	590,28	20271224	1	Furniture and Office Equipment	1,84	Randfontein	Poor

'6553	DESK MELAMINE	20060628	1358	20271224	1	Furniture and Office Equipment	4,28	Randfontein	Fair
'241	CHAIR LEISURE	20060628	1136	20271224	1	Furniture and Office Equipment	3,74	Randfontein	Fair
'3803	DESK WOOD	20061109	1090	20271224	1	Furniture and Office Equipment	20,09	Randfontein	Good
'1221	LOUNGE 3 SEATER	20090630	1498	20271224	1	Furniture and Office Equipment	23,52	Randfontein	Good
'3105	CABINET FILING	20070630	2100	20271224	1	Furniture and Office Equipment	7,69	Randfontein	Fair
'3727	DESK	20070629	636,4	20261002	1	Furniture and Office Equipment	1,19	Randfontein	Unused
'3084	CHAIR	20070629	1045	20271224	1	Furniture and Office Equipment	5,68	Randfontein	Fair
'3089	CHAIR	20070629	1045	20271224	1	Furniture and Office Equipment	5,68	Randfontein	Fair
'3026	WHEEL MEASURING WEBCO	20070629	314,91	20271224	1	Machinery and Equipment	1,3	Randfontein	Fair
'3351	CHAIR	20070630	966	20271224	1	Furniture and Office Equipment	21,02	Randfontein	Unused
'3208	CHAIR	20070629	1274	20271224	1	Furniture and Office Equipment	27,35	Randfontein	Good
'3770	CHAIR VISITOR	20070629	672	20271224	1	Furniture and Office Equipment	1,61	Randfontein	Unused
'3430	DESK	20070630	1275	20271224	1	Furniture and Office Equipment	6,7	Randfontein	Fair
'3403	CHAIR VISITOR	20071029	499	20271224	1	Furniture and Office Equipment	3,53	Randfontein	Fair
'3689	CHAIR VISITORQ	20080116	1050	20271224	1	Furniture and Office Equipment	5,65	Randfontein	Fair
'3973	CHAIR VISITOR	20081010	799	20271224	1	Furniture and Office Equipment	6,16	Randfontein	Fair
'4120	CABINET STEEL	20090326	2450	20271224	1	Furniture and Office Equipment	5,7	Randfontein	Fair
'6272	COMPUTER STAND COMPUTER FILE S	20130701	10000	20271224	1	Furniture and Office Equipment	134,13	Randfontein	Fair
'6273	CUPBOARD STATIONARY STEEL 2	20130701	300	20271224	1	Furniture and Office Equipment	8	Randfontein	Fair
'4435	CHAIR H/BACK SWIVEL & TILT	20091124	2400	20271224	1	Furniture and Office Equipment	41,84	Randfontein	Fair
'4438	CHAIR VISITOR	20091124	950	20271224	1	Furniture and Office Equipment	17,14	Randfontein	Fair
'4439	CHAIR VISITOR	20091124	950	20271224	1	Furniture and Office Equipment	17,14	Randfontein	Poor
'4440	CHAIR VISITOR	20091124	950	20271224	1	Furniture and Office Equipment	17,14	Randfontein	Fair
'888	CHAIR VISITOR	20050520	790	20261002	1	Furniture and Office Equipment	1,73	Krugersdorp	Fair

'5398	CAMCORDER SONY HANDYCAM	20120313	1754,34	20270408	1	Furniture and Office Equipment	1,15	Randfontein	Fair
'1398	BOOKCASE	20090630	350	20271224	1	Furniture and Office Equipment	1,09	Randfontein	Fair
'4611	CHAIR H/BACK SWIVEL & TILT	20100628	1100	20271224	1	Furniture and Office Equipment	22,88	Randfontein	Fair
'4862	CHAIR VISITOR	20100701	432	20271224	1	Furniture and Office Equipment	1,11	Carletonville	Poor
'4944	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1,69	Carletonville	Fair
'4955	LOCKER	20100701	437	20271224	1	Furniture and Office Equipment	1,11	Carletonville	Poor
'4961	LOCKER	20100701	437	20261002	1	Furniture and Office Equipment	1,21	Carletonville	Fair
'5096	CHAIR	20110101	2165	20271224	1	Furniture and Office Equipment	11,56	Randfontein	Fair
'5099	CHAIR H/BACK SWIVEL & TILT	20110101	2165	20271224	1	Furniture and Office Equipment	11,56	Randfontein	Fair
'6037	CHAIR	20110101	2165	20271224	1	Furniture and Office Equipment	5,84	Randfontein	Fair
'5913	CHAIR	20110630	250	20271224	1	Furniture and Office Equipment	1,03	Fochville	Fair
'5916	WALL UNIT	20110630	1175	20271224	1	Furniture and Office Equipment	2,04	Fochville	Fair
'5560	CHAIR SALVADOR	20120629	2033	20271224	1	Furniture and Office Equipment	9,68	Randfontein	Fair
'541	CHAIR	20120701	858	20271224	1	Furniture and Office Equipment	14,31	Randfontein	Good
'31	TABLE BOARDROOM	20180630	2479,5	20271224	1	Furniture and Office Equipment	61,81	Randfontein	Good
'1330	TABLE GLASS	20070201	296,33	20271224	1	Furniture and Office Equipment	7,03	Randfontein	Good
'1460	CHAIR VISITOR	20050412	535,75	20271224	1	Furniture and Office Equipment	2,14	Randfontein	Fair
'1638	BOOKCASE	20120701	749	20271224	1	Furniture and Office Equipment	4,19	Randfontein	Fair
'1841	DESK WOOD	20180312	750	20271224	1	Furniture and Office Equipment	3,82	Randfontein	Fair
'1945	CHAIR DRAUGHTSMAN	20120701	1075	20271224	1	Furniture and Office Equipment	5,59	Randfontein	Fair
'4302	LOUNGE 2 SEATER	20090326	4628,65	20271224	1	Furniture and Office Equipment	9,85	Randfontein	Fair
'6170	TABLE TELEPHONE WOOD	20130701	120	20271224	1	Furniture and Office Equipment	1,79	Randfontein	Fair
'6191	TABLE WOOD	20130701	120	20261002	1	Furniture and Office Equipment	1,22	Randfontein	Fair

'6413	DESK	20130701	223,03	20271224	1	Furniture and Office Equipment	2,14	Krugersdorp	Fair
'3508	CUPBOARD BATHROOM	20090630	250	20271224	1	Furniture and Office Equipment	1,19	Randfontein	Fair
'3055	COMPUTER - INTERNS HR	20070630	5305,08	20270408	1	Computer Equipment	26,82	'00070: Office 00070 Hr	Fair
'3041	CAMERA SONY	20070628	2630,7	20270408	1	Furniture and Office Equipment	1,55	Randfontein	Fair
'4589	COMPUTER FILE SERVER GIS	20100603	18936,35	20270408	1	Computer Equipment	5,02	'00313: Severroom	Fair
'4591	COMPUTER - 107 SERVERROOM	20100603	18936,35	20270408	1	Computer Equipment	5,02	'00313: Severroom	Fair
'5369	PUNCH PAPER REXEL	20120125	2181,2	20270408	1	Furniture and Office Equipment	1,07	Randfontein	Fair
'5397	CAMCORDER SONEY DCR SX21E	20120313	1754,34	20270408	1	Furniture and Office Equipment	1,28	Randfontein	Good
'5571	LAPTOP - D PRETORUIS	20120629	5065,79	20270408	1	Computer Equipment	1,45	'00473: Labour Relations Office	Unused
'5574	COMPUTER - E ORR	20120629	6007	20270408	1	Computer Equipment	11,1	'00019: Finance	Good
'5575	COMPUTER - Z BELLE	20120629	6007	20270408	1	Computer Equipment	11,1	'00553: Mmc Corporate Services	Good
'5579	COMPUTER - L LATHA	20120629	6007	20270408	1	Computer Equipment	2,43	'00433: Mmc: Public Safety	Fair
'6107	COMPUTER ACER VERITON	20130621	7236,95	20270408	1	Computer Equipment	90,53	'00029: Reception	Good
'5644	COMPUTER - B SUBKE	20120816	6007	20270408	1	Computer Equipment	1,94	'00471: Pier Office	Fair
'5654	LAPTOP - P MOTSEPE	20120816	4479,04	20270408	1	Computer Equipment	2,33	'00420: Pa Public Safety	Fair
'5636	COMPUTER - L MDINGI	20120701	4470	20270408	1	Computer Equipment	2,23	'00125: Spokeperson	Fair
'X06061	AIRCONDITIONER	20070627	32068,5	20270408	1	Furniture and Office Equipment	5,66	Randfontein	Fair
'6301	TABLE CONFERENCE DISCUS	20140326	5750	20271224	1	Furniture and Office Equipment	54,87	Randfontein	Fair
'6442	CHAIR LEATHER HIGH BACK	20140526	2104,39	20271224	1	Furniture and Office Equipment	22,57	Randfontein	Fair
'6474	CHAIR LEATHER HIGH BACK	20140526	2104,39	20271224	1	Furniture and Office Equipment	44,74	Randfontein	Fair
'3827	LNJ 956 GP TRAILER VENTER	20100621	16621,2	20270408	1	Transport Assets	48,66	Westonaria	Fair
'3556	BUSH CUTTER KAWASAKI	20201101	1482,46	20270408	1	Machinery and Equipment	14,48	Randfontein	Fair
'2929	FRIDGE DEFY	20050127	1929,82	20270408	1	Furniture and Office Equipment	1,23	Randfontein	Unused
'1466	FRIDGE SINGER	20050503	1035,08	20270408	1	Furniture and Office Equipment	1,41	Randfontein	Fair
'2990	CABINET STATIONARY	20090630	521	20271224	1	Furniture and Office Equipment	1,53	Westonaria	Fair
'5519	LAPTOP - W MOLOTSI	20120629	5065,79	20270408	1	Computer Equipment	7,6	'00234: Vacant Office	Fair
'882	CHAIR VISITOR	20180630	486,2	20271224	1	Furniture and Office Equipment	4,26	Randfontein	Fair
'1252	CHAIR VISITOR	20180630	25	20271224	1	Furniture and Office Equipment	1,09	Randfontein	Fair
'1115	CHAIR VISITOR	20180101	290	20271224	1	Furniture and Office Equipment	2,59	Randfontein	Fair

'1186	CHAIR VISITOR	20180101	290	20271224	1	Furniture and Office Equipment	2,59	Randfontein	Fair
'791	CABINET FILING STEEL	20050520	875	20271224	1	Furniture and Office Equipment	8,66	Randfontein	Fair
'794	CABINET FILING STEEL	20050520	875	20271224	1	Furniture and Office Equipment	3,54	Randfontein	Fair
'4178	RADIO MOBILE TM 8115	20200101	3500	20270408	1	Machinery and Equipment	19,46	Westonaria	
'4986	FRIDGE KIC	20100824	2016,67	20270408	1	Furniture and Office Equipment	1,77	Randfontein	Fair
'4925	LAWN MOWER PACER	20100701	950	20270408	1	Machinery and Equipment	1,36	Randfontein	Fair
'5859	FRIDGE BAR LG	20110128	2000	20270408	1	Furniture and Office Equipment	8,83	Randfontein	Good
'5515	POLISHER INDUSTRIAL COLUMBUS R	20120618	9300	20270408	1	Furniture and Office Equipment	81,51	Randfontein	Fair
'8020	CHAIR VISITOR	20160630	1100	20271224	1	Furniture and Office Equipment	79,67	Randfontein	Fair
'6901	CABINET	20120629	11800	20271224	1	Furniture and Office Equipment	68,62	Randfontein	Fair
'6902	CABINET	20120629	11800	20271224	1	Furniture and Office Equipment	68,62	Randfontein	Fair
'6925	CABINET	20120629	3300	20271224	1	Furniture and Office Equipment	19,87	Randfontein	Fair
'6935	CABINET	20120629	3300	20271224	1	Furniture and Office Equipment	19,87	Randfontein	Fair
'6964	CHAIR UPHOLSTERED STACKABLE	20120629	145	20261002	1	Furniture and Office Equipment	1,35	Randfontein	Unused
'6968	CABINET	20120629	3300	20261002	1	Furniture and Office Equipment	9,85	Randfontein	Good
'3884	DESK EXECUTIVE	20080630	9419	20271224	1	Furniture and Office Equipment	16,15	Randfontein	Good
'5954	CHAIR VISITOR	20080630	1973,74	20271224	1	Furniture and Office Equipment	6,4	Randfontein	Good
'3347	BROWN HAT RACK	20230630	198,65	20261224	1	Furniture and Office Equipment	33,16		Fair
'8439	Bench	20230630	318,13	20261224	1	Furniture and Office Equipment	52,62		Fair
'6625	DESKTOP HP 400PD	20150630	9443,74	20260524	1	Computer Equipment	1,01	'Expenditure	Fair
'6633	DESKTOP HP 400PD	20150630	9443,74	20260524	1	Computer Equipment	1,02	'Store Room IT	Poor
'6644	LAPTOP HP250	20150630	10361,66	20260524	1	Computer Equipment	1,03	'Creditors Reconciliation Offic	Unused
'6645	LAPTOP HP250	20150630	10361,66	20260524	1	Computer Equipment	1	'Office It	Fair
'6653	LAPTOP HP250	20150630	10361,66	20260524	1	Computer Equipment	1,03	'Environmental Health	Unused
'6658	LAPTOP HP250	20150630	10361,66	20260524	1	Computer Equipment	1	'Office It	Fair
'6677	LAPTOP HP250	20150630	10361,66	20260524	1	Computer Equipment	1,03	'lcd	Unused
'3584	FAN PPV KORPOWER 5.5HP	20070618	33810	20260524	1	Machinery and Equipment	1	'	Unused
'2942	LOCKER	20180101	100	20260524	1	Furniture and Office Equipment	1	'	Fair

'954	CUPBOARD STATIONARY	20181110	1900	20260524	1	Furniture and Office Equipment	1	'	Good
'5513	VACUUM CLEANER BISSELL	20120701	5622,48	20260524	1	Furniture and Office Equipment	1,02	'	Unused
'5069	CHAIR H/BACK SWIVEL & TILT	20101117	842,4	20260524	1	Furniture and Office Equipment	1,01	'	Fair
'5052	COMPUTER - INTERNS PUBLIC SAFE	20101025	5340	20260524	1	Computer Equipment	1	'00163: S Coetzee	Fair
'1758	RING BINDER RENZ COMBI	20200630	3220	20260524	1	Furniture and Office Equipment	1,02	'	Fair
'2827	COMPUTER - L MOGOLE	20050317	4200	20260524	1	Computer Equipment	1	'00265: Shift Officer	Poor
'1373	COMPUTER - M SERETSI	20061204	6520	20260524	1	Computer Equipment	1	'00265: Shift Officer	Good
'3068	COMPUTER SAHARA	20070630	5305,08	20260524	1	Computer Equipment	1	'00032: 00032	Good
'4390	COMPUTER - M MOLOI	20091006	5345	20260524	1	Computer Equipment	1	'00250: Reception	Unused
'4592	LAPTOP - J NIEUWOUDT	20100610	6992	20260524	1	Computer Equipment	1,02	'00277: It Room	Unused
'4640	COMPUTER	20100625	5245	20260524	1	Computer Equipment	1	'00275: Shift Officer	Fair
'5569	LAPTOP - M GOREOANG	20120629	5065,79	20260524	1	Computer Equipment	1	'00072: Skills Development Faci	Good
'5592	LAPTOP - L HIBBERT	20120629	5065,79	20260524	1	Computer Equipment	1	'00277: It Room	Fair
'5593	LAPTOP - R DUBAZANA	20120629	5065,79	20260524	1	Computer Equipment	1,03	'00045: Coparator	Unused
'5605	LAPTOP - S PETER	20120629	5065,79	20260524	1	Computer Equipment	1	'00485: Health	Unused
'5600	COMPUTER - G AGONDO	20120816	6007	20260524	1	Computer Equipment	1	'00167: Fire Risk Management	Fair
'5612	COMPUTER - S KOLODI	20120816	6007	20260524	1	Computer Equipment	1,01	'00022: 00022	Fair
'5634	COMPUTER - D RAPHULU	20120816	6007	20260524	1	Computer Equipment	1	'00147: Puplic Safety	Poor
'2406	MACHINE ICE SCOTSMAN	20200630	9348,9	20260524	1	Furniture and Office Equipment	1,03	'	Fair
'2561	TELEVISION29FX20S	20070126	2893,87	20260524	1	Furniture and Office Equipment	1	'	Poor



PART A INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE (NAME OF MUNICIPALITY/ MUNICIPAL ENTITY)

BID NUMBER:		CLOSING DATE:		CLOSING TIME:	
-------------	--	---------------	--	---------------	--

DESCRIPTION	
-------------	--

THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (MBD7).

BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX
SITUATED AT (STREET ADDRESS)

SUPPLIER INFORMATION

NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
TAX COMPLIANCE STATUS	TCS PIN:		OR	CSD No:
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE [TICK APPLICABLE BOX]	☐ Yes ☐ No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	☐ Yes ☐ No

[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES & QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]

ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES ENCLOSE PROOF]	ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	☐ Yes ☐ No [IF YES, ANSWER PART B:3]
--	--	--	---

TOTAL NUMBER OF ITEMS OFFERED		TOTAL BID PRICE	R
----------------------------------	--	-----------------	---

SIGNATURE OF BIDDER		DATE	
---------------------	-------	------	--

**CAPACITY UNDER WHICH THIS
BID IS SIGNED**

BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO:	TECHNICAL INFORMATION MAY BE DIRECTED TO:
--	--

DEPARTMENT	SCM	DEPARTMENT	Financial Management
CONTACT PERSON	Nkilaas Mofokeng	CONTACT PERSON	Sindisiwe Ngobese
TELEPHONE NUMBER	011 411 5108	TELEPHONE NUMBER	078 455 7900
E-MAIL ADDRESS	nmofokeng@wrdm.gov.za	E-MAIL ADDRESS	sngobese@wrdm.gov.za

PART B
TERMS AND CONDITIONS FOR BIDDING

1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED–(NOT TO BE RE-TYPED) OR ONLINE**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2022, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.

2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VIEW THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR THE TAX COMPLIANCE STATUS (TCS) CERTIFICATE OR PIN MAY ALSO BE MADE VIA E-FILING. IN ORDER TO USE THIS PROVISION, TAXPAYERS WILL NEED TO REGISTER WITH SARS AS E-FILERS THROUGH THE WEBSITE WWW.SARS.GOV.ZA.
- 2.4 FOREIGN SUPPLIERS MUST COMPLETE THE PRE-AWARD QUESTIONNAIRE IN PART B:3.
- 2.5 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.6 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.7 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.

3. QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS

- 3.1. IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)? ☐ YES ☐ NO
- 3.2. DOES THE ENTITY HAVE A BRANCH IN THE RSA? ☐ YES ☐ NO
- 3.3. DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA? ☐ YES ☐ NO
- 3.4. DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA? ☐ YES ☐ NO
- 3.5. IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION? ☐ YES ☐ NO

IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 ABOVE.

**NB: FAILURE TO PROVIDE ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.
NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE.**

SIGNATURE OF BIDDER:

CAPACITY UNDER WHICH THIS BID IS SIGNED:

DATE:



DECLARATION ON STATE OF MUNICIPAL ACCOUNTS

A Any bid will be rejected if:

Any municipal rates and taxes or municipal service charges owed by the bidder or any of the directors to the municipality or a municipal entity, or to any other municipality or municipal entity, are in arrears for more than three months.

B Bid Information

- i. Name of bidder
- ii. Registration Number
- iii. Municipality where business is situated.....
- iv. Municipal account number for rates
- v. Municipal account number for water and electricity
- vi. Names of all directors, their ID numbers and municipal account number.
 1.
 2.
 3.
 4.
 5.
 6.
 7.

C Documents to be attached.

- i. A copy of municipal account mentioned in B (iv) & (v) (Not older than 3 months)
- ii. A copy of municipal accounts of all directors mentioned in B (vi) (Not older than 3 months)
- iii. Proof of directors

I/We declare that the abovementioned information is true and correct and that the following documents are attached to this form:

.....

Bidder's Signature

Date

CLEARANCE CERTIFICATE FOR MUNICIPAL ACCOUNTS

Section 38 (d) (i) of Municipal Supply Chain Regulations requires that the municipality must reject a bidder whose municipal services, rates and taxes are in arrears for more than 90 days.

The purpose of this form is to obtain proof that municipal services, rates and taxes of the service provider and director(s) are not in arrears for more than 90 days, with the relevant municipality / landlord in the municipal area where the director(s) resides and service provider conduct the business.

PART A -to be completed by the relevant municipality in the case where the service provider is the registered owner of the site / owner pays for municipal services / tenant pays for municipal services. Part A to be completed only in the event that prospective bidders do not receive municipal rates & taxes statements.

OR

PART B -to be completed by the landlord in the case where the service provider is renting the premises / rental paid by tenant include municipal services. Part B to be completed by the landlord only in the event that prospective bidder does not receive a rental invoice.

PART A (TO BE COMPLETED BY THE RELEVANT MUNICIPALITY)	
Name of the Municipality:	
Property Physical Address:	
Registered Name:	
Official's Name: _____ Signature : _____ Date: _____	Municipality Stamp Here
Please circle whether the account is in arrears or up-to-date Rates and taxes : Up-to-date / in arrears for more than (90 Days) 3 months Water: Up-to-date / in arrears for more than (90 Days) 3 months Electricity: Up-to-date / in arrears for more than (90 Days) 3 months Refuse : Up-to-date / in arrears for more than (90 Days) 3 months Other services : Up-to-date / in arrears for more than (90 Days) 3 months	
PART B (TO BE COMPLETED BY THE LANDLORD)	
Name of the Tenant:	
Name of the Landlord:	
Property Physical Address:	
Landlord Signature:	
Date: _____	Landlord's business stamp here Or an Affidavit from SAPS (in the event the landlord does not have a business stamp)
Please circle whether the account is up-to-date or in arrears Rental: Up-to-date / in arrears for more than (90 Days) 3 months Municipal services: Up-to-date / in arrears for more than (90 Days) 3 months	



WEST RAND DISTRICT MUNICIPALITY



ETHICS COMMITMENT FOR ALL SUPPLIERS OF THE WEST RAND MUNICIPALITY

In our dealings with the West Rand District Municipality we commit to uphold high standards of ethics. Among other things this means:

- We will be honest and deal in good faith;
- We will not try to improperly influence any municipal official or decision;
- We will avoid all conflicts of interest;
- We will not engage in any form of corruption (e.g. paying bribes, giving kickbacks);
- We will not give gifts to municipal officials or councillors;
- We will not be involved in collusion with other service providers (i.e. price-fixing);
- We will ensure that all information we submit to the municipality is accurate and truthful (e.g. we will not engage in BBBEE fronting).
- We will inform the Municipality of any unethical behaviour which we become aware of in the procurement process, either related to other suppliers or to municipal officials.
- We will, through all our dealings, contribute to building a positive ethical culture in the West Rand District Municipality.

This is our commitment to help build an ethical community.

Name of Company: _____

Name of authorised person: _____

Signature: _____

Date: _____



DECLARATION OF INTEREST

1. No bid will be accepted from persons in the service of the state¹.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority.
3. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.
 - 3.1 Full Name of bidder or his or her representative:
 - 3.2 Identity Number:
 - 3.3 Position occupied in the Company (director, trustee, shareholder²).....
 - 3.4 Company Registration Number:
 - 3.5 Tax Reference Number:
 - 3.6 VAT Registration Number:
 - 3.7 The names of all directors / trustees / shareholders members, their individual identity numbers and state employee numbers must be indicated in paragraph 4 below.
 - 3.8 Are you presently in the service of the state?.....**YES / NO**
 - 3.8.1 If yes, furnish particulars.

¹MSCM Regulations: "in the service of the state" means to be –

(a) a member of –

- (i) any municipal council;
- (ii) any provincial legislature; or
- (iii) the national Assembly or the national Council of provinces;

(b) a member of the board of directors of any municipal entity;

(c) an official of any municipality or municipal entity;

(d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);

(e) a member of the accounting authority of any national or provincial public entity; or

(f) an employee of Parliament or a provincial legislature.

² Shareholder" means a person who owns shares in the company and is actively involved in the management of the company or business and exercises control over the company.

- 3.9 Have you been in the service of the state for the past twelve months? **YES / NO**
- 3.9.1 If yes, furnish particulars.
.....
- 3.10 Do you have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this bid?? **YES / NO**
- 3.10.1 If yes, furnish particulars.
.....
- 3.11 Are you, aware of any relationship (family, friend, other) between any other bidder and any persons in the service of the state who may be involved with the evaluation and or adjudication of this bid? **YES / NO**
- 3.11.1 If yes, furnish particulars.
.....
- 3.12 Are any of the company's directors, trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
- 3.12.1 If yes, furnish particulars.
.....
- 3.13 Are any spouse, child or parent of the company's directors trustees, managers, principle shareholders or stakeholders in service of the state? **YES / NO**
- 3.13.1 If yes, furnish particulars.
.....
- 3.14 Do you or any of the directors, trustees, managers, principle shareholders, or stakeholders of this company have any interest in any other related companies or business whether or not they are bidding for this contract? **YES / NO**
- 3.14.1 If yes, furnish particulars.
.....

4. Full details of directors / trustees / members / shareholders.

Full Name	Identity Number	State Employee Number

.....
Signature

.....
Date

.....
Capacity

.....
Name of Bidder



SUPPLY CHAIN MANAGEMENT

MBD 6.1

**PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT
REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022

1. GENERAL CONDITIONS

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 Applicable Preference Point System

a) The applicable preference point system for this quotation is the **80/20** preference point system.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

1.4 To be completed by the organ of state:

The maximum points for this tender are allocated as follows:

	POINTS
PRICE	80
SPECIFIC GOALS	20
Total points for Price and SPECIFIC GOALS	100

1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed.

1.6 The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

2. DEFINITIONS

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

3.1. POINTS AWARDED FOR PRICE

3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$P_s = 80 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right) \text{ or } P_s = 90 \left(1 - \frac{P_t - P_{min}}{P_{min}} \right)$			

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{min} = Price of lowest acceptable tender

3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

80/20	or	90/10	
$P_s = 80 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right) \text{ or } P_s = 90 \left(1 + \frac{P_t - P_{max}}{P_{max}} \right)$			

Where

- P_s = Points scored for price of tender under consideration
- P_t = Price of tender under consideration
- P_{max} = Price of highest acceptable tender

4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
 - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,
- then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

Table 1: Specific goals for the RFQ and points claimed are indicated per the table below.

(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.

Note to bidders: The bidders must indicate how they claim points for each preference point system.)

The specific goals allocated points in terms of this bid	Number of points allocated (80/20 system)	Number of points claimed (80/20 system) (To be completed by the bidder)
Black ownership	6	
Women	3	
People living with disability	2	
EME or QSE	2	
Youth	3	
Enterprises located in Gauteng Province – Within Gauteng = 2 Within West Rand = 4	4	
Total	20	

DECLARATION WITH REGARD TO COMPANY/FIRM

4.3. Name of company/firm.....

4.4. Company registration number:

4.5. TYPE OF COMPANY/ FIRM

- ☐ Partnership/Joint Venture / Consortium
- ☐ One-person business/sole propriety
- ☐ Close corporation
- ☐ Public Company
- ☐ Personal Liability Company
- ☐ (Pty) Limited
- ☐ Non-Profit Company
- ☐ State Owned Company

[TICK APPLICABLE BOX]

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
 - (a) disqualify the person from the tendering process;
 - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
 - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
 - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
 - (e) forward the matter for criminal prosecution, if deemed necessary.

.....
SIGNATURE(S) OF TENDERER(S)

SURNAME AND NAME:

DATE:

ADDRESS:

.....

.....

.....



WEST RAND DISTRICT MUNICIPALITY



MBD 8

DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Municipal Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by municipalities and municipal entities in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be rejected if that bidder, or any of its directors have:
 - a. abused the municipality's / municipal entity's supply chain management system or committed any improper conduct in relation to such system;
 - b. been convicted for fraud or corruption during the past five years;
 - c. willfully neglected, reneged on or failed to comply with any government, municipal or other public sector contract during the past five years; or
 - d. been listed in the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004).
- 4 In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

4.1	Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector? (Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied). The Database of Restricted Suppliers now resides on the National Treasury's website (www.treasury.gov.za) and can be accessed by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.1.1	If so, furnish particulars:		
4.2	Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)? The Register for Tender Defaulters can be accessed on the National Treasury's website (www.treasury.gov.za) by clicking on its link at the bottom of the home page.	Yes ☐	No ☐
4.2.1	If so, furnish particulars:		
4.3	Was the bidder or any of its directors convicted by a court of law (including a court of law outside the Republic of South Africa) for fraud or corruption during the past five years?	Yes ☐	No ☐
4.3.1	If so, furnish particulars:		

4.4	Does the bidder or any of its directors owe any municipal rates and taxes or municipal charges to the municipality / municipal entity, or to any other municipality / municipal entity, that is in arrears for more than three months?	Yes ☐	No ☐
-----	--	---------------------------------	--------------------------------

Private Bag X033, RANDFONTEIN 1760
Cnr 6th & Park Street, RANDFONTEIN 1760
Tel: (011) 411-5000/412-2701 Fax: (011) 412-3663
Cnr 6th & Park Street, RANDFONTEIN 1760
Tel: (011) 411-5000/412-2701 Fax: (011) 412-3663
E-mail: wgsc@netline.co.za

4.4.1	If so, furnish particulars:		
4.5	Was any contract between the bidder and the municipality / municipal entity or any other organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	Yes ☐	No ☐
4.7.1	If so, furnish particulars:		



CERTIFICATION

I, THE UNDERSIGNED (FULL NAME)

CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM IS TRUE AND CORRECT.

I ACCEPT THAT IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE

.....
SIGNATURE

.....
DATE

POSITION

.....
NAME OF BIDDER



CERTIFICATE OF INDEPENDENT BID DETERMINATION

- 1 This Municipal Bidding Document (MBD) must form part of all bids¹ invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).² Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Municipal Supply Regulation 38 (1) prescribes that a supply chain management policy must provide measures for the combating of abuse of the supply chain management system, and must enable the accounting officer, among others, to:
 - a. take all reasonable steps to prevent such abuse;
 - b. reject the bid of any bidder if that bidder or any of its directors has abused the supply chain management system of the municipality or municipal entity or has committed any improper conduct in relation to such system; and
 - c. cancel a contract awarded to a person if the person committed any corrupt or fraudulent act during the bidding process or the execution of the contract.
- 4 This MBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (MBD 9) must be completed and submitted with the bid:

¹ Includes price quotations, advertised competitive bids, limited bids and proposals.

² Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete.



CERTIFICATE OF INDEPENDENT BID DETERMINATION

I, the undersigned, in submitting the accompanying bid:

(Bid Number and Description)

in response to the invitation for the bid made by:

(Name of Municipality / Municipal Entity)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: _____ that:
(Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign, the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
 - (a) has been requested to submit a bid in response to this bid invitation;
 - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
 - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder

6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium³ will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
- (a) prices;
 - (b) geographical area where product or service will be rendered (market allocation)
 - (c) methods, factors or formulas used to calculate prices;
 - (d) the intention or decision to submit or not to submit, a bid;
 - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
 - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation

³ Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract.

.....
Signature

.....
Date

.....
Position

.....
Name of Bidder