

ITEM

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE QUARTER ENDED 31 DECEMBER 2021

5/1

PURPOSE

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the quarter ended 31 December 2021.

BACKGROUND

The Municipal Supply Chain Regulations (promulgated in Government Gazette Number 27636 on 30 May 2005) states the following:

Oversight role of council of municipality:

Regulation 6(3) of the Municipal Supply Chain Regulations states:

“The Accounting Officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”

This report complies with Municipal Supply Chain Regulations as stated above by providing detailed compliance information in respect of compliance, progress, challenges and constraints in the implementation of the Supply Chain Management Policy

DISCUSSION

1. Review of the Supply Chain Management Policy

In terms of Section 111 of Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement Supply Chain Management Policy and the policy should be reviewed annually to ensure that it complies with the new legislative requirements.

As such West Rand District Municipality’s Supply Chain Management Policy was approved and adopted by council on **05 December 2011**. Regulation 3(1) a, requires that the Accounting Officer to review the SCM Policy at least once

annually to ensure that it is aligned with the new legislative requirements. The policy was reviewed and adopted by council on date the budget was approved i.e. **10 June 2021**.

2 Supply Chain Management Units:

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

3 Supply Chain Processes

3.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. These appointments of committee members will be reviewed annually by the Accounting Officer. Appointments of committee members were reviewed on 1 July 2021. Members were required to familiarize themselves with the roles and responsibilities of the Bid Committee Members as well as sign the SCM Code of Conduct. All tenders (procurement above R200 000) are dealt with by all the committees. The following members have appointed to serve in the bid committees for the 2021/22 financial year

Bid Specification Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Nico Kahts	Chairperson
Mr. Daniel Monamoli	Member
Mr. Danny Govender	Member
Mr. Themba Makhoba	Member
Ms. Susan Stoffberg	Member
Mr. Herman Sebelebele	Member – SCM

Bid Evaluation Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Zeblon Mphaphuli	Chairperson
Mr. Mashudu Nevhungoni	Member
Mr. Musa Zwane	Member
Ms. Nicola Benson	Member - SCM

Bid Adjudication Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Samuel Ramaele	Chairperson
Dr. Mary Daka	Member
Mr. Nico Kahts	Member
Mr. Khomotšo Tsoane	Member
Mr. Herman Sebelebele	Member - SCM

3.2 Demand Management

The system of demand management must allow for the analysis of proper needs, establishment of a supplier database, implementation of IDP projects and drafting of proper specifications.

3.2.1 Implementation of the procurement plan

The objective of the procurement plan is to assist municipalities with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to purchasing requests.

MFMA Circular 62 requires municipalities to develop a procurement plan for all procurement needs in excess R200, 000. The Procurement plan for the financial year 2021/2022 was approved on the **27/07/2021**. The table below provides progress on the implementation of the 2021/22 approved procurement plan

NO	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	TENDER NO	ADVERT DATE	PROCUREMENT STAGE(STATUS)
1.	Conditions assessment of assets	WR/FIN/04/22		At a specification stage for re-advertisement.
2.	Supply and Delivering of Protective Clothing	WR/PS/03/22	20 August 2021	Awarded.
3.	Supply and delivery of a Fire engine-medium pumper	WR/PS/04/22	20 August 2021	Awarded.
4.	Commissioning and Maintenance of Automated EPMS System	Not yet advertised.		Awaiting terms of reference from the user department.
5.	Supply, delivery, installation and maintenance of office automation equipment for a period of 36 months	RT3 -2018: Transversal contract	Not Applicable	Awarded
6.	Repairs and servicing of Air Conditioners	Not yet advertised.		Awaiting terms of reference from the user department.
7.	Serving of server room environmental control equipment	Not yet advertised.		Awaiting terms of reference from the user department.
8.	Supply, installation and maintenance of MSCOA Compliant Financial System for a period of 60 months	Not yet advertised.		Needs analysis to be tabled at the MSCOA steering committee prior to terms of reference being compiled.

9.	Panel of service providers for renewal of 365 enterprise E1 licenses	WR/CORP/01/22	20 August 2021	Awarded through Regulation 36.
10.	Leasing out of the top lake of the Donaldson Dam Recreational Resort	Not yet advertised.		At a Specification Stage.

3.2.3 Supplier Database

The database is reviewed on a quarterly basis. With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1) (b) of the Municipal Supply Chain Management Regulations. This is as per the requirements of the Municipal Supply Chain Management Regulation 14 and MFMA Circular No. 81. An invitation was sent out through national and local newspapers on the **30th June 2021** for existing and new prospective suppliers to update and register in the National Treasury Central Supplier Database and West Rand District Municipality Supplier database.

3.3 Acquisition Management

3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2000 [VAT included]
Written Quotation	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotation	Over R3 0 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000[VAT included] or Long Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the supply chain management office.

3.3.1 To date, a total amount of **R 106 752, 72** has been awarded for transactions over R2000 up to R30 000. Attached as “**Annexure 1**” is the outcome

3.3.2 To date, a total amount of **R 108 048, 60** has been awarded for transactions over R30 000 up to R200 000. Attached as “**Annexure 2**” is the outcome

3.3.3 Five (05) tenders were awarded in the first quarter of the 2021/22 by means of the competitive bidding process. Attached as “**Annexure 3**” is the outcome

3.3.2 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

3.3.3 Deviations

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

The table below reflects the total amount for the procurement by means of deviation from the normal SCM processes for the period ending 31 December 2021. “**Annexure 4**” is the Deviation Register for the period ending 31 December 2021.

Period	Amount
Second Quarter (01 October 2021 – 31 December 2021)	R 2 017,60
Second Quarter (01 October 2021 – 31 December 2021)	\$76 032,00

3.4 Logistics Management

The Accounting Officer must implement an effective system of logistics management in order to provide for the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, transport management, vendor performance, and maintenance and contract administration. The municipality has a store whereby the purchase orders and consumables are issued to departments.

The following consumables are kept at stores:

- a) Stationery;
- b) Cleaning materials;
- c) Toners and Cartridges; and

d) Office Refreshments

The stock count was conducted as per the 2021/2022 SDBIP 1st quarter requirements for this financial year, for the quarter ended 31 December 2021.

Attached as “**Annexure 5**” is the outcome.

3.5 Disposal Management

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

3.6 Contract Management

Contract management function has been established within the Supply chain Management Unit to deal with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes. The contract management function coordinates the administration of contracts, compliance and monitoring performance and the termination process of contracts.

3.6.1 Suppliers Performance Evaluation

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the contract by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers.

EVALUATION MATRIX

SUPPLIER PERFORMANCE ASSESSMENT					
Performance area	Ranking				
Project management and control	<ul style="list-style-type: none"> ➤ Non-existent or inadequate project management ➤ No evidence of formal controls in place 	<ul style="list-style-type: none"> ➤ Simple project plan in place, no evidence of update/use 	<ul style="list-style-type: none"> ➤ Simple project plan in place but limited evidence of update/use 	<ul style="list-style-type: none"> ➤ Project manager has full ownership of project and team ➤ Formal project management process followed 	<ul style="list-style-type: none"> ➤ Full and accountable project management process ➤ Detailed and controlled processes
Score	1	2	3	4	5
Communications	<ul style="list-style-type: none"> ➤ Difficult to contact and obtain a response ➤ Evidence of poor internal communications ➤ Response regularly inadequate 	<ul style="list-style-type: none"> ➤ Regular communications but often inadequate ➤ Response to queries inconsistent ➤ Reactive 	<ul style="list-style-type: none"> ➤ Fairly rapid response to queries ➤ Generally complete responses, but often clarity required 	<ul style="list-style-type: none"> ➤ Effective communications and relationships ➤ Generally proactive and complete responses ➤ Little clarification required 	<ul style="list-style-type: none"> ➤ Excellent , open relationship ➤ Complete response to queries ➤ Pro-active and anticipates issues
Score	1	2	3	4	5
Flexibility	<ul style="list-style-type: none"> ➤ Inflexible and reliant on contract 	<ul style="list-style-type: none"> ➤ Some willingness to be flexible, but only short term 	<ul style="list-style-type: none"> ➤ Willingness to be flexible around project demands over medium term 	<ul style="list-style-type: none"> ➤ High degree of flexibility around project and contract matters 	<ul style="list-style-type: none"> ➤ Completely open and flexible – joint partnering

					arrangement focused on project
Score	1	2	3	4	5
Capability	<ul style="list-style-type: none"> ➤ Inadequate capability ➤ Consistently missing critical deadlines or milestones 	<ul style="list-style-type: none"> ➤ Poor capability ➤ Some missing of critical deadlines or milestones 	<ul style="list-style-type: none"> ➤ Satisfactory capability ➤ Almost no missing of critical milestones or deadlines ➤ 	<ul style="list-style-type: none"> ➤ Good capability ➤ No missing of critical milestones or deadlines 	<ul style="list-style-type: none"> ➤ Excellent capability ➤ No missing of any project milestones or deadlines ➤ Free of errors
Score	1	2	3	4	5
Delivery	<ul style="list-style-type: none"> ➤ Frequently capacity constrained resulting in significant schedule problems ➤ Expediting regularly required 	<ul style="list-style-type: none"> ➤ Some capacity constraints with some impact on schedule ➤ Some expediting required 	<ul style="list-style-type: none"> ➤ Generally unconstrained and able to meet schedule ➤ Limited required 	<ul style="list-style-type: none"> ➤ Regular deliveries on schedule ➤ Limited capacity to reschedule to meet project changes ➤ Little or no expediting required 	<ul style="list-style-type: none"> ➤ Established track record of deliveries ➤ Capacity to reschedule to meet project changes ➤ No expediting required
Score	1	2	3	4	5

EVALUATION MATRIX: 01 - 05 = NOT RECOMMENDED; 06 – 10 = POOR; 11 – 15 = AVERAGE; 16 – 20 = SATISFACTORY; 21- 25 EXCELLENT

No	Contract No.	Name of Contractor	Description	RESPONSIBLE DEPARTMENT	Supplier Performance Assessment Report Compiled		Supplier Performance Assessment /Performance Rating	Performance Acceptable or Not
					Yes	No		
1.	WR/FIN/06/18	FNB	Banking Services	Budget and Treasury	✓		25(Excellent)	Acceptable
2.	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	Budget and Treasury	✓		25(Excellent)	Acceptable
3.	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Short term insurance cover	Budget and Treasury	✓		25(Excellent)	Acceptable
4.	RT25/2016-NT Transversal Contract	MUNSOFT	MSCOA Financial System (FMS/PAYROLL/HR)	Corporate Services	✓		25(Excellent)	Acceptable

5.	RT15/2021 - NT Transversal Contract	MTN (Pty) Ltd	Mobile Communication Services	Corporate Services	✓		20(Satisfactory)	Acceptable
6.	WR/PS/11/17	Mabotwane Security	Provision of Physical Security Services for WRDM	Public Safety	✓		24(Excellent)	Acceptable
7.	WR/CORP/08/18	Thejane Attorneys	Panel of Attorneys	Corporate Services	✓		20(Satisfactory)	Acceptable
8.	WR/CORP/08/18	Lizel Venter Attorneys	Panel of Attorneys	Corporate Services	✓		Not yet utilised	N/A
9.	WR/CORP/08/18	Madlhopa & Thenga Incorporated	Panel of Attorneys	Corporate Services	✓		Not yet utilised.	N/A
10.	WR/CORP/08/18	Phambane Mokone Incorporated Attorneys	Panel of Attorneys	Corporate Services	✓		Not yet utilised	N/A
11.	WR/RPR/02/19	Re-Solve/EAS JV	Operationalisation of RRAMS Programme onto WRDM System	Regional Planning, Re-industrialisation and Technical Services	✓		19(Satisfactory)	Acceptable
12.	WR/FIN/09/2020	Ctrack Mzansi (Pty) Ltd	Supply, Installation and Monitoring of Vehicle Tracking System for a Period of Three (3) Years for the West Rand District Municipality	Budget and Treasury	✓		25(Excellent)	Acceptable
13.	RT3 2018-NT Transversal Contract	Apex	Supply, delivery, commissioning and maintenance of office automation equipment	Corporate Services	✓		25(Excellent)	Acceptable

3.6.2 Contract Register

All approved contracts are registered in the Contract Management Register to monitor contract ending dates in order to commence with procurement strategy on time. Attached as “**Annexure 5**” is the Contract Register for 2021/2022.

LEGAL IMPLICATIONS

The report is compiled as required by Section 6 of the Municipal Supply Chain Regulations.

RECOMMENDATION THAT:

1. Cognisance be taken of the Supply Chain Management Quarterly Report for the quarter, 01 October 2021 to 31 December 2021.



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 1

AWARDS OVER 2 000 – 30 000 FOR QUARTER ENDED 31 DECEMBER 2021

Order Number	Creditor Name	Total Amount	Description	User Department
3348	Radiant lady (Pty) Ltd	4 833,45	Supply and Delivery of Ink Cartridges	Corporate Services
3347	AA Olugaho Media	29 800,00	Supply and Delivery of two laptops	Corporate Services
3346	Raj Building Construction and Projects	27 400,00	Supply and Delivery of Stationery (A4 Paper and Lever Arch files)	Finance
3344	Moko Group	8 498,87	Supply and Delivery of Stationery for WRDM	Finance
3338	The Assessment Toolbox	13 455,00	Competency assessment for two Candidates	Corporate Services
3337	Cnetworks Consulting	22 765,40	The Annual Renewal of Antivirus for The West Rand District Municipality License renewal for x250 licenses.)	Corporate Services
	Total:	R 106 752,72		



WEST RAND

DISTRICT MUNICIPALITY



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 2

RFQ AWARDS REPORT FOR THE QUARTER ENDED 31 DECEMBER 2021

N O	RFQ NO:	DESCRIPTION	NAME OF SERVICE PROVIDER	DATE OF ADVERT	CLOSING DATE	BBB-EE LEVEL ON POINTS	TOTAL POINTS SCORE D	DATE OF AWARD	TURN AROUN D TIME	BID AMOUNT (VAT INCL)
1.	WR/MHS/01/2022	Supply and Delivery of (PPE) for the WRDM Municipal Health Services	Palmerton Cartridges	01/09/2021	13/09/2021	20	100	11/10/2021	20 days	R 33 048,70
2.	WR/CORP/05/2022	Moderation and Assessment Training	QED-Quality Executive Development	19/10/2021	29/10/2021	20	100	06/12/2021	27 days	R 74 999,90
									TOTAL	R 108 048,60



WEST RAND

DISTRICT MUNICIPALITY



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 3

TENDER AWARDS REPORT FOR THE QUARTER ENDED 31 DECEMBER 2021

NO.	TENDER NO:	DESCRIPTION	SERVICE PROVIDER	APPOINTMENT DATE	CONTRACT TERM	BBBEE POINTS SCORED	BID AMOUNT (VAT INCL)
1.	WR/PS/02/22	Supply and Delivery of a Medium Pumper with Equipment for the West Rand District Municipality	Marce Projects (Pty) Ltd	08/11/2021	Once-off	98	R 5 485 486,08
2.	WR/PS/03/22	Supply and delivery of operational uniform (working dress) and ppe (bunker gear) for public safety (rescue and fire services) for the west rand district municipality	Sunday Kit Uniform Supplies CC.	09/11/2021	36 Months	100	Rates

DEVIATION REPORT FOR THE PERIOD ENDING 31 DECEMBER 2021

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/21/22	08/10/2021	Government Printing Works	R 2 017,60	Regional Planning & Reindustrialisation	Advert: Publishing of Appointed Members of the WRDM Planning Tribunal	ii	Sole Provider
D2/21/22	13/12/2021	Microsoft Ireland Operations Limited	\$76,032.00	Corporate Services	Provision of Microsoft Office 365 E1 For 3 years period	ii	Sole Provider

i N.B: The following represents the Categories of Deviation

ii Emergency

iii Sole Provider

iv Acquisition of special works of art or historical objects where specification are difficult to compile

v Acquisition of animals for zoo

v Impractical to follow SCM Process

STOCK TAKING REPORT FOR THE 2nd QUARTER ENDED 31 DECEMBER 2021

ANNEXURE 5

STOCK TAKING REPORT

2nd QUARTER OCTOBER- DECEMBER 2021

ITEM NO	DESCRTIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 WHITE	28	28	0	N/A
300003	BOOKS-SHORTHAND	14	14	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	78	78	0	N/A
300008	CARTONS A4-COLOURED	3	3	0	N/A
300041	EXAM PAD A4	47	47	0	N/A
300042	ERASERS	7	7	0	N/A
300044	FILES-FOLDER	2025	2025	0	N/A
300045	HIGHLIGHTERS	21	21	0	N/A
300045	LEVER ARCH FILES	132	132	0	N/A
300047	LEAD PENCIL .05	87	87	0	N/A
300048	MAGIC CLIP (BOX)	50	50	0	N/A
300049	MAGIC CLIP DISPENSER	56	56	0	N/A
300050	MARKER ARTLINE	189	189	0	N/A
300051	POCKET A4 (PACKET)	17	17	0	N/A
300054	PENS UNI BALL EYE FINE	241	241	0	N/A
300055	PENS UNI BALL EYE MEDIUM	208	208	0	N/A
300060	POST-IT NOTES 654	81	81	0	N/A
300063	PRESTIK	7	7	0	N/A
300064	PUNCH	4	4	0	N/A
300065	RULERS	66	66	0	N/A
300066	RUBBER BANDS (BOX)	34	34	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	12	12	0	N/A
300069	STAPLES (BOX)	35	35	0	N/A
300070	STAPLE REMOVER	25	25	0	N/A
300071	SCISSORS	20	20	0	N/A
300072	TELEROLLS	20	20	0	N/A

300073	WHITE BOARD MARKERS	102	102	0	N/A
300074	WHITE BOARD ERASER	19	19	0	N/A
300075	PENS B/P PILOT BPS FINE RED	86	86	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	310	310	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300078	ENVELOPES BOX 324 X 227	3	3	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	3	3	0	N/A
300084	INDEX TABS	82	82	0	N/A
300085	STAMP PAD INK 300ML	12	12	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	25	25	0	N/A
300090	FILE FASTENER	5	5	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300093	PICTURE MOUSE PADS	12	12	0	N/A
300094	TIDY FILES-ARCHIVE	615	615	0	N/A
300098	FILE DIVIDERS COLOURED	9	9	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	188	188	0	N/A
300102	TIPPEX CORRECTION FLUID	101	101	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	83	83	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310003	BROOM HARD	4	4	0	N/A
310004	BROOM SOFT	4	4	0	N/A
310005	BUCKET 25L	8	8	0	N/A
310007	DISHCLOTH	6	6	0	N/A
310009	DEO BLOCKS	12	12	0	N/A
310010	DISHWASHING LIQUID	2	2	0	N/A
310011	DISINFECTANT CLEANER	1	1	0	N/A


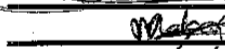




310012	DOMESTOS	10	10	0	N/A
310016	FURNITURE POLISH	25	25	0	N/A
310019	HANDY ANDY	18	18	0	N/A
310022	MUTTON CLOTH	25	25	0	N/A
310023	MOP LARGE	16	16	0	N/A
310027	REFUSE BAGS BLACK	42	42	0	N/A
310028	STEEL WOOL	17	17	0	N/A
310029	TOILETPAPER 48'S	50	50	0	N/A
310032	WASHING POWDER	14	14	0	N/A
310033	WINDOWLENE	20	20	0	N/A
310035	HIDRI REFLEX TOWELS	5	5	0	N/A
310039	POT SCOURERS	40	40	0	N/A
310040	MULTI PURPOSE CLOTH	4	4	0	N/A
310043	SUNLIGHT SOAP	54	54	0	N/A
310044	HANDSOAP LUX	11	11	0	N/A
310045	TOILET DUCK	42	42	0	N/A
310046	WINDOW SQUEEGEE	9	9	0	N/A
310049	CARBRO KETTLE & STEAM IRON CLEANER	50	50	0	N/A
310050	SWINGBIN BAGS KITCHEN	69	69	0	N/A
310055	FEATHER DUSTERS	15	15	0	N/A
310055	RAGS 15KG	6	6	0	N/A
310064	CARPET SHAMPOO	15	15	0	N/A
310067	TOILET BRUSH	23	23	0	N/A
	BATCH 00037	6101	6101	0	

Team 1: Palesa Tsele
Mamikie Mabule

Team 2: Patricia Ngobeni
Katlego Rakuba

Sign Off: Goitsemodimo Mandona

Herman Sebelebele

Team 1: Palesa Tsele

Mamikie Mabule




BATCH 00036
STOCK TAKING

ITEM NO	DESCRPTION	Team 2 Count
300001	PAPER A4 WHITE	28
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	67
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILES	132
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	56
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	615
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	83
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	09
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCKS	12
310010	DISHWASHING LIQUID	02
310011	DISINFECTANT CLEANER	01
310012	DOMESTOS	10
310016	FURNITURE POLISH(PLEDGE)	25
310019	HANDY ANDY	18
310022	MUTTON CLOTH	25
310023	MOP LARGE	16
310027	REFUSE BAGS BLACK	42
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	50
310032	WASHING POWDER	14
310033	WINDOWLENE	20
310035	HIDRI REFLEX TOWELS	05
310039	POT SCOURERS	60
310040	MULTI PURPOSE CLOTH	04
310043	SUNLIGHT SOAP	56
310044	HANDSOAP LUX	11
310045	TOILET DUCK	42
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	50
310050	SWINGBIN BAGS KITCHEN	69
310054	FEATHER DUSTERS	15
310055	RAGS 15KG	06
310064	CARPET SHAMPOO	15
310067	TOILET BRUSH	23
BATCH 00036		

Team 1: Palesa Tsele

Mamikie Mabule




BATCH 00036
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	28
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILES	132
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	56
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	80
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	615
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	83
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCKS	12
310010	DISHWASHING LIQUID	02
310011	DISINFECTANT CLEANER	01
310012	DOMESTOS	10
310016	FURNITURE POLISH(PLEDGE)	25
310019	HANDY ANDY	18
310022	MUTTON CLOTH	25
310023	MOP LARGE	16
310027	REFUSE BAGS BLACK	42
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	50
310032	WASHING POWDER	14
310033	WINDOWLENE	20
310035	HIDRI REFLEX TOWELS	05
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	11
310045	TOILET DUCK	42
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	50
310050	SWINGBIN BAGS KITCHEN	69
310054	FEATHER DUSTERS	15
310055	RAGS 15KG	06
310064	CARPET SHAMPOO	15
310067	TOILET BRUSH	23
BATCH 00036		

West Rand District Municipality

2nd Quarter 31-Dec-21

Team 2: Katlego Rakuba

Patricia Ngobeni

BATCH 00036

STOCK TAKING

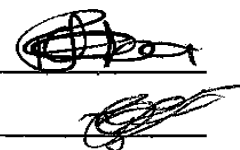
ITEM NO	DESCRTIPTION	Team 2 Count
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300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2028
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILES	132
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	56
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	45
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	05
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300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	615
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
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300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300153	CASSETTE 90 MINUTES	28
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCKS	12
310010	DISHWASHING LIQUID	02
310011	DISINFECTANT CLEANER	01
310012	DOMESTOS	10
310016	FURNITURE POLISH(PLEDGE)	25
310019	HANDY ANDY	18
310022	MUTTON CLOTH	25
310023	MOP LARGE	16
310027	REFUSE BAGS BLACK	42
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	50
310032	WASHING POWDER	14
310033	WINDOWLENE	20
310035	HIDRI REFLEX TOWELS	05
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	11
310045	TOILET DUCK	42
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	50
310050	SWINGBIN BAGS KITCHEN	69
310054	FEATHER DUSTERS	15
310055	RAGS 15KG	06
310064	CARPET SHAMPOO	15
310067	TOILET BRUSH	23
BATCH 00036		

West Rand District Municipality
2nd Quarter 31-Dec-21

Team 2: Katlego Rakuba

Patricia Ngobeni



BATCH 00036
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	28
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300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILES	132
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300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	66
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300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
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300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
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300070	STAPLE REMOVER	25
300071	SCISSORS	20
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300075	PENS B/P PILOT BPS FINE RED	86
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300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	615
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
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300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
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300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCKS	12
310010	DISHWASHING LIQUID	02
310011	DISINFECTANT CLEANER	01
310012	DOMESTOS	10
310016	FURNITURE POLISH(PLEDGE)	25
310019	HANDY ANDY	18
310022	MUTTON CLOTH	25
310023	MOP LARGE	16
310027	REFUSE BAGS BLACK	42
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	50
310032	WASHING POWDER	14
310033	WINDOWLENE	20
310035	HIDRI REFLEX TOWELS	05
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	11
310045	TOILET DUCK	42
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	50
310050	SWINGBIN BAGS KITCHEN	69
310054	FEATHER DUSTERS	15
310055	RAGS 15KG	06
310064	CARPET SHAMPOO	15
310067	TOILET BRUSH	23
BATCH 00036		



WestRand District Municipality

Stock Valuation Report

User : LEARNER5 **Period** : 202111
Store Code : MC1 WestRand District Municipality **Major Cat** : S STATIONERY & CLEANING MATERIAL
Product Type : 10 STATIONERY & CLEANING MATERIAL :

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	28.00	60.00	.00	415.93	11,646.16
300003 BOOKS - SHORTHAND		5.0000	100.0000	14.00	.00	.00	5.66	79.24
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	78.00	.00	.00	22.64	1,765.87
300008 CARTONS A4 - COLOURED		.0000	500.0000	3.00	.00	.00	.36	1.08
300041 EXAM PAD A4		.0000	200.0000	47.00	.00	.00	10.46	491.65
300042 ERASERS		.0000	50.0000	7.00	.00	.00	1.86	13.04
300044 FILES - FOLDER		.0000	500.0000	2025.00	.00	.00	1.85	3,748.88
300045 HIGHLIGHTERS		.0000	50.0000	21.00	.00	.00	3.91	82.11
300046 LEVER ARCH FILES		.0000	.0000	132.00	110.00	.00	72.42	9,559.74
300047 LEAD PENCIL .05		.0000	50.0000	87.00	10.00	.00	17.29	1,503.89
300048 MAGIC CLIPS (BOX)		.0000	30.0000	50.00	.00	.00	12.61	630.73
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	56.00	.00	.00	15.70	879.16
300050 MARKER ARTLINE		.0000	122.0000	189.00	.00	.00	14.23	2,688.90
300051 POCKET A4 (PACKET)		.0000	20.0000	17.00	.00	.00	26.17	444.87
300054 PENS UNI BALL EYE FINE		.0000	144.0000	241.00	.00	.00	18.09	4,359.69
300055 PENS UNI BALL EYE MEDIUM		.0000	144.0000	208.00	.00	.00	17.61	3,662.88
300060 POST-IT NOTES		.0000	40.0000	81.00	.00	.00	9.95	806.12
300063 PRESTIK		.0000	15.0000	7.00	.00	.00	13.13	91.92
300064 PUNCH		.0000	5.0000	4.00	.00	.00	24.75	99.00
300065 RULERS		.0000	36.0000	66.00	.00	.00	1.59	104.94
300066 RUBBER BANDS (BOX)		.0000	20.0000	34.00	.00	.00	9.74	331.27
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300068 STAPLERS		.0000	.0000	12.00	.00	.00	71.45	857.40
300069 STAPLES		.0000	20.0000	35.00	.00	.00	30.00	1,050.00
300070 STAPLE REMOVER		.0000	15.0000	25.00	.00	.00	4.40	110.00
300071 SCISSORS		.0000	20.0000	20.00	.00	.00	8.40	168.00
300072 TELEROLLS		.0000	10.0000	20.00	.00	.00	65.00	1,300.00
300073 WHITE BOARD MARKERS		.0000	24.0000	102.00	.00	.00	5.73	584.48
300074 WHITE BOARD ERASER		.0000	10.0000	19.00	.00	.00	8.02	152.37
300075 PENS B/P PILOT BPS FINE RED		.0000	24.0000	86.00	.00	.00	13.14	1,130.04
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	310.00	.00	.00	11.83	3,668.66
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300078 ENVELOPES BOX 324 X 227		.0000	5.0000	3.00	.00	.00	140.30	420.90
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300082 PAPER CLIPS GIANT		.0000	10.0000	3.00	.00	.00	14.63	43.88
300084 INDEX TABS		.0000	20.0000	82.00	.00	.00	9.65	791.30
300085 STAMP PAD INK 30ML		.0000	5.0000	12.00	.00	.00	6.42	77.04
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	25.00	.00	.00	4.37	109.25
300090 FILE FASTENER		.0000	3.0000	5.00	.00	.00	10.89	54.45
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300093 PICTURE MOUSE PADS		.0000	5.0000	12.00	.00	.00	39.90	478.80

300094	TIDY FILES - ARCHIVE	.0000	100.0000	615.00	.00	.00	5.18	3,185.70
300098	FILE DIVIDERS COLORED	.0000	15.0000	9.00	.00	.00	11.51	103.55
300100	ENVELOPES A5 SELF SEAL BOX	.0000	5.0000	12.00	.00	.00	145.57	1,746.78
300101	BOOK - MANUSCRIPT A5	.0000	50.0000	188.00	10.00	.00	11.30	2,125.25
300102	TIPPEX CORRECTION FLUID	.0000	30.0000	101.00	.00	.00	7.50	757.04
300103	FLIPCHART PADS	.0000	5.0000	6.00	2.00	.00	130.01	780.08
300107	POST-IT FLAGS BANDERITAS	.0000	10.0000	83.00	.00	.00	27.76	2,304.40
300110	ENVELOPES 110 X 220 WINDOW BOX	.0000	5.0000	10.00	.00	.00	82.96	829.60
300114	FILE - QUOTATION (SOLID BACK,CLEAR FRONT	.0000	5.0000	8.00	.00	.00	4.26	34.08
300116	PVC TRANSPARENT COVERS A4 (0.18MM)	.0000	5.0000	13.00	.00	.00	99.32	1,291.20
300124	DVD +R VERBATIM	.0000	20.0000	88.00	.00	.00	10.79	949.68
300139	BINDER STRIPS A4(L54/29701492)WHITE	.0000	5.0000	29.00	.00	.00	474.70	13,766.30
300153	CASSETTE 90 MINUTES	.0000	.0000	25.00	.00	.00	10.95	273.75
300154	ENVELOPES A3	.0000	5.0000	5.00	.00	.00	499.79	2,498.95
310003	BROOM HARD	.0000	.0000	4.00	.00	.00	78.00	312.00
310004	BROOM SOFT	.0000	.0000	4.00	.00	.00	78.00	312.00
310005	BUCKETS 25L	.0000	5.0000	8.00	.00	.00	96.95	775.62
310007	DISHCLOTH	.0000	5.0000	6.00	.00	.00	12.34	74.04
310009	DEO BLOCKS	.0000	5.0000	12.00	.00	.00	504.38	6,052.50
310010	DISHWASHING LIQUID	.0000	50.0000	2.00	.00	.00	26.69	53.39
310011	DISINFECTANT CLEANER	.0000	50.0000	1.00	.00	.00	43.75	43.75
310012	DOMESTOS	.0000	.0000	10.00	.00	.00	45.50	455.00
310016	FURNITURE POLISH	.0000	40.0000	25.00	.00	.00	46.08	1,151.88
310019	HANDY ANDY	.0000	50.0000	18.00	.00	.00	30.59	550.53
310022	MUTTON CLOTH	.0000	5.0000	25.00	.00	.00	54.78	1,369.42
310023	MOP LARGE	.0000	.0000	16.00	.00	.00	196.38	3,142.06
310027	REFUSE BAGS BLACK	.0000	50.0000	42.00	.00	.00	31.40	1,318.90
310028	STEEL WOOL	.0000	10.0000	17.00	.00	.00	18.23	309.91
310029	TOILETPAPER 48'S	.0000	50.0000	50.00	.00	.00	432.90	21,645.00
310032	WASHING POWDER	.0000	.0000	14.00	.00	.00	91.10	1,275.40
310033	WINDOWLENE	.0000	.0000	20.00	.00	.00	78.00	1,560.00
310035	HIDRI REFLEX TOWELS	.0000	.0000	5.00	.00	.00	169.00	845.00
310039	POT SCOURERS	.0000	20.0000	40.00	.00	.00	7.23	289.34
310040	MULTI PURPOSE CLOTH	.0000	20.0000	4.00	.00	.00	38.15	152.59
310043	SUNLIGHT SOAP	.0000	20.0000	54.00	.00	.00	20.09	1,084.70
310044	HANDSOAP LUX	.0000	10.0000	11.00	.00	.00	10.94	120.34
310045	TOILET DUCK	.0000	50.0000	42.00	.00	.00	63.05	2,648.17
310046	WINDOW SQUEEGEE	.0000	5.0000	9.00	.00	.00	35.73	321.53
310049	CARBRO KETTLE & STEAM IRON CLEANER	.0000	.0000	50.00	.00	.00	26.00	1,300.00
310050	SWINGBIN BAGS KITCHEN	.0000	50.0000	69.00	.00	.00	38.86	2,681.33
310054	FEATHER DUSTERS	.0000	.0000	15.00	.00	.00	91.00	1,365.00
310055	RAGS 15KG	.0000	10.0000	6.00	.00	.00	88.75	532.49
310064	CARPET SHAMPOO	.0000	.0000	15.00	.00	.00	104.00	1,560.00
310067	TOILET BRUSH	10.0000	10.0000	23.00	.00	.00	52.50	1,207.50
								0.00
TOTAL VALUATION								143,684.89

CONTRACT REGISTER 2021-2022

N o.	Contract No.	Name of Contractor	Description of Supply/Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
1	RT25/2016- NT Transversal Contract	MUNSOFT (Pty) Ltd	Mscosa Financial System	15-Aug-17	15-Aug-17	31-May-22	22 Mont hs	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
2	WR/FIN/06/18	FNB	Banking Services	09-Jul-18	01-Aug-18	31-Jul-23	60 Mont hs	As per agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
3	WR/HSD/10/18	Gondwana Environmental Solutions (Pty) Ltd	Maintenance and Monitoring of Air Quality Stations for The West Rand District Municipality	21-Aug-18	01-Sep-18	31-Aug-21	36 Mont hs	R 2 291 865,71	Health and Social Development and Environmental Management	M Zwane	(011) 411 5137	sramaele@wrdm.gov.za
4	WR/FIN/08/17	Zevoli 151 (Pty) Ltd t/a Nashua West rand	Supply and Delivering of Photocopy Machines and Digital Office Automation Equipments	06-Jul-17	2017-09-01	31-Aug-20	36 Mont hs	R 3 766 569,12	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
5	RT15/2016 - NT Transversal Contract	Vodacom (Pty) Ltd	Cellphone Services	01-Jan-18	01-Jan-18	30-Mar-21	38 Mont hs	As Per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
6	WR/CORP/08/18	1.Kunene Ramaphala Incorporated	Panel of Attorneys	31-Jul-18	01-Sep-18	31-Aug-21	36 Mont hs	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
		2.Ramushu Mashile Twala INC		31-Jul-18	01-Sep-18	31-Aug-21						
		3.Lizel Venter Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						

		4.Phungo Incorporated		31-Jul-18	01-Sep-18	31-Aug-21						
		5.Lawrance Melato INC Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		6. Thejane Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		7.Kunene Maila Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		8.Ismail and Dahya INC		31-Jul-18	01-Sep-18	31-Aug-21						
		9.Makhubela Attorneys2		31-Jul-18	01-Sep-18	31-Aug-21						
7	WR/PS/03/18	Sunday Kit Uniform Supplies	Supply and Delivery of Operational Uniform (Working Dress) For Public Safety (Rescue and Fire Services) for West Rand District Municipality	09-Jul-18	01-Aug-18	30-Jul-21	36 Months	As per Agreed Rates	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za
8	WR/RPR/02/19	Re-Solve/EAS JV	Operationalisation of RRAMS Programme onto WRDM System	20-Feb-20	01-Oct-20	31-Mar-22	18 Months	R2 961 480.00	Regional Planning, Re-industrialisation and Technical Services	D Govendor	(011) 411 5019	dgovender@wrdm.gov.za
9	WR/PS/02/2020	Mabotwane Security	Physical Security Services	28-Feb-20	01-Mar-20	28-Feb-23	36 Months	R 8 316 770.73	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za
10	WR/FIN/04/20	Fezi Auditors and	Insurance Services	30-Jun-20	01-Jul-20	30-Jul-23	36 Months	R 1 998 793.81(A)	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrd.gov.za

		Consultants and Opulentia JV					hs	nnual premium)				
11	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	03-Sep-20	01-Oct-20	30-Sep-23	36 Months	9.5% Commission on revenue collected	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
12	WR/CORP/03/20	Media Torgue and Events	Advertising Agencies for the placement of Tender Advertisement in the print media on an as and when required basis for a period of not exceeding three (03) Years.	29-Oct-20	01-Dec-20	30-Nov-23	36 Months	N/A : Orders will be issued on the basis of the lowest quotation received from the panel as and when there is a need.	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
		Ndabana Media Production										
		Gauteng News J/V akotek										
13	WR/FIN/06/20	Twananani Trading Enterprise	Panel of Service Providers for Servicing, Maintenance and Repairs of Vehicles	17-Jun-21	01-Aug-21	31-Jul-24	36 Months	As per Agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
		Marce Projects (Pty) Ltd										
		Rand West Brake and Clutch										
14	RT15 2021	MTN(Pty)Ltd	Supply and delivery of mobile communication services.	27-May-21	01-Aug-21	31-Jul-21	24 Months	R 1 852 748,00	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
15	WR/CORP/04/21	Lizel Venter Attorneys	Panel of Attorneys	06-Sep-21	01-Oct-21	30-Sep-24			Corporate Services	Corporate Services	(011) 411 5016	gmagole@wrdm.gov.za

		Madhopa & Thenga Incorporated					36 Months	As per Agreed Rates				
		Phambane Mokone Incorporated Attorneys										
		Verveen Attorneys										
16	RT3 2018	Apex	Supply, delivery, commissioning and maintenance of office automation equipment	15-Sep-21	01-Oct-21	30-Sep-24	36 Months	R 963 959,04	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za