

**BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT
QUARTERLY REPORT FOR THE QUARTER ENDED 31 MARCH 2022**

PURPOSE

The purpose of the report is to give feedback to Council on the implementation of the Supply Chain Management policy for the quarter ending 31 March 2022.

BACKGROUND

The Municipal Supply Chain Regulations (promulgated in Government Gazette Number 27636 on 30 May 2005) states the following:

OVERSIGHT ROLE OF COUNCIL OF MUNICIPALITY:

Regulation 6(3) of the Municipal Supply Chain Regulations states:

“The Accounting Officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”

This report complies with Municipal Supply Chain Regulations as stated above by providing detailed information in respect of compliance, challenges and constraints in the implementation of the Supply Chain Management Policy.

DISCUSSION

1. Review of the Supply Chain Management Policy

In terms of Section 111 of Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement Supply Chain Management Policy and the policy should be reviewed annually to ensure that it complies with the new legislative requirements.

As such West Rand District Municipality’s Supply Chain Management Policy was approved and adopted by council on **05 December 2011**. Regulation 3(1) a, requires that the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with the new legislative requirements. The policy was reviewed and adopted by council on date the budget was approved i.e. **10 June 2021**.

2. Supply Chain Management Unit:

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Risk management; and
- Performance management.

3 Supply Chain Processes

3.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. These appointments of committee members will be reviewed annually by the Accounting Officer. Appointments of committee members were reviewed on 1 July 2021. Members were required to familiarize themselves with the roles and responsibilities of the Bid Committee Members as well as sign the SCM Code of Conduct. All tenders (procurement above R200 000) are dealt with by all the committees. The following members have appointed to serve in the bid committees for the **2021/22 financial year**.

Bid Specification Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Nico Kahts	Chairperson
Ms. Sindisiwe Ngobese	Member
Mr. Danny Govender	Member
Mr. Themba Makhoba	Member
Ms. Susan Stoffberg	Member
Mr. Herman Sebelebele	Member – SCM

Bid Evaluation Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Zeblon Mphaphuli	Chairperson
Mr. Mashudu Nevhungoni	Member
Mr. Daniel Monamoli	Member
Ms. Nicola Benson	Member - SCM

Bid Adjudication Committee

NAME OF OFFICIAL	COMMITTEE MEMBER
Mr. Samuel Ramaele	Chairperson
Dr. Mary Daka	Member
Mr. Nico Kahts	Member
Ms. Grace Magole	Member
Mr. Herman Sebelebele	Member - SCM

3.2 Demand Management

The system of demand management must allow for the analysis of proper needs, establishment of a supplier database, implementation of IDP projects and drafting of proper specifications.

3.2.1 *Implementation of the procurement plan*

The objective of the procurement plan is to assist municipalities with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to purchasing requests.

MFMA Circular 62 requires municipalities to develop a procurement plan for all procurement needs in excess R200, 000. The Procurement plan for the financial year 2021/2022 was approved on the **27/07/2021**. The table below

provides progress on the implementation of the 2021/22 approved procurement plan.

The municipality is likely not to implement all items in the procurement plan due to the judgement handed down by the Constitutional Court on the 16 February 2022 on the application of the Preferential Procurement Regulations (2017). In terms of the judgement no new tenders should be advertised until the approval of the new regulations.

NO	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	TENDER NO	ADVERT DATE	PROCUREMENT STAGE(STATUS)
1.	Conditions assessment of assets	WR/CORP/01/22	28 January 2022	At evaluation stage
2.	Supply and Delivering of Protective Clothing	WR/PS/03/22	20 August 2021	Awarded.
3.	Supply and delivery of a Fire engine-medium pumper	WR/PS/04/22	20 August 2021	Awarded.
4.	Commissioning and Maintenance of Automated EPMS System			Procurement process will commence after the approval of new Preferential Procurement Regulations.
5.	Supply, delivery, installation and maintenance of office automation equipment for a period of 36 months	RT3 -2018: Transversal contract	Not Applicable	Awarded
6.	Repairs and servicing of Air Conditioners			Procurement process will commence after the approval of new Preferential Procurement Regulations.
7.	Servicing of server room environmental control equipment			Procurement process will commence after the approval of new Preferential Procurement Regulations.
8.	Supply, installation and maintenance of MSCOA Compliant Financial System for a period of 60 months			Awaiting approval of the exemption requested from the Finance Minister.
9.	Panel of service providers for renewal of 365 enterprise E1 licenses	WR/CORP/01/22	20 August 2021	Awarded through Regulation 36.

NO	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	TENDER NO	ADVERT DATE	PROCUREMENT STAGE(STATUS)
10.	Leasing out of the top lake of the Donaldson Dam Recreational Resort	Not yet advertised.	21 January 2022	At evaluation stage

3.2.3 *Supplier Database*

The database is reviewed on a quarterly basis. With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1) (b) of the Municipal Supply Chain Management Regulations. This is as per the requirements of the Municipal Supply Chain Management Regulation 14 and MFMA Circular No. 81. An invitation was sent out through national and local newspapers on the **30th June 2021** for existing and new prospective suppliers to update and register in the National Treasury Central Supplier Database and West Rand District Municipality Supplier database.

3.3 Acquisition Management

3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2000 [VAT included]
Written Quotation	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotation	Over R3 0 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000[VAT included] or Long Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the supply chain management office.

- a) To date, a total amount of **R 83 134.13** has been awarded for transactions over R2000 up to R30 000. Attached as “**Annexure 1**” is the outcome.
- b) To date, a total amount of **R 281 894.00** has been awarded for transactions over R30 000 up to R200 000. Attached as “**Annexure 2**” is the outcome
- c) **One (01) tender** were awarded in the third quarter of the 2021/22 by means of the competitive bidding process. Attached as “**Annexure 3**” is the outcome

3.3.2 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

3.3.3 Deviations

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

No goods or services were procured by means of Regulation 36 for the period ended **31 March 2022**.

Period	Amount
Third Quarter (01 January 2022 – 31 March 2022)	R 00.00

3.4 Logistics Management

The Accounting Officer must implement an effective system of logistics management in order to provide for the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, transport management, vendor performance, and maintenance and contract administration. The municipality has a store whereby the purchase orders and consumables are issued to departments.

The following consumables are kept at stores:

- a) Stationery;
- b) Cleaning materials;
- c) Toners and Cartridges; and
- d) Office Refreshments

The stock count was conducted as per the 2021/2022 SDBIP 3rd quarter requirements for this financial year, for the quarter ended 31 March 2022.

Attached as “**Annexure 4**” is the outcome.

3.5 Disposal Management

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

3.6 Contract Management

Contract management function has been established within the Supply chain Management Unit to deal with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes. The contract management function coordinates the administration of contracts, compliance and monitoring performance and the termination process of contracts.

3.6.1 Suppliers Performance Evaluation

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers.

EVALUATION MATRIX

SUPPLIER PERFORMANCE ASSESSMENT

Performance area	Ranking				
Project management and control	<ul style="list-style-type: none"> ➤ Non-existent or inadequate project management ➤ No evidence of formal controls in place 	<ul style="list-style-type: none"> ➤ Simple project plan in place, no evidence of update/use 	<ul style="list-style-type: none"> ➤ Simple project plan in place but limited evidence of update/use 	<ul style="list-style-type: none"> ➤ Project manager has full ownership of project and team ➤ Formal project management process followed 	<ul style="list-style-type: none"> ➤ Full and accountable project management process ➤ Detailed and controlled processes
Score	1	2	3	4	5
Communications	<ul style="list-style-type: none"> ➤ Difficult to contact and obtain a response ➤ Evidence of poor internal communications ➤ Response regularly inadequate 	<ul style="list-style-type: none"> ➤ Regular communications but often inadequate ➤ Response to queries inconsistent ➤ Reactive 	<ul style="list-style-type: none"> ➤ Fairly rapid response to queries ➤ Generally complete responses, but often clarity required 	<ul style="list-style-type: none"> ➤ Effective communications and relationships ➤ Generally proactive and complete responses ➤ Little clarification required 	<ul style="list-style-type: none"> ➤ Excellent , open relationship ➤ Complete response to queries ➤ Pro-active and anticipates issues
Score	1	2	3	4	5
Flexibility	<ul style="list-style-type: none"> ➤ Inflexible and reliant on contract 	<ul style="list-style-type: none"> ➤ Some willingness to be flexible, but only short term 	<ul style="list-style-type: none"> ➤ Willingness to be flexible around project demands over medium term 	<ul style="list-style-type: none"> ➤ High degree of flexibility around project and contract matters 	<ul style="list-style-type: none"> ➤ Completely open and flexible – joint partnering arrangement focused on project
Score	1	2	3	4	5
Capability	<ul style="list-style-type: none"> ➤ Inadequate capability ➤ Consistently missing critical deadlines or milestones 	<ul style="list-style-type: none"> ➤ Poor capability ➤ Some missing of critical deadlines or milestones 	<ul style="list-style-type: none"> ➤ Satisfactory capability ➤ Almost no missing of critical milestones or deadlines ➤ 	<ul style="list-style-type: none"> ➤ Good capability ➤ No missing of critical milestones or deadlines 	<ul style="list-style-type: none"> ➤ Excellent capability ➤ No missing of any project milestones or deadlines ➤ Free of errors
Score	1	2	3	4	5

Delivery	<ul style="list-style-type: none"> ➤ Frequently capacity constrained resulting in significant schedule problems ➤ Expediting regularly required 	<ul style="list-style-type: none"> ➤ Some capacity constraints with some impact on schedule ➤ Some expediting required 	<ul style="list-style-type: none"> ➤ Generally unconstrained and able to meet schedule ➤ Limited required 	<ul style="list-style-type: none"> ➤ Regular deliveries on schedule ➤ Limited capacity to reschedule to meet project changes ➤ Little or no expediting required 	<ul style="list-style-type: none"> ➤ Established track record of deliveries ➤ Capacity to reschedule to meet project changes ➤ No expediting required
Score	1	2	3	4	5

EVALUATION MATRIX: 01 - 05 = NOT RECOMMENDED; 06 – 10 = POOR; 11 – 15 = AVERAGE; 16 – 20 = SATISFACTORY; 21- 25 EXCELLENT

No	Contract No.	Name of Contractor	Description	RESPONSIBLE DEPARTMENT	Supplier Performance Assessment Report Compiled		Supplier Performance Assessment /Performance Rating	Performance Acceptable or Not
					Yes	No		
1.	WR/FIN/06/18	FNB	Banking Services	Budget and Treasury	✓		25 (Excellent)	Acceptable
2.	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	Budget and Treasury	✓		25 (Excellent)	Acceptable
3.	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Short term insurance cover	Budget and Treasury	✓		25 (Excellent)	Acceptable
4.	RT25/2016- NT Transversal Contract	MUNSOFT	MSCOA Financial System (FMS/PAYROLL/HR)	Corporate Services	✓		23 (Excellent)	Acceptable
5.	RT15/2021 - NT Transversal Contract	MTN (Pty) Ltd	Mobile Communication Services	Corporate Services	✓		23 (Excellent)	Acceptable

No	Contract No.	Name of Contractor	Description	RESPONSIBLE DEPARTMENT	Supplier Performance Assessment Report Compiled		Supplier Performance Assessment /Performance Rating	Performance Acceptable or Not
					Yes	No		
6.	WR/PS/11/17	Mabotwane Security	Provision of Physical Security Services for WRDM	Public Safety	✓		23 (Excellent)	Acceptable
7.	WR/CORP/08/18	Thejane Attorneys	Panel of Attorneys	Corporate Services	✓		20 (Satisfactory)	Acceptable
8.	WR/CORP/08/18	Lizel Venter Attorneys	Panel of Attorneys	Corporate Services	✓		25 (Excellent)	Acceptable
9.	WR/CORP/08/18	Madlopa & Thenga Incorporated	Panel of Attorneys	Corporate Services	✓		Not yet utilised	N/A
10.	WR/CORP/08/18	Phambane Mokone Incorporated Attorneys	Panel of Attorneys	Corporate Services	✓		Not yet utilised	N/A
11.	WR/RPR/02/19	Re-Solve/EAS JV	Operationalisation of RRAMS Programme onto WRDM System	Regional Planning, Re-industrialisation and Technical Services	✓		23 (Satisfactory)	Acceptable
12.	WR/FIN/09/2020	Ctrack Mzansi (Pty) Ltd	Supply, Installation and Monitoring of Vehicle Tracking System for a Period of Three (3) Years for the West Rand District Municipality	Budget and Treasury	✓		24 (Excellent)	Acceptable

No	Contract No.	Name of Contractor	Description	RESPONSIBLE DEPARTMENT	Supplier Performance Assessment Report Compiled		Supplier Performance Assessment /Performance Rating	Performance Acceptable or Not
					Yes	No		
13.	WR/FIN/06/20	Twananani Trading Enterprise	Panel of service provider for Maintenance, Repairs and Servicing	Finance	✓		25 (Excellent)	Acceptable
14.	WR/FIN/06/20	Rand West Break and Clutch	Panel of service provider for Maintenance, Repairs and Servicing	Finance	✓		24 (Excellent)	Acceptable
15.	WR/FIN/06/20	Marce Projects (Pty) Ltd	Panel of service provider for Maintenance, Repairs and Servicing	Finance	✓		5 (Not Recommended)	Not acceptable
16.	WR/MHSD/03/21	TVBN Manzi Funera Palour (Pty Ltd)	Provision of Pauper Burials Services	Health	✓		21 (Excellent)	Acceptable
17.	RT3 2018NT Transversal Contract	Apex	Supply, deliver, commissioning and maintenance of office automation equipment	Corporate Services	✓		25 (Excellent)	Acceptable

3.6.2 Contract Register

All approved contracts are registered in the Contract Management Register to monitor contract ending dates in order to commence with procurement strategy on time. Attached as “**Annexure 5**” is the **Contract Register for 2021/2022**.

LEGAL IMPLICATIONS

The report is compiled as required by Section 6 of the Municipal Supply Chain Regulations.

RECOMMENDATION THAT:

1. In terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, cognizance be taken of the Supply Chain Management Report for the quarter ending 31 March 2022, regarding the following:
 - Awards made for procurement needs over R2000 up to R30 000;
 - Awards made for procurement needs over R30 000 up to R200 000;
 - Awards made through the competitive bidding system;
 - Stock taking report for the period ending 31 March 2022;
 - Contract management i.e. suppliers performance evaluation and the updated contract register

2. As required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, the report be made public in terms of 21A of the Municipal Systems Act.

DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT
AWARDS OVER 2 000 – 30 000 FOR QUARTER ENDED 31 MARCH 2021

Order Number	Creditor Name	Total Amount	Description	User Department
3348	Media Torque & Events	R 15 918.57	Advert: 2022/23 To 2024/25 Draft Budget And 2022/23 Draft IDP	Corporate Services
3347	Vikelela Support Cc	R 5 146.25	Servicing Of Fire Extinguishers 65 Quantity	Corporate Services
3346	Lesela Consulting	R 6 090.00	Screening And Vetting Of Municipal Manager Position	Finance
3344	Thelidza Personnel Solutions	R 2 425.11	Screen And Vetting Of Three (3) Candidates	Finance
3338	Media Torque & Events	R 23 408.48	Tender Advert: Conditions Assessment Of Assets	
3337	Radiant Lady (Pty) Ltd	R 2 100.00	Supply And Delivery Of Bottled Still Water For WRDM 500ml	Corporate Services
	Ndabana Media Production	R 28 045.72	Advertisement Of Tenders; Appointment Of A Panel Of Service Providers The Supply And Delivery Of Servers, Laptops And Desktop Computers.	Corporate Services
	Total:	R83 134.13		



**WEST RAND
DISTRICT MUNICIPALITY**



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 2

RFQ AWARDS REPORT FOR THE QUARTER ENDED 31 MARCH 2022

NO	RFQ NO:	DESCRIPTION	NAME OF SERVICE PROVIDER	DATE OF ADVERT	CLOSING DATE	BBB-EE LEVEL ON POINTS	TOTAL POINTS SCORED	DATE OF AWARD	TURN AROUND TIME	BID AMOUNT (VAT INCL)
1	WR/CORP/07/2022	Appointment of a Strategic Planning Facilitator for the West Rand District Municipality.	Vision Activ Holdings (Pty) Ltd	27/01/2022	04/02/2022	20	100	07/02/2022	20 days	R 198 714.00
2	WR/FIN/06/2022	Supply and Delivery of Stationery for West Rand District Municipality.	Siego Service and Trade	27/01/2022	04/02/2022	20	100	14/02/2022	27 days	R 83 180.00
									TOTAL	R 282 894.00



**WEST RAND
DISTRICT MUNICIPALITY**



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 3

TENDER AWARDS REPORT FOR THE QUARTER ENDED 31 MARCH 2022

NO.	TENDER NO:	DESCRIPTION	SERVICE PROVIDER	APPOINTMENT DATE	CONTRACT TERM	BBBEE POINTS SCORED	BID AMOUNT (VAT INCL)
1.	WR/CORP/01/22	Appointment of a Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15'6 and 14" inch Laptop Carry Bags for a period of 3 years.	Runnymede Advisory & Consulting	11/03/2022	36 Months	20	As per rate
			Lehakwe Business Solution	11/03/2022	36 Months	20	As per rate
			Makteck Enterprise	11/03/2022	36 Months	20	As per rate



WEST RAND

DISTRICT MUNICIPALITY



DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT
STOCK TAKING REPORT FOR 3rd QUARTER ENDED MARCH 2022

STOCK TAKING REPORT

ANNEXURE 4

3rd QUARTER JANUARY- MARCH 2022

ITEM NO	DESCRIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 WHITE	78	78	0	N/A
300003	BOOKS-SHORTHAND	14	14	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	78	78	0	N/A
300041	EXAM PAD A4	46	46	0	N/A
300042	ERASERS	7	7	0	N/A
300044	FILES-FOLDER	2025	2025	0	N/A
300045	HIGHLIGHTERS	11	11	0	N/A
300045	LEVER ARCH FILES	180	180	0	N/A
300047	LEAD PENCIL .05	87	87	0	N/A
300048	MAGIC CLIP (BOX)	50	50	0	N/A
300049	MAGIC CLIP DISPENSER	56	56	0	N/A
300050	MARKER ARTLINE	189	189	0	N/A
300051	POCKET A4 (PACKET)	17	17	0	N/A
300052	BALLPOINT PENS MEDIUM	180	180	0	N/A
300054	PENS UNI BALL EYE FINE	241	241	0	N/A
300055	PENS UNI BALL EYE MEDIUM	208	208	0	N/A
300060	POST-IT NOTES 654	81	81	0	N/A
300060	PRITT	30	30	0	N/A
300063	PRESTIK	7	7	0	N/A
300064	PUNCH	4	4	0	N/A
300065	RULERS	64	64	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	12	12	0	N/A
300069	STAPLES	35	35	0	N/A
300070	STAPLE REMOVER	25	25	0	N/A
300071	SCISSORS	18	18	0	N/A
300072	TELEROLLS	20	20	0	N/A

300073	WHITE BOARD MARKERS	102	102	0	N/A
300074	WHITE BOARD ERASER	19	19	0	N/A
300075	PENS B/P PILOT BPS FINE RED	86	86	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	310	310	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300078	ENVELOPES BOX 324 X 227	2	2	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	3	3	0	N/A
300084	INDEX TABS	82	82	0	N/A
300085	STAMP PAD INK 300ML	12	12	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	25	25	0	N/A
300090	FILE FASTENER	5	5	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	50	50	0	N/A
300093	PICTURE MOUSE PADS	12	12	0	N/A
300094	TIDY FILES-ARCHIVE	605	605	0	N/A
300098	FILE DIVIDERS COLOURED	3	3	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	188	188	0	N/A
300102	TIPPEX CORRECTION FLUID	101	101	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	73	73	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	MEMORY STICKS	50	50	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310003	BROOM HARD	4	4	0	N/A
310004	BROOM SOFT	4	4	0	N/A
310005	BUCKET 25L	8	8	0	N/A
310007	DISHCLOTH	6	6	0	N/A
310009	DEO BLOCKS	3	3	0	N/A

310011	DISINFECTANT CLEANER	1	1	0	N/A
310012	DOMESTOS	1	1	0	N/A
310016	FURNITURE POLISH	12	12	0	N/A
310019	HANDY ANDY	6	6	0	N/A
310022	MUTTON CLOTH	25	25	0	N/A
310023	MOP LARGE	10	10	0	N/A
310027	REFUSE BAGS BLACK	33	33	0	N/A
310028	STEEL WOOL	17	17	0	N/A
310029	TOILETPAPER 48'S	33	33	0	N/A
310032	WASHING POWDER	12	12	0	N/A
310033	WINDOWLENE	14	14	0	N/A
310035	HIDRI REFLEX TOWELS	4	4	0	N/A
310039	POT SCOURERS	40	40	0	N/A
310040	MULTI PURPOSE CLOTH	2	2	0	N/A
310043	SUNLIGHT SOAP	52	52	0	N/A
310044	HANDSOAP LUX	10	10	0	N/A
310045	TOILET DUCK	42	42	0	N/A
310046	WINDOW SQUEEGEE	9	9	0	N/A
310049	CARBRO KETTLE & STEAM IRON CLEANER	38	38	0	N/A
310050	SWINGBIN BAGS KITCHEN	56	56	0	N/A
310055	FEATHER DUSTERS	15	15	0	N/A
310055	RAGS 15KG	6	6	0	N/A
310064	CARPET SHAMPOO	10	10	0	N/A
310067	TOILET BRUSH	23	23	0	N/A
BATCH 00038		6309	6309	0	

Team 1: Katlego Rakuba
Mamikie Mabule





Team 2: Itumeleng Malaka
Tshepo Baholo





Sign Off: Goitsemodimo Mandona



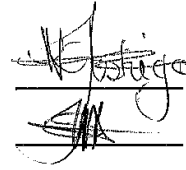


Herman Sebelebele

West Rand District Municipality
3rd Quarter 31-Mar-22

Team 1: Tshupo Baholo

Itumeleng Malaka



BATCH 00037
STOCK TAKING

ITEM NO	DESCRIPTION	Team 1 Count
300001	PAPER A4 WHITE	78
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	144
300007	CORRECTION TAPE	78
300041	EXAM PAD A4	46
300042	ERASERS	07
300044	FILES-FOLDER	2095
300045	HIGHLIGHTERS	11
300046	LEVER ARCH FILES	180
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	56
300050	MARKER ARTLINE	186
300051	POCKET A4 (PACKET)	17
300052	BALLPOINT PENS BIC MEDIUM	180
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300062	GLUE STICK (PRITT)	30
300063	PRESTIK	7
300064	PUNCH	4
300065	RULERS	64
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	18
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	2
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	3
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	5
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	50

300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	605
300098	FILE DIVEDERS COLOURED	3
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	73
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	50
300153	CASETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310003	BROOM HARD	4
310004	BROOM SOFT	4
310005	BUCKET 25L	8
310012	DOMESTOS	1
310016	FURNITURE POLISH(PLEDGE)	12
310022	MUTTON CLOTH	25
310023	MOP LARGE	10
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	33
310032	WASHING POWDER	12
310033	WINDOWLENE	14
310035	HIDRI REFLEX TOWELS	4
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	2
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	10
310046	WINDOW SQUEEGEE	9
310049	CARBRO KETTLE & STEAM IRON CLEANER	38
310050	SWINGBIN BAGS KITCHEN	56
310054	FEATHER DUSTERS	15
310064	CARPET SHAMPOO	10
310067	TOILET BRUSH	23
BATCH 00037		

300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	605
300098	FILE DIVEDERS COLOURED	03
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	73
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	50
300153	CASETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310012	DOMESTOS	01
310016	FURNITURE POLISH(PLEDGE)	12
310022	MUTTON CLOTH	25
310023	MOP LARGE	10
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	33
310032	WASHING POWDER	12
310033	WINDOWLENE	14
310035	HIDRI REFLEX TOWELS	04
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	02
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	10
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	38
310050	SWINGBIN BAGS KITCHEN	56
310054	FEATHER DUSTERS	15
310064	CARPET SHAMPOO	10
310067	TOILET BRUSH	23
BATCH 00037		

Team 2: Katlego Rakuba

Mamikie Mabule




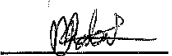
BATCH 00037
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	78
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300041	EXAM PAD A4	46
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	11
300046	LEVER ARCH FILES	180
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	56
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300052	BALLPOINT PENS BIC MEDIUM	180
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300062	GLUE STICK (PRITT)	30
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	64
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	18
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	02
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	50

300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	605
300098	FILE DIVEDERS COLOURED	03
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	73
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	50
300153	CASSETTE 90 MINUTES	23
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310012	DOMESTOS	01
310016	FURNITURE POLISH(PLEDGE)	12
310022	MUTTON CLOTH	25
310023	MOP LARGE	10
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	33
310032	WASHING POWDER	12
310033	WINDOWLENE	14
310035	HIDRI REFLEX TOWELS	04
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	02
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	10
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	38
310050	SWINGBIN BAGS KITCHEN	56
310054	FEATHER DUSTERS	15
310064	CARPET SHAMPOO	10
310067	TOILET BRUSH	23
BATCH 00037		

Team 2: Katlego Rakuba
Mamikie Mabule





BATCH 00037
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	78
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300041	EXAM PAD A4	46
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	11
300046	LEVER ARCH FILES	180
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	60
300049	MAGIC CLIP DISPENSER	66
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300052	BALLPOINT PENS BIC MEDIUM	180
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	81
300062	GLUE STICK (PRITT)	30
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	64
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	18
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	12
300078	ENVELOPES BOX 324 X 227	02
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	50

300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	605
300098	FILE DIVEDERS COLOURED	03
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	73
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	50
300153	CASETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310003	BROOM HARD	04
310004	BROOM SOFT	04
310005	BUCKET 25L	08
310012	DOMESTOS	01
310016	FURNITURE POLISH(PLEDGE)	12
310022	MUTTON CLOTH	25
310023	MOP LARGE	10
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	33
310032	WASHING POWDER	12
310033	WINDOWLENE	14
310035	HIDRI REFLEX TOWELS	04
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	02
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	10
310046	WINDOW SQUEEGEE	09
310049	CARBRO KETTLE & STEAM IRON CLEANER	38
310050	SWINGBIN BAGS KITCHEN	56
310054	FEATHER DUSTERS	15
310064	CARPET SHAMPOO	10
310067	TOILET BRUSH	23
BATCH 00037		



WestRand District Municipality

Stock Valuation Report

User : LEARNERS
Store Code : MC1 WestRand District Municipality
Product Type : 10 STATIONERY & CLEANING MATERIAL
Period : 202203
Major Cat : S STATIONERY & CLEANING MATERIAL

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	78.00	60.00	.00	326.66	25,479.78
300003 BOOKS - SHORTHAND		5.0000	100.0000	14.00	.00	.00	5.66	79.24
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	78.00	.00	.00	22.64	1,765.87
300041 EXAM PAD A4		.0000	200.0000	46.00	.00	.00	10.46	481.19
300042 ERASERS		.0000	50.0000	7.00	.00	.00	1.86	13.04
300044 FILES - FOLDER		.0000	500.0000	2025.00	.00	.00	1.85	3,748.88
300045 HIGHLIGHTERS		.0000	50.0000	11.00	.00	.00	3.91	43.01
300046 LEVER ARCH FILES		.0000	.0000	180.00	110.00	.00	46.81	8,425.15
300047 LEAD PENCIL .05		.0000	50.0000	87.00	10.00	.00	17.29	1,503.89
300048 MAGIC CLIPS (BOX)		.0000	30.0000	50.00	.00	.00	12.61	630.73
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	56.00	.00	.00	15.70	879.16
300050 MARKER ARTLINE		.0000	122.0000	189.00	.00	.00	14.23	2,688.90
300051 POCKET A4 (PACKET)		.0000	20.0000	17.00	.00	.00	26.17	444.87
300052 BALLPOINT PENS MEDIUM		.0000	.0000	180.00	17.00	.00	8.33	1,499.99
300054 PENS UNI BALL EYE FINE		.0000	144.0000	241.00	.00	.00	18.09	4,359.69
300055 PENS UNI BALL EYE MEDIUM		.0000	144.0000	208.00	.00	.00	17.61	3,662.88
300060 POST-IT NOTES		.0000	40.0000	81.00	.00	.00	9.95	806.12
300062 PRITT		.0000	.0000	30.00	.00	.00	35.00	1,050.00
300063 PRESTIK		.0000	15.0000	7.00	.00	.00	13.13	91.92
300064 PUNCH		.0000	5.0000	4.00	.00	.00	24.75	99.00
300065 RULERS		.0000	36.0000	64.00	.00	.00	1.59	101.76
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300068 STAPLERS		.0000	.0000	12.00	.00	.00	71.45	857.40
300069 STAPLES		.0000	20.0000	35.00	.00	.00	30.00	1,050.00
300070 STAPLE REMOVER		.0000	15.0000	25.00	.00	.00	4.40	110.00
300071 SCISSORS		.0000	20.0000	18.00	.00	.00	8.40	151.20
300072 TELEROLLS		.0000	10.0000	20.00	.00	.00	65.00	1,300.00
300073 WHITE BOARD MARKERS		.0000	24.0000	102.00	.00	.00	5.73	584.48
300074 WHITE BOARD ERASER		.0000	10.0000	19.00	.00	.00	8.02	152.37
300075 PENS B/P PILOT BPS FINE RED		.0000	24.0000	86.00	.00	.00	13.14	1,130.04
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	310.00	.00	.00	11.83	3,668.66
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300078 ENVELOPES BOX 324 X 227		.0000	5.0000	2.00	.00	.00	140.30	280.60
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300082 PAPER CLIPS GIANT		.0000	10.0000	3.00	.00	.00	14.63	43.88
300084 INDEX TABS		.0000	20.0000	82.00	.00	.00	9.65	791.30
300085 STAMP PAD INK 30ML		.0000	5.0000	12.00	.00	.00	6.42	77.04
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	25.00	.00	.00	4.37	109.25
300090 FILE FASTENER		.0000	3.0000	5.00	.00	.00	10.89	54.45
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300092 CUBE REFILLS COLOURED		.0000	.0000	50.00	.00	.00	79.00	3,950.00

300093	PICTURE MOUSE PADS	.0000	5.0000	12.00	.00	.00	39.90	478.80
300094	TIDY FILES - ARCHIVE	.0000	100.0000	605.00	.00	.00	5.18	3,133.90
300098	FILE DIVIDERS COLORED	.0000	15.0000	3.00	.00	.00	11.51	34.52
300100	ENVELOPES A5 SELF SEAL BOX	.0000	5.0000	12.00	.00	.00	145.57	1,746.78
300101	BOOK - MANUSCRIPT A5	.0000	50.0000	188.00	10.00	.00	11.30	2,125.25
300102	TIPPEX CORRECTION FLUID	.0000	30.0000	101.00	.00	.00	7.50	757.04
300103	FLIPCHART PADS	.0000	5.0000	6.00	2.00	.00	130.01	780.08
300107	POST-IT FLAGS BANDERITAS	.0000	10.0000	73.00	.00	.00	27.76	2,026.76
300110	ENVELOPES 110 X 220 WINDOW BOX	.0000	5.0000	10.00	.00	.00	82.96	829.60
300114	FILE - QUOTATION (SOLID BACK,CLEAR FRONT	.0000	5.0000	8.00	.00	.00	4.26	34.08
300116	PVC TRANSPARENT COVERS A4 (0.18MM)	.0000	5.0000	13.00	.00	.00	99.32	1,291.20
300124	DVD +R VERBATIM	.0000	20.0000	88.00	.00	.00	10.79	949.68
300139	BINDER STRIPS A4(L54/29701492)WHITE	.0000	5.0000	29.00	.00	.00	474.70	13,766.30
300149	8 GB MEMORY STICK	.0000	5.0000	50.00	10.00	.00	90.00	4,500.00
300153	CASSETTE 90 MINUTES	.0000	.0000	25.00	.00	.00	10.95	273.75
300154	ENVELOPES A3	.0000	5.0000	5.00	.00	.00	499.79	2,498.95
310003	BROOM HARD	.0000	.0000	4.00	.00	.00	78.00	312.00
310004	BROOM SOFT	.0000	.0000	4.00	.00	.00	78.00	312.00
310005	BUCKETS 25L	.0000	5.0000	8.00	.00	.00	96.95	775.62
310007	DISHCLOTH	.0000	5.0000	6.00	.00	.00	12.34	74.04
310009	DEO BLOCKS	.0000	5.0000	3.00	.00	.00	504.38	1,513.13
310011	DISINFECTANT CLEANER	.0000	50.0000	1.00	.00	.00	43.75	43.75
310012	DOMESTOS	.0000	.0000	1.00	.00	.00	45.50	45.50
310016	FURNITURE POLISH	.0000	40.0000	12.00	.00	.00	46.08	552.90
310019	HANDY ANDY	.0000	50.0000	6.00	.00	.00	30.59	183.51
310022	MUTTON CLOTH	.0000	5.0000	25.00	.00	.00	54.78	1,369.42
310023	MOP LARGE	.0000	.0000	10.00	.00	.00	196.38	1,963.79
310027	REFUSE BAGS BLACK	.0000	50.0000	33.00	.00	.00	31.40	1,036.28
310028	STEEL WOOL	.0000	10.0000	17.00	.00	.00	18.23	309.91
310029	TOILETPAPER 48'S	.0000	50.0000	33.00	.00	.00	432.90	14,285.70
310032	WASHING POWDER	.0000	.0000	12.00	.00	.00	91.10	1,093.20
310033	WINDOWLENE	.0000	.0000	14.00	.00	.00	78.00	1,092.00
310035	HIDRI REFLEX TOWELS	.0000	.0000	4.00	.00	.00	169.00	676.00
310039	POT SCOURERS	.0000	20.0000	40.00	.00	.00	7.23	289.34
310040	MULTI PURPOSE CLOTH	.0000	20.0000	2.00	.00	.00	38.15	76.30
310043	SUNLIGHT SOAP	.0000	20.0000	52.00	.00	.00	20.09	1,044.53
310044	HANDSOAP LUX	.0000	10.0000	10.00	.00	.00	10.94	109.40
310045	TOILET DUCK	.0000	50.0000	42.00	.00	.00	63.05	2,648.17
310046	WINDOW SQUEEGEE	.0000	5.0000	9.00	.00	.00	35.73	321.53
310049	CARBRO KETTLE & STEAM IRON CLEANER	.0000	.0000	38.00	.00	.00	26.00	988.00
310050	SWINGBIN BAGS KITCHEN	.0000	50.0000	56.00	.00	.00	38.86	2,176.15
310054	FEATHER DUSTERS	.0000	.0000	15.00	.00	.00	91.00	1,365.00
310055	RAGS 15KG	.0000	10.0000	6.00	.00	.00	88.75	532.49
310064	CARPET SHAMPOO	.0000	.0000	10.00	.00	.00	104.00	1,040.00
310067	TOILET BRUSH	10.0000	10.0000	23.00	.00	.00	52.50	1,207.50
								0.00
							TOTAL VALUATION	149,371.01

CONTRACT REGISTER 2021-2022

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
1	RT25/2016-NT Transversal Contract	MUNSOFT (Pty) Ltd	Mscosa Financial System	15-Aug-17	15-Aug-17	17-August-22	60 Months	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
2	WR/FIN/06/18	FNB	Banking Services	09-Jul-18	01-Aug-18	31-Jul-23	60 Months	As per agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
3	WR/HSD/10/18	Gondwana Environmental Solutions (Pty) Ltd	Maintenance and Monitoring of Air Quality Stations for The West Rand District Municipality	21-Aug-18	01-Sep-18	31-Aug-21	36 Months	R 2 291 865,71	Health and Social Development and Environmental Management	M Zwane	(011) 411 5137	sramaele@wrdm.gov.za
4	WR/CORP/08/18	1.Kunene Ramaphala Incorporated	Panel of Attorneys	31-Jul-18	01-Sep-18	31-Aug-21	36 Months	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
		2.Ramushu Mashile Twala INC		31-Jul-18	01-Sep-18	31-Aug-21						
		3.Lizel Venter Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		4.Phungo Incorporated		31-Jul-18	01-Sep-18	31-Aug-21						
		5.Lawrance Melato INC Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
		6. Thejane Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		7.Kunene Maila Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		8.Ismail and Dahya INC		31-Jul-18	01-Sep-18	31-Aug-21						
		9.Makhubela Attorneys2		31-Jul-18	01-Sep-18	31-Aug-21						
5	WR/PS/03/18	Sunday Kit Uniform Supplies	Supply and Delivery of Operational Uniform (Working Dress) For Public Safety (Rescue and Fire Services) for West Rand District Municipality	09-Jul-18	01-Aug-18	30-Jul-21	36 Months	As per Agreed Rates	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za
6	WR/RPR/02/19	Re-Solve/EAS JV	Operationalisation of RRAMS Programme onto WRDM System	20-Feb-20	01-Oct-20	31-Mar-22	18 Months	R2 961 480.00	Regional Planning, Re-Industrialisation and Technical Services	D Govendor	(011) 411 5019	dgovender@wrdm.gov.za
7	WR/PS/02/2020	Mabotwane Security	Physical Security Services	28-Feb-20	01-Mar-20	28-Feb-23	36 Months	R 8 316 770.73	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
8	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Insurance Services	30-Jun-20	01-Jul-20	30-Jul-23	36 Months	R 1 998 793.81 (Annual premium)	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrd.gov.za
9	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	03-Sep-20	01-Oct-20	30-Sep-23	36 Months	9.5% Commission on revenue collected	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrd.gov.za
10	WR/CORP/03/20	Media Torgue and Events Ndabana Media Production Gauteng News J/V akotek	Advertising Agencies for the placement of Tender Advertisement in the print media on an as and when required basis for a period of not exceeding three (03) Years.	29-Oct-20	01-Dec-20	30-Nov-23	36 Months	N/A: Orders are issued on the basis of the lowest quotation received from the panel as and when there is a need.	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
11	WR/FIN/06/20	Twananani Trading Enterprise Marce Projects (Pty) Ltd Rand West Brake and Clutch	Panel of Service Providers for Servicing, Maintenance and Repairs of Vehicles	17-Jun-21	01-Aug-21	31-Jul-24	36 Months	As per Agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
12	RT15 2021	MTN(Pty)Ltd	Supply and delivery of mobile communication services.	27-May-21	01-Aug-21	31-Jul-21	24 Months	R 1 852 748,00	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
13	WR/CORP/04/21	Lizel Venter Attorneys Madlhopa & Thenga Incorporated Phambane Mokone Incorporated Attorneys Verveen Attorneys	Panel of Attorneys	06-Sep-21	01-Oct-21	30-Sep-24	36 Months	As per Agreed Rates	Corporate Services	Corporate Services	(011) 411 5016	gmagole@wrdm.gov.za

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
14	RT3 2018	Apex	Supply, delivery, commissioning and maintenance of office automation equipment	15-Sep-21	01-Oct-21	30-Sep-24	36 Months	R 963 959,04	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za
15	WR/PS/03/22	Sunday Kit Uniform Supplies CC.	Supply and delivery of operational uniform (working dress) and PPE (bunker gear) for public safety (rescue and fire services) for the west rand district municipality.	09-Nov-21			36 Months	As per Agreed Rates	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za
16	WR/CORP/01/22	Lehakwe Business Solution Makteck Enterprise	Appointment of a Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA	11-Mar-2022	14-Mar-2022	14 Mar-2025	36 Months	N/A: Orders are issued on the basis of the lowest quotation received from the	Corporate Services	G Magole	(011) 411 5016	gmagole@wrdm.gov.za

No.	Contract No.	Name of Contractor	Description of Supply/ Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
			and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15'6 and 14" inch Laptop Carry Bags for a period of 3 years.					panel as and when there is a need.				
		Runnymede Advisory & Consulting										