

VACANT POSITIONS

The West Rand District Municipality is an equal opportunity employer and values workforce diversity. Located in the West Rand Region of Gauteng, with its administrative centre in Randfontein, the municipality invites suitably qualified and experienced individuals to apply for the following vacant positions:

POSITION : EXECUTIVE DIRECTOR: REGIONAL PLANNING & ECONOMIC DEVELOPMENT

REFERENCE : 01/2026

ALL-INCLUSIVE REMUNERATION PACKAGE OF A GRADE 3 MUNICIPALITY IN TERMS OF NOTICE 54505 OF 14 APRIL 2026: R1 291 138.00 (Minimum) – R 1 322 125.00 (Lower) – R1 353 856.00 (Midpoint) R1 386 348.00

(Upper) – R1 419 621.00 (Maximum)

TERM OF APPOINTMENT: Permanent (in line with the prescripts of the Municipal Systems Amendment Act, 2022 [Act No. 3 of 2022])

REQUIREMENTS: • **HIGHER EDUCATION QUALIFICATION:** - Matric - Bsc Degree in Building Sciences/ Architecture/ B Degree in Town Planning or Development Studies / Management Sciences or equivalent- Minimum Competency Levels as Prescribed in Government Gazette 29967 of 15 June 2007(Certificate Programme in Municipal Development (CPMD)/ Municipal Finance Management Programme (MFMP). Should the successful candidate not be in possession of all the credits/modules for CPMD/MFMP, the WRDM will afford the incumbent 18 months to complete the programme.

• **EXPERIENCE:** - Five (5) year minimum relevant experience at middle management level; and - Have proven successful management experience within the Professional Planning or Town and Regional Planning

• **KNOWLEDGE:** - Good knowledge and understanding of relevant policy and legislation - Good knowledge and understanding of institutional governance systems and performance management - Good knowledge on municipal support services, including:

• Local Economic Development • Human Settlements • Tourism Management • Building Control Management • Infrastructure and Project Management - Good knowledge of supply chain management regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) - Knowledge of Geographical Systems Information; - Knowledge of Spatial, Town and Development Planning; - Good governance *Labour Relations Act, and other labour-related prescripts; - Must have extensive knowledge of the public office environment ; and - Must be able to formulate engineering master planning, project management and implementation - Any other required core competencies as stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014. **KEY PERFORMANCE AREAS:** The successful candidate will be responsible and accountable for the following:

• Development, implementation and management of strategic goals, policies, procedures and plans for his/her Department and advice thereon • Development of the District Infrastructure Master Plan • Co-ordinating Spatial Planning and Development • Compiling and updating Geographical Information System input • Providing administrative support to the DMPT

• Overseeing all facets of Human Settlement Projects • Overseeing the implementation of urban settlement projects • Any other task given by the Municipal Manager. (The Executive Director: Regional Planning and Economic Development reports directly to the Municipal Manager).

• Overseeing the implementation of urban settlement projects • Any other task given by the Municipal Manager. (The Executive Director: Regional Planning and Economic Development reports directly to the Municipal Manager).

POSITION : EXECUTIVE DIRECTOR: HEALTH AND SOCIAL DEVELOPMENT

REFERENCE : 02/2026

ALL-INCLUSIVE REMUNERATION PACKAGE OF A GRADE 3 MUNICIPALITY IN TERMS OF NOTICE 54505 OF 14 APRIL 2026: R1 291 138.00 (Minimum) – R 1 322 125.00 (Lower) – R1 353 856.00 (Midpoint) R1 386 348.00

(Upper) – R1 419 621.00 (Maximum)

TERM OF APPOINTMENT: Permanent (in line with the prescripts of the Municipal Systems Amendment Act, 2022 [Act No. 3 of 2022])

REQUIREMENTS: • **HIGHER EDUCATION QUALIFICATION:** - Matric - B Degree in Public Administration / Social Sciences / Law; or equivalent- Minimum Competency Levels as Prescribed in Government Gazette 29967 of 15 June 2007(Certificate Programme in Municipal Development (CPMD)/Municipal Finance Management Programme (MFMP). Should the successful candidate not be in possession of all the credits/modules for CPMD/MFMP, the WRDM will afford the incumbent 18 months to complete the programme. - Registration with a professional body (Health Professional Council of South Africa (HPCSA) or South African Council for Social Service Professionals (SACSSP) • **EXPERIENCE:** - Five (5) year minimum relevant experience at middle management level; and - Have proven successful management experience in administration. • **KNOWLEDGE:** - Good knowledge and understanding of relevant policy and legislation - Good knowledge and understanding of institutional governance systems and performance management - Good knowledge of Health & Social Development services, including:

• Municipal Health Services • Health and Social Development • Sports, Recreation, Arts and Culture • Environmental Management - Good knowledge of Supply Chain Management Regulations and the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000) - Labour Relations Act, and other labour-related prescripts - Any other required core competencies as stipulated in Annexures A and B of the Regulations on Appointment and Conditions of Employment of Senior Managers Government Notice 21 in Government Gazette 37245 dated 17 January 2014. **KEY PERFORMANCE AREAS:** The successful candidate will be responsible and accountable for the following:

• Development, implementation and management of strategic goals, policies, procedures and plans for his/her Department and advice on same • Manage performance of employees in the department to ensure effective and efficient execution of duties • Plan and manage the utilisation of resources in order to ensure effective and efficient execution of activities • Manage the department, i.e. planning, organising, directing and control in accordance with relevant legislations, policies, norms and standards as well as protocol requirements of all the functions and staff of the department to ensure effective and efficient service delivery • Render general administrative service and responsible functional activities to ensure that sound administrative procedures are applied • Overall management and control of the Health and Social Development function • Any other task given by the Municipal Manager. (The Executive Director: Health & Social Development reports directly to the Municipal Manager).

• Render general administrative service and responsible functional activities to ensure that sound administrative procedures are applied • Overall management and control of the Health and Social Development function • Any other task given by the Municipal Manager. (The Executive Director: Health & Social Development reports directly to the Municipal Manager).

• Overall management and control of the Health and Social Development function • Any other task given by the Municipal Manager. (The Executive Director: Health & Social Development reports directly to the Municipal Manager).

• Any other task given by the Municipal Manager. (The Executive Director: Health & Social Development reports directly to the Municipal Manager).

• Any other task given by the Municipal Manager. (The Executive Director: Health & Social Development reports directly to the Municipal Manager).

Closing Date: 15 May 2026 @ 12:00

PLEASE NOTE:

1. Applications for the above position be accompanied by a detailed CV with originally certified copies of qualifications, ID document, valid driver's license and a fully completed Application Form for Employment for Senior Managers (contained as Annexure C of notice no. 37245) which is available on the WRDM website, www.wrdm.gov.za. No electronic or faxed applications will be considered.
2. Fraudulent qualifications or documents will immediately disqualify any application.
3. Shortlisted candidates will be subjected to competency assessment, security vetting and information verification.
4. The successful candidate will sign an employment contract, performance agreement and disclosure of financial interests.
5. Applicants who are not invited for any interviews should regard their applications as unsuccessful.
6. The Council is an equal opportunity employer and subscribes to an employment equity policy which is non-racial, non-discriminatory, non-sexist and based on merit
7. The WRDM reserves the right not to make an appointment.
8. The Executive Director: Regional Planning & Economic Development and the Executive Director: Health and Social Development will operate from Cnr 6th and Park Street Randfontein (Western Gauteng Council Centre)
9. Enquiries: Human Capital on (011) 411-5095/5031/5102.

The draft advert is approved



Applications must be hand delivered for the attention of the Manager: Human Capital, West Rand District Municipality, cnr Sixth & Park Streets, Monday to Friday between 07:30 and 16:00 up to the closing date (a container for hand-delivered applications will be placed at the Human Capital section); or posted to Private Bag X033, Randfontein, 1760.