



ITEM

SECTION 80 COMMITTEE: BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT ANNUAL REPORT FOR THE PERIOD 1 JULY 2020 TO 30 JUNE 2021.

1. PURPOSE

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the financial year ended 30 June 2021.

2. INTRODUCTION

At the end of each financial year the Accounting Officer of the municipality is mandated to submit a report on the implementation of the supply chain management Policy to council.

The Municipal Supply Chain Regulations (promulgated in Government Gazette Number 27636 on 30 May 2005) states the following:

Oversight role of council of municipality:

Section 6(3) of the Municipal Supply Chain Regulations states:

“The Accounting Officer must within thirty (30) days of the end of each year, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”

This report intends to comply with Municipal Supply Chain Regulations as stated above by providing detailed compliance information in respect of compliance, progress, challenges and constraints in the implementation of the Supply Chain Management Policy.

3. DISCUSSION

3.1 Background

The municipality is required to procure goods and services in a manner that is fair, equitable, transparent, cost effective and competitive. These principles form the foundation of any procuring

of goods and services within the local government sphere, which then is supported by the guidelines within the Municipal Finance Management Act, the Municipal Supply Chain Management Regulations and the Supply Chain Management Regulations guide for Accounting Officers. National Treasury has promulgated legislation which forms the guidelines and the basis for the municipal Supply Chain Management system.

3.2 Review of the Supply Chain Management Policy

In terms of Section 111 of Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement Supply Chain Management Policy and the policy should be reviewed annually to ensure that it complies with the new legislative requirements.

As such West Rand District Municipality's Supply Chain Management Policy was approved and adopted by council on 05 December 2011. Regulation 3(1) a, requires that the Accounting Officer review the SCM Policy at least once annually to ensure that it is aligned with the new legislative requirements. The policy was reviewed by council on the annual date the budget was adopted.

3.3 Supply Chain Management Unit

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

West Rand District Municipality has established Supply Chain Management Unit that operates under direct supervision of the CFO.

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

On a continuous basis, the SCM unit of the municipality aims to improve on the operational processes and procedures pertaining to Supply Chain Management. As part hereof, Standard Operating Procedures will be reviewed and implemented in order to streamline internal process

by removing obstacles that delays service delivery unnecessarily. This will ensure continuous development of best practices in order to achieve a clean audit opinion from the Auditor General of South Africa.

Staff Complement

- Herman Sebelebele – Manager Supply Chain Management
- Nicola Benson – Coordinator Contract Management and Compliance
- Goitsemodimo Mandona – Finance Clerk
- Niklaas Mofokeng–Finance Clerk

Competency Levels

No.	Officials	Qualification
1.	Herman Sebelebele	Matric, BCom(Accounting) degree, NQF Level 7 and Municipal Financial Management NQF Level 6
2.	Nicola Benson	Matric and Municipal Financial Management NQF Level 6.
3.	Goitsemodimo Mandona	Matric, Diploma in Public management and Municipal Financial Management NQF Level 6
4.	Niklaas Mofokeng	Matric, Diploma in Public Relations, Municipal Financial Management NQF Level 6, and Supply Chain Management NQF Level 5.

3.4 Supply Chain Processes

Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. All tenders (procurement above R200, 000) are dealt with by all the committees.

The following are the members of bid Committees:

Bid Specification Committee

- Ms. Rethabiseng Mokebe – Chairperson
- Mr. Nico Kahts
- Mr. Themba Makhoba
- Ms. Susan Stoffberg
- Mr. Dan Monamoli
- Mr. Danny Govender
- Mr. Herman Sebelebele

Bid Evaluation Committee

- Mr. Zeblon Mphaphuli – Chairperson
- Mr. Mashudu Nevhungoni
- Ms. Nicola Benson
- Mr. Musa Zwane

Bid Adjudication Committee

- Mr. Samuel Ramaele- Chairperson
- Ms. Rethabiseng Mokebe
- Ms. Morongwe Mazibuko
- Mr. Nico Kahts
- Mr. Leonard Seabi
- Mr. Herman Sebelebele

Demand Management

The objective is to ensure that the resources required to fulfill the needs identified in the Integrated Development Plan (IDP) of the institution are delivered at the right time, price and place and that the quantity and quality will satisfy those needs of the user (ultimately the provision of services to the community). The system of demand management allows for the analysis of proper needs, establishment of a supplier database and implementation of IDP projects.

Procurement planning

Circular 62 issued by National Treasury require that Municipalities develop a procurement plan for all procurement needs with an estimated value above R200, 000. The procurement plan for

goods and services for the transaction above R200 000.00 was approved as per the approved budget and Integrated Development Plan.

Supplier Database

The Invitation was placed on the website and newspaper circulating locally and nationally on the 30th June 2020 for both current and prospective service providers to update their information or to register on the WRDM Supplier Database and National Treasury Central Supplier Database. The database is reviewed on a quarterly basis. With effect from 1 July 2016, Municipalities and Municipal Entities must use the CSD supplier number starting with (MAAA) which is auto generated by the Central Database System after successful registration and validation of the prospective provider as mandatory requirement as part of listing criteria for accrediting prospective provider in line with Section 14(1) (b) of the Municipal Supply Chain Management Regulations. This is as per the requirements of the Municipal Supply Chain Management Regulation 14 and MFMA Circular No 81.

Acquisition Management

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	VALUE
Petty Cash Purchases	Up to R2000 [VAT included]
Verbal / Written Quotation	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotation	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000[VAT included] or Long Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the supply chain office.

The table below outlines the awards per threshold:

Petty Cash Purchases (Up to R2000 VAT included)
The total amount of R29 604.92 was paid on petty cash purchases for the year under review.
Verbal / Written Quotation (Over R2000 Vat included up to R30 000 Vat Included)
The total amount of R527,760.62 was awarded for transactions between R2 000.00 and R30 000.00 for the year under review. Attached as “ Annexure 1 ” is the outcome

Formal Written Price Quotation (Over R30 000 [VAT included] up to R200 000 [VAT included])

The total amount of **R 695 727,91** was awarded for transactions over R30 0000(VAT included) to R200 000.00. Attached as “**Annexure 2**” is the RFQ awards report.

Competitive Bidding (Over R200 000[VAT included] or Contracted services)

The total amount of **R1, 852,748.00** was awarded for transactions over R200 000.00.This amount excludes the appointment for VAT review engagement; and advertising agencies. Attached as “**Annexure 3**” is the tender awards report.

Deviations

Regulation 36 of the Municipal Supply Chain Regulation allows for the Accounting Officer to dispense with SCM process under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.

The total amount of **R 500 650.20** was paid on approved deviations for the year under review. Attached as “**Annexure 4**” is the outcome

Period	Amount
First Quarter (01 July 2020 – 30 September 2020)	R 500 650.20
Second Quarter (01 October 2020 – 31 December 2020)	R 0.00
Third Quarter (01 January 2021 – 31 March 2021)	R 0.00
Fourth Quarter(01 April 2021 – 30 June 2021)	R 0.00
TOTAL	R 500 650.20

Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”.

The Municipal Supply Chain Regulation 23(c) (iii) has since prescribed the value as above R200, 000.00.

Logistics Management

The Accounting Officer must implement an effective system of logistics management in order to provide for the setting of inventory levels, placing of orders, receiving and distribution of goods, stores and warehouse management, expediting orders, transport management, vendor performance, and maintenance and contract administration. The municipality has a store whereby the purchase orders and consumables are issued to departments.

The following consumables were kept at stores during the year under review:

- a) Stationery;
- b) Cleaning materials

Four stock takings were done during this financial year, this is as per the legal requirements of the 2020/2021 SDBIP (one stock take per quarter). Invitation was extended to the Office of the Internal Audit and the Office of the Auditor General SA to be part of year end stock taking. However, both offices tendered indicated that they would not be available during the stock taking. Attached as “**Annexure 5**” is the Stock Valuation Report that indicates the current stock on-hand per available item in store

Disposal Management

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed this financial year.

Contract Management

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes. The contract management function is responsible for administration of contracts, compliance and monitoring performance and the termination process of contracts.

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract ends dates in order to commence with procurement strategy on time. Attached as “**Annexure 6**” is the Contract Register for 2020/2021

4. LEGAL IMPLICATIONS

Section 112 of the MFMA determines that the SCM policy should comply with a prescribed framework as set out in section 112(1) and section 112(2) of the Municipal Finance Management Act. Reporting Back in terms of paragraph 6 (3) of the SCM policy to the executive Mayor and Council on the implementation of the Supply chain Management system and processes enables the executive Mayor and council to maintain oversight over the implementation of the SCM policy that complies with the provisions of section 112 of the Act

5. RECOMMENDATIONS

That:

1. Cognisance be taken of the report that was submitted as regulated by Municipal Supply Chain Regulations, Section 6
2. The report be made public in accordance with 21A of the Municipal Systems Act



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DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 1

AWARDS OVER 2 000 – 30 000 FOR FINANCIAL YEAR 2020/21

Order Number	Order Date	Creditor Name	Total Amount	Discriptions	Function
3307	30-06-2021	VUKANI TECHNOLOGIES	19 197,70	Procurement of a Laptop	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3301	18-06-2021	THE ASSESSMENT TOOLBOX	26 910,00	Competency Assessment for Executive Managers	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3298	02-06-2021	MEDIA TORQUE & EVENTS	44 326,20	Advertisement of Vacant Executive Managers Positions	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3297	18-05-2021	NDABANA MEDIA PRODUCTION	27 872,80	Advertisment of Tenders	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3296	12-04-2021	KGOSI BOKAMOSO TRADING AND PRO	24 115,70	Supply and installation of Geysers	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3295	12-04-2021	AA OLUGAHO MEDIA	4 500,00	Procurement of Surgical Musks	Function:Health:Non-core Function:Health Services:Health Services
3294	12-04-2021	SIMULO PTY LTD	27 000,00	Supply and Delivery of Triplicate Spot Notice Books	Function:Finance and Administration:Core Function:Finance:Finance

3294	12-04-2021	SIMULO PTY LTD	500,00	Delivery cost	Function:Finance and Administration:Core Function:Finance:Finance
3290	02-02-2021	BEN MORGENROOD AUTO CC	2 645,00	Maintenance of Vihicle(pool car) Mahindra	Function:Public Safety:Core Function:Fire Fighting and Protection:Fire Fighting and Protection
3288	02-02-2021	NDABANA MEDIA PRODUCTION	19 060,00	Advertisement of Vacant Positions to serve on Disciplinary Board	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3286	19-01-2021	VUKANI TECHNOLOGIES	22 845,20	Procurement of IT accessories(ethernet switch)	Function:Public Safety:Core Function:Fire Fighting and Protection:Fire Fighting and Protection
3284	19-01-2021	NDABANA MEDIA PRODUCTION	22 119,00	Advertisement of Tenders	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3283	11-01-2021	ST SOLUTIONS (PTY)(LTD)	3 076,25	Provision of IT Security update to clear license	Function:Finance and Administration:Core Function:Property Services:Property Services
3281	11-12-2020	NDABANA MEDIA PRODUCTION	20 343,00	Advertisement of Public Notice	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3280	10-12-2020	LET LINDO LEAD	25 200,00	Supply and Delivery of Stationery(A4 White Paper)	Function:Finance and Administration:Core Function:Finance:Default
3280	10-12-2020	LET LINDO LEAD	4 000,00	Supply and Delivery of Stationery(Lever Arch Files)	Function:Finance and Administration:Core Function:Finance:Default
3278	10-12-2020	TELESIDE TECHNOLOGIES CC	3 598,80	Procurement of IT Accessories(LTE Router 4G)	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3272	28-10-2020	KWANZA COMMUNICATIONS CC	7 664,52	Advertisement of Vacant Municipal Management Internship Programme	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3271	26-10-2020	KWANZA COMMUNICATIONS CC	12 562,80	Advertisement of Public Notice- Disestablishment of the WRDA	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support

3270	26-10-2020	TVNB MANZI FUNERAL PARLOUR	25 500,00	Provision of Paupers Burial service	Function:Health:Non-core Function:Health Services:Health Services
3269	26-10-2020	RAND WEST BRAKE AND CLUTCH	1 473,15	Procurement of Vehicle accessories(Bracket Bolts,Nuts and Washer)	Function:Public Safety:Core Function:Fire Fighting and Protection:Fire Fighting and Protection
3268	26-10-2020	RAND WEST BRAKE AND CLUTCH	1 308,70	Replacement of Brake Fluid Pipe for pool Vehicle	Function:Public Safety:Core Function:Fire Fighting and Protection:Fire Fighting and Protection
3267	26-10-2020	REGMA SA (PTY) LTD	14 659,10	Procurement of IT Accessories (cartridges)	Function:Finance and Administration:Core Function:Finance:Finance
3265	26-10-2020	Separama Investments	16 275,00	Procurement of COVID-19 Surgical Masks	Function:Health:Non-core Function:Health Services:Health Services
3264	26-10-2020	Isipho Trading and Supply	9 000,00	Procurement of Laptop	Function:Finance and Administration:Core Function:Finance:Finance
3263	26-10-2020	GATE61 TRADING (PTY) LTD	22 998,70	Procurement of Laptop for Acting Municipal Manager	Function:Finance and Administration:Core Function:Finance:Finance
3255	31-08-2020	AVE AND UZU SERVICE AND SUPPLI	3 000,00	Procurement of cloth masks for employees	Function:Health:Non-core Function:Health Services:Health Services
3255	31-08-2020	AVE AND UZU SERVICE AND SUPPLI	1 250,00	Procurement of Empty Bottles 500ml	Function:Health:Non-core Function:Health Services:Health Services
3254	31-08-2020	SUPA QUICK RANDFONTEIN	1 580,00	Procurement of Vehicle accessories(Car Battery)	Function:Public Safety:Core Function:Fire Fighting and Protection:Fire Fighting and Protection
3253	31-08-2020	KONE STAFFING SOLUTIONS	18 589,70	Advertisement of Public Notice to invite external memebbers to serve on WRDM Tribunal	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3252	31-08-2020	MATHABZEE HOLDINGS PTY LTD	17 500,00	Procurement of Hands-free sanitizer stands	Function:Health:Non-core Function:Health Services:Health Services

3251	31-08-2020	Thakasa Projects and Consultan	10 600,00	Procurement of Thin Bleach 25ls	Function:Health:Non-core Function:Health Services:Health Services
3250	31-08-2020	KONE STAFFING SOLUTIONS	18 589,70	Tender Advertisements	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3249	01-09-2020	ONE PANGAEA FINANCIAL	18 000,00	Provision of Acturial Valuations services	Function:Finance and Administration:Core Function:Finance:Finance
3245	31-08-2020	LET LINDO LEAD	8 400,00	Procurement of Laptop MR M.GOREAONG	Function:Finance and Administration:Core Function:Administrative and Corporate Support:Administrative and Corporate Support
3241	06-08-2020	ANDREW JOY TRADING	11 499,60	Provision of Surgical Masks(Disposable)	Function:Health:Non-core Function:Health Services:Health Services
3241	06-08-2020	ANDREW JOY TRADING	2 500,00	Provision of rubber Gloves	Function:Health:Non-core Function:Health Services:Health Services
3241	06-08-2020	ANDREW JOY TRADING	5 000,00	Provision of Face Shields/Visor	Function:Health:Non-core Function:Health Services:Health Services
3241	06-08-2020	ANDREW JOY TRADING	2 500,00	Provision of Plastic Aprons	Function:Health:Non-core Function:Health Services:Health Services
TOTAL (VAT inclusive)			527 760,62		



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DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 2

RFQ AWARD REPORT FOR THE FINANCIAL YEAR 2020/21

NO	RFQ NO:	DESCRIPTION	NAME OF SERVICE PROVIDER	DATE OF ADVERT	CLOSING DATE	BBB-EE LEVEL ON POINTS	TOTAL POINTS SCORED	DATE OF AWARD	TURN AROUND TIME	BID AMOUNT (VAT INCL)
1	WR/FIN/06/2020	Re-advert: Rendering of Cash Management Services to the West Rand District Municipality (WRDM) and West Rand Development Agency (WRDA).	Fidelity Cash Solutions	18/05/2020	29/05/2020	20	100	22/07/2020	37 days	R 83 186,40
2	WR/CORP/07/2020	Renewal of Anti-Virus for the West Rand District Municipality	Intelligence Everywhere Enterprises (Pty) Ltd	18/05/2020	29/05/2020	20	100	22/07/2020	37 days	R 55 200,00
3	WR/FIN/09/2020	Supply, Installation and Monitoring of Vehicle Tracking System for a Period of Three (3) Years for the West Rand District Municipality	Ctrack Mzansi (Pty) Ltd	25/06/2020	08/07/2020	18	98	22/07/2020	10 days	R 163 505,80
4	WR/CORP/02/2021	Supply and delivery of electrical material	Moseal Trading	11/05/2020	16/11/2020	20	100	12/08/2020	17 days	R 64 090,00

			Enterprise(Pty)Ltd							
5	WR/CORP/01/2021	Annual Servicing of ICT Sever Room Environmental Control Equipment.	Business Connexion (Pty) Ltd	11/05/2020	16/11/2020	20	100	12/08/2020	17 days	R 34 103,15
6	WR/RPR/06/2021	Supply and delivery of Information Technology Equipment	AI EQ Systems (Pty) Ltd	26/02/2021	10/03/2021	20	100	23/04/2021	28 days	R 42 053,20
7	WR/CORP/06/2021	Repair of faulty network points at Westonaria fire station	Cnetworks Consulting (Pty) Ltd	29/03/2021	14/04/2021	20	100	27/05/2021	30 days	R 35 118,91
8	WR/CORP/07/2021	Supply, Delivery and Installation of Mounted Aircon in the ICT Server Room	DCI Facilities Services (Pty) Ltd	29/03/2021	14/04/2021	20	100	27/05/2021	30 days	R 52 167,27
9	WR/CORP/03/2021	Re-advert: advert: Programming and Reconfiguration of the Mitel Phone System.	Software and Telecom Solutions (Pty) Ltd	26/04/2021	26/05/2021	18	98	17/06/2021	15	R 166 303,18
									TOTAL (VAT inclusive)	<u>R 695 727,91</u>

Township service providers

Non Township service providers

% Township AwardS = 11%



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ANNEXURE 3

TENDER AWARD REPORT FOR THE FINANCIAL YEAR 2020/21

NO.	TENDER NO:	DESCRIPTION	DATE OF ADVERT	CLOSING DATE	APPOINTMENT DATE	TURN AROUND TIME	SERVICE PROVIDER	CONTRACT TERM	BID AMOUNT (VAT INCL)
1	WR/FIN/05/20	VAT Review Engagement	10/06/2020	10/07/2020	03/09/2020	38 days	Maximum Profit Recovery (Pty) Ltd	36 Months	9.5% of the amount collected on behalf of the municipality
2	WR/CORP/03/20	Advertising Agencies for the placement of Tender Advertisement in the print media on an as and when required basis for a period of not exceeding three (03) Years.	28/05/2020	26/06/2020	29/10/2020	88 days	(1) Media Torgue and Events (2) Ndabana Media Production (3) Gauteng News J/V akotek	36 Months	N/A : Orders will be issued on the basis of the lowest quotation received from the panel as and when there is a need.

3	RT15-2020	Supply and Delivery of Mobile Communication Services for West Rand District Municipality under National Treasury RT15-2020	N/A	N/A	27/05/2020	N/A	MTN (Pty) Ltd	23 Montshs	R 1 852 748,00
4	WR/FIN/06/20.	Panel of service providers for servicing, maintenance and repairs of vehicles for a period of thirty six (36) months.	04/01/2021	04/02/2021	17/06/2021	90 days	1. Marce Projects	36 Months	As per rates
							2. Rand West Brake and Clutch	36 Months	As per rates
							3. Bosch Braamfontein Auto Works	36 Months	As per rates
								TOTAL (VAT inclusive)	R 1 852 748,00



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ANNEXURE 4

DEVIATION REPORT FOR THE FINANCIAL YEAR 2020/21

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/20-21	30/09/2020	Software One	R 500 650,20	Corporate Services	300 licenses for Microsoft Office 365	i	Emergency procurement to attend to crashed municipal server due to ageing infrastructure which led to non functioning of emails.

N.B: The following represents the Categories of Deviation

- i Emergency**
- ii Sole Provider**
- iii Acquisition of special works of art or historical objects where specification are difficult to compile**
- iv Acquisition of animals for zoo**
- v Impractical to follow SCM Process**



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DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 5

STOCK TAKING REPORT FOR THE FINANCIAL YEAR 2020/21

STOCK TAKING REPORT

4rd QUARTER APRIL- JUNE 2021

ITEM NO	DESCRTIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 WHITE	18	18	0	N/A
300003	BOOKS-SHORTHAND	14	14	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	78	78	0	N/A
300008	CARTONS A4-COLOURED	3	3	0	N/A
300041	EXAM PAD A4	47	47	0	N/A
300042	ERASERS	7	7	0	N/A
300044	FILES-FOLDER	2025	2025	0	N/A
300045	HIGHLIGHTERS	21	21	0	N/A
300045	LEVER ARCH FILES	10	10	0	N/A
300047	LEAD PENCIL .05	87	87	0	N/A
300048	MAGIC CLIP (BOX)	50	50	0	N/A
300049	MAGIC CLIP DISPENSER	56	56	0	N/A
300050	MARKER ARTLINE	189	189	0	N/A
300051	POCKET A4 (PACKET)	17	17	0	N/A
300054	PENS UNI BALL EYE FINE	241	241	0	N/A
300055	PENS UNI BALL EYE MEDIUM	208	208	0	N/A
300060	POST-IT NOTES 654	73	73	0	N/A
300063	PRESTIK	7	7	0	N/A
300064	PUNCH	4	4	0	N/A
300065	RULERS	66	66	0	N/A
300066	RUBBER BANDS (BOX)	34	34	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	45	45	0	N/A
300068	STAPLERS	12	12	0	N/A
300069	STAPLES (BOX)	35	35	0	N/A
300070	STAPLE REMOVER	25	25	0	N/A
300071	SCISSORS	20	20	0	N/A
300072	TELEROLLS	20	20	0	N/A

300073	WHITE BOARD MARKERS	102	102	0	N/A
300074	WHITE BOARD ERASER	19	19	0	N/A
300075	PENS B/P PILOT BPS FINE RED	86	86	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	310	310	0	N/A
300077	ENVELOPES BOX 114 X 162	19	19	0	N/A
300078	ENVELOPES BOX 324 X 227	3	3	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	3	3	0	N/A
300084	INDEX TABS	82	82	0	N/A
300085	STAMP PAD INK 300ML	12	12	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	25	25	0	N/A
300090	FILE FASTENER	5	5	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300093	PICTURE MOUSE PADS	12	12	0	N/A
300094	TIDY FILES-ARCHIVE	645	645	0	N/A
300098	FILE DIVIDERS COLOURED	9	9	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	188	188	0	N/A
300102	TIPPEX CORRECTION FLUID	101	101	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	83	83	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300112	PAPER A4 80GSM PINK	1	1	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300115	PAPER A4 80GSM MINT	1	1	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	19	19	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	8 GB MEMORY STICK	3	3	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310005	BUCKET 25L	8	8	0	N/A
310007	DISHCLOTH	6	6	0	N/A
310009	DEO BLOCKS	2	2	0	N/A
310010	DISHWASHING LIQUID	2	2	0	N/A


310011	DISINFECTANT CLEANER	1	1	0	N/A
310015	FLOOR POLISH	7	7	0	N/A
310016	FURNITURE POLISH	10	10	0	N/A
310019	HANDY ANDY	3	3	0	N/A
310022	MUTTON CLOTH	10	10	0	N/A
310023	MOP LARGE	1	1	0	N/A
310027	REFUSE BAGS BLACK	2	2	0	N/A
310028	STEEL WOOL	11	11	0	N/A
310029	TOILETPAPER 48'S	3	3	0	N/A
310039	POT SCOURERS	40	40	0	N/A
310040	MULTI PURPOSE CLOTH	4	4	0	N/A
310041	BUCKET 10L	5	5	0	N/A
310043	SUNLIGHT SOAP	54	54	0	N/A
310044	HANDSOAP LUX	14	14	0	N/A
310045	TOILET DUCK	12	12	0	N/A
310046	WINDOW SQUEEGEE	29	29	0	N/A
310050	SWINGBIN BAGS KITCHEN	29	29	0	N/A
310055	RAGS 15KG	6	6	0	N/A
310067	TOILET BRUSH	23	23	0	N/A
	BATCH 00035	5676	5676	0	

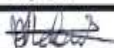
Team 1: Tshepo Baholo
Mamikie Mabule


Team 2: Niklaas Mofokeng
Katlego Rakuba


Sign Off: Goitsemodimo Mandona


Herman Sebelebele














West Rand District Municipality
4rd Quarter 30-Jun-21

Team 1: Tshepo Baholo
Mamikie Mabule

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BATCH 00034
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 WHITE	18
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILE	10
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	62
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	73
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	45
300068	STAPLERS	12
300069	STAPLES (BOX)	36
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	19
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	645
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	83
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	01
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300115	PAPER A4 80GSM MINT	01
300116	PVC TRANSPARENT COVERS A4(0.18MM)	19
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	8 GB MEMORY STICK	03
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCK	02
310010	DISHWASHING LIQUID	02
310012	DISINFECTANT CLEANER(DOMESTOS)	01
310015	FLOOR POLISH	07
310016	FURNITURE POLISH(PLEDGE)	10
310019	HANDY ANDY	03
310022	MUTTON CLOTH	10
310023	MOP LARGE	01
310027	REFUSE BAGS BLACK	02
310028	STEEL WOOL	11
310029	TOILETPAPER 48'S	03
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310041	BUCKET 10L	05
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	14
310045	TOILET DUCK	12
310046	WINDOW SQUEEGEE	29
310050	SWINGBIN BAGS KITCHEN	29
310055	RAGS 15KG	06
310067	TOILET BRUSH	23
BATCH 00034		

West Rand District Municipality
4rd Quarter 30-Jun-21

Team 1: Tshepo Baholo

Mamikie Mabule

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Mamikie Mabule

BATCH 00034

STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 WHITE	18
300003	BOOKS-SHORTHAND	16
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	07
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILE	10
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	52
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	261
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	73
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	45
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	19
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	
300098	FILE DIVERDERS COLOURED	645
300100	ENVELOPES A5 SEAL BOX	09
300101	BOOKS-MANUSCRIPT A5	12
300102	TIPPEX CORRECTION FLUID	188
300103	FLIPCHART PADS	101
300107	POST-IT FLAGS BANDERITAS	06
300110	ENVELOPES 110 X 220 WINDOW BOX	83
300112	PAPER A4 80GSM PINK	10
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	01
300115	PAPER A4 80GSM MINT	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	01
300124	DVD +R VERBATIM	19
300139	STRIPS A4 (L54/29701492) WHITE	88
300149	8 GB MEMORY STICK	29
300153	CASSETTE 90 MINUTES	03
300154	ENVELOPES A3	25
310005	BUCKET 25L	05
310007	DISHCLOTH	08
310009	DEO BLOCK	06
310010	DISHWASHING LIQUID	02
310012	DISINFECTANT CLEANER(DOMESTOS)	02
310015	FLOOR POLISH	01
310016	FURNITURE POLISH(PLEDGE)	07
310019	HANDY ANDY	10
310022	MUTTON CLOTH	03
310023	MOP LARGE	10
310027	REFUSE BAGS BLACK	01
310028	STEEL WOOL	02
310029	TOILETPAPER 48'S	11
310039	POT SCOURERS	03
310040	MULTI PURPOSE CLOTH	40
310041	BUCKET 10L	04
310043	SUNLIGHT SOAP	05
310044	HANDSOAP LUX	54
310045	TOILET DUCK	14
310046	WINDOW SQUEEGEE	12
310050	SWINGBIN BAGS KITCHEN	29
310055	RAGS 15KG	29
310067	TOILET BRUSH	06
BATCH 00034		23

West Rand District Municipality
4rd Quarter 30-Jun-21

Team 2: Niklaas Mofokeng
Katlego Rakuba



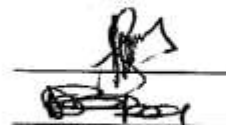
BATCH 00034
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	18
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	78
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILE	10
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	52
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	73
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	45
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	19
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	645
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	83
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	01
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300115	PAPER A4 80GSM MINT	01
300116	PVC TRANSPARENT COVERS A4(0.18MM)	19
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	8 GB MEMORY STICK	03
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCK	02
310010	DISHWASHING LIQUID	02
310012	DISINFECTANT CLEANER(DOMESTOS)	01
310015	FLOOR POLISH	07
310016	FURNITURE POLISH(PLEDGE)	10
310019	HANDY ANDY	03
310022	MUTTON CLOTH	10
310023	MOP LARGE	01
310027	REFUSE BAGS BLACK	02
310028	STEEL WOOL	11
310029	TOILETPAPER 48'S	03
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310041	BUCKET 10L	05
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	14
310045	TOILET DUCK	12
310046	WINDOW SQUEEGEE	29
310050	SWINGBIN BAGS KITCHEN	29
310055	RAGS 15KG	06
310067	TOILET BRUSH	23
BATCH 00034		

West Rand District Municipality
4rd Quarter 30-Jun-21

Team 2: Niklaas Mofokeng
Katlego Rakuba



BATCH 00034
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 WHITE	18
300003	BOOKS-SHORTHAND	14
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	18
300008	CARTONS A4-COLOURED	03
300041	EXAM PAD A4	47
300042	ERASERS	07
300044	FILES-FOLDER	2025
300045	HIGHLIGHTERS	21
300046	LEVER ARCH FILE	10
300047	LEAD PENCIL .05	87
300048	MAGIC CLIP (BOX)	50
300049	MAGIC CLIP DISPENSER	62
300050	MARKER ARTLINE	189
300051	POCKET A4 (PACKET)	17
300054	PENS UNI BALL EYE FINE	241
300055	PENS UNI BALL EYE MEDIUM	208
300060	POST-IT NOTES 654	73
300063	PRESTIK	07
300064	PUNCH	04
300065	RULERS	66
300066	RUBBER BANDS (BOX)	34
300067	SCHMIDT REFILL P 900 F BLACK	45
300068	STAPLERS	12
300069	STAPLES (BOX)	35
300070	STAPLE REMOVER	25
300071	SCISSORS	20
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	102
300074	WHITE BOARD ERASER	19
300075	PENS B/P PILOT BPS FINE RED	86
300076	PENS B/P PILOT BPS FINE BLUE	310
300077	ENVELOPES BOX 114 X 162	19
300078	ENVELOPES BOX 324 X 227	03
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	03
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	12
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	05
300091	CALCULATOR RIBBON	11
300093	PICTURE MOUSE PADS	12

300094	TIDY FILES-ARCHIVE	645
300098	FILE DIVEDERS COLOURED	09
300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	188
300102	TIPPEX CORRECTION FLUID	101
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	83
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	01
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300115	PAPER A4 80GSM MINT	01
300116	PVC TRANSPARENT COVERS A4(0.18MM)	19
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	8 GB MEMORY STICK	03
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310005	BUCKET 25L	08
310007	DISHCLOTH	06
310009	DEO BLOCK	02
310010	DISHWASHING LIQUID	02
310012	DISINFECTANT CLEANER(DOMESTOS)	01
310015	FLOOR POLISH	07
310016	FURNITURE POLISH(PLEDGE)	10
310019	HANDY ANDY	03
310022	MUTTON CLOTH	10
310023	MOP LARGE	01
310027	REFUSE BAGS BLACK	02
310028	STEEL WOOL	11
310029	TOILETPAPER 48'S	03
310039	POT SCOURERS	40
310040	MULTI PURPOSE CLOTH	04
310041	BUCKET 10L	05
310043	SUNLIGHT SOAP	54
310044	HANDSOAP LUX	14
310045	TOILET DUCK	12
310046	WINDOW SQUEEGEE	29
310050	SWINGBIN BAGS KITCHEN	29
310055	RAGS 15KG	06
310067	TOILET BRUSH	23
BATCH 00034		

Period	PartNum	PartDesc	VclRel	MaxReOrd	QtyOnHand	QtyOnOrd	AvgCost	Val
202106	300001	PAPER A4 80GSM WHITE		200	18	60	365.22	6 573.91
202106	300003	BOOKS - SHORTHAND		100	14	0	5.66	79.24
202106	300005	CD'S RECORDABLE		50	44	100	16.00	704.00
202106	300007	CORRECTION TAPE		50	78	0	22.64	1 765.87
202106	300008	CARTONS A4 - COLOURED		500	3	0	0.36	1.08
202106	300041	EXAM PAD A4		200	47	0	10.46	491.65
202106	300042	ERASERS		50	7	0	1.86	13.04
202106	300044	FILES - FOLDER		500	2025	0	1.85	3 748.88
202106	300045	HIGHLIGHTERS		50	21	0	3.91	82.11
202106	300046	LEVER ARCH FILES		0	10	110	34.78	347.83
202106	300047	LEAD PENCIL .05		50	87	10	17.29	1 503.89
202106	300048	MAGIC CLIPS (BOX)		30	50	0	12.61	630.73
202106	300049	MAGIC CLIP DISPENSERS		30	52	0	15.70	816.36
202106	300050	MARKER ARTLINE		122	189	0	14.23	2 688.90
202106	300051	POCKET A4 (PACKET)		20	17	0	26.17	444.87
202106	300054	PENS UNI BALL EYE FINE		144	241	0	18.09	4 359.69
202106	300055	PENS UNI BALL EYE MEDIUM		144	208	0	17.61	3 662.88
202106	300060	POST-IT NOTES		40	73	0	9.95	726.50
202106	300063	PRESTIK		15	7	0	13.13	91.92
202106	300064	PUNCH		5	4	0	24.75	99.00
202106	300065	RULERS		36	66	0	1.59	104.94
202106	300066	RUBBER BANDS (BOX)		20	34	0	9.74	331.27
202106	300067	SCHMIDT REFILL P 900 F BLAC		0	45	0	23.93	1 076.85
202106	300068	STAPLERS		0	12	0	71.45	857.40
202106	300069	STAPLES		20	35	0	30.00	1 050.00
202106	300070	STAPLE REMOVER		15	25	0	4.40	110.00
202106	300071	SCISSORS		20	20	0	8.40	168.00
202106	300072	TELEROLLS		10	20	0	65.00	1 300.00
202106	300073	WHITE BOARD MARKERS		24	102	0	5.73	584.48
202106	300074	WHITE BOARD ERASER		10	19	0	8.02	152.37
202106	300075	PENS B/P PILOT BPS FINE RED		24	86	0	13.14	1 130.04
202106	300076	PENS B/P PILOT BPS FINE BLUI		144	310	0	11.83	3 668.66
202106	300077	ENVELOPES 114 X 162		5	19	0	84.93	1 613.64
202106	300078	ENVELOPES BOX 324 X 227		5	3	0	140.30	420.90
202106	300079	ENVELOPES 110 X 220		5	16	0	78.31	1 252.96
202106	300082	PAPER CLIPS GIANT		10	3	0	14.63	43.88
202106	300084	INDEX TABS		20	82	0	9.65	791.30
202106	300085	STAMP PAD INK 30ML		5	12	0	6.42	77.04
202106	300087	RING REINFORCEMENTS PVC 2		10	25	0	4.37	109.25
202106	300090	FILE FASTENER		3	5	0	10.89	54.45
202106	300091	CALCULATOR RIBBON		5	11	0	48.76	536.36
202106	300093	PICTURE MOUSE PADS		5	12	0	39.90	478.80
202106	300094	TIDY FILES - ARCHIVE		100	645	0	5.18	3 341.10
202106	300098	FILE DIVIDERS COLORED		15	9	0	11.51	103.55
202106	300100	ENVELOPES A5 SELF SEAL BOX		5	12	0	145.57	1 746.78
202106	300101	BOOK - MANUSCRIPT A5		50	188	10	11.30	2 125.25
202106	300102	TIPPEX CORRECTION FLUID		30	101	0	7.50	757.04
202106	300103	FLIPCHART PADS		5	6	2	130.01	780.08

202106	300107 POST-IT FLAGS BANDERITAS	10	83	0	27.76	2 304.40
202106	300110 ENVELOPES 110 X 220 WINDO	5	10	0	82.96	829.60
202106	300112 PAPER A4 80GSM PINK	5	1	0	183.85	183.85
202106	300114 FILE - QUOTATION (SOLID BAC	5	8	0	4.26	34.08
202106	300115 PAPER A4 80GSM MINT	5	1	0	204.27	204.27
202106	300116 PVC TRANSPARENT COVERS A	5	19	0	99.32	1 887.14
202106	300124 DVD +R VERBATIM	20	88	0	10.79	949.68
202106	300139 BINDER STRIPS A4(L54/29701	5	29	0	474.70	13 766.30
202106	300149 8 GB MEMORY STICK	5	3	10	70.48	211.45
202106	300153 CASSETTE 90 MINUTES	0	25	0	10.95	273.75
202106	300154 ENVELOPES A3	5	5	0	499.79	2 498.95
202106	310005 BUCKETS 25L	5	8	0	96.95	775.62
202106	310007 DISHCLOTH	5	6	0	12.34	74.04
202106	310009 DEO BLOCKS	5	2	0	270.00	540.00
202106	310010 DISHWASHING LIQUID	50	2	0	37.11	74.23
202106	310011 DISINFECTANT CLEANER	50	1	0	43.75	43.75
202106	310015 FLOOR POLISH	10	7	0	98.83	691.82
202106	310016 FURNITURE POLISH	40	10	0	40.00	400.00
202106	310019 HANDY ANDY	50	3	0	11.44	34.31
202106	310022 MUTTON CLOTH	5	10	0	24.11	241.07
202106	310023 MOP LARGE	0	1	0	87.75	87.75
202106	310027 REFUSE BAGS BLACK	50	2	0	9.45	18.90
202106	310028 STEEL WOOL	10	11	0	18.23	200.53
202106	310029 TOILETPAPER 48'S	50	3	0	101.34	304.01
202106	310039 POT SCOURERS	20	40	0	7.23	289.34
202106	310040 MULTI PURPOSE CLOTH	20	4	0	31.75	127.02
202106	310041 BUCKETS 10L	10	5	0	24.92	124.58
202106	310043 SUNLIGHT SOAP	20	54	0	20.09	1 084.70
202106	310044 HANDSOAP LUX	10	14	0	10.94	153.16
202106	310045 TOILET DUCK	50	12	0	20.68	248.17
202106	310046 WINDOW SQUEEGEE	5	29	0	35.73	1 036.05
202106	310050 SWINGBIN BAGS KITCHEN	50	29	0	38.67	1 121.33
202106	310055 RAGS 15KG	10	6	0	88.75	532.49
202106	310067 TOILET BRUSH	10	23	0	52.50	1 207.50
						86 152.58

				CONTRACT REGISTER 2020-2021								
No.	Contract No.	Name of Contractor	Description of Supply/Service	Date of award/ Contract	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
1	RT25/2016-NT Transversal Contract	MUNSOFT (Pty) Ltd	Mscosa Financial System	15-Aug-17	15-Aug-17	31-May-22	22 Months	As per Agreed Rates	Corporate Services	R Mokebe	(011) 411 5016	rmokebe@wrdm.gov.za
2	WR/FIN/06/18	FNB	Banking Services	09-Jul-18	01-Aug-18	31-Jul-23	60 Months	As per agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrdm.gov.za
3	WR/HSD/10/18	Gondwana Environmental Solutions (Pty) Ltd	Maintenance and Monitoring of Air Quality Stations for The West Rand District Municipality	21-Aug-18	01-Sep-18	31-Aug-21	36 Months	R 2 291 865,71	Health and Social Development and Environmental Management	M Zwane	(011) 411 5137	sramaele@wrdm.gov.za
4	WR/FIN/08/17	Zevoli 151 (Pty) Ltd t/a Nashua West rand	Supply and Delivering of Photocopy Machines and Digital Office Automation Equipments	06-Jul-17	2017-09-01	31-Aug-20	36 Months	R 3 766 569,12	Corporate Services	R Mokebe	(011) 411 5016	rmokebe@wrdm.gov.za
5	RT15/2016 - NT Transversal Contract	Vodacom (Pty) Ltd	Cellphone Services	01-Jan-18	01-Jan-18	30-Mar-21	38 Months	As Per Agreed Rates	Corporate Services	R Mokebe	(011) 411 5016	rmokebe@wrdm.gov.za
6	WR/CORP/08/18	1.Kunene Ramaphala Incorporated	Panel of Attorneys	31-Jul-18	01-Sep-18	31-Aug-21	36 Months	As per Agreed Rates	Corporate Services	R Mokebe	(011) 411 5016	rmokebe@wrdm.gov.za
		2.Ramushu Mashile Twala INC		31-Jul-18	01-Sep-18	31-Aug-21						

		3.Lizel Venter Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		4.Phungo Incorporated		31-Jul-18	01-Sep-18	31-Aug-21						
		5.Lawrance Melato INC Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		6. Thejane Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		7.Kunene Maila Attorneys		31-Jul-18	01-Sep-18	31-Aug-21						
		8.Ismail and Dahya INC		31-Jul-18	01-Sep-18	31-Aug-21						
		9.Makhubela Attorneys2		31-Jul-18	01-Sep-18	31-Aug-21						
7	WR/PS/03/18	Sunday Kit Uniform Supplies	Supply and Delivery of Operational Uniform (Working Dress) For Public Safety (Rescue and Fire Services) for West Rand District Municipality	09-Jul-18	01-Aug-18	30-Jul-21	36 Months	As per Agreed Rates	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za
8	WR/RPR/02/19	Re-Solve/EAS JV	Operationalisation of RRAMS Programme onto WRDM System	20-Feb-20	01-Oct-20	31-Mar-22	18 Months	R2 961 480.00	Regional Planning, Re-industrialisation and Technical Services	D Govendor	(011) 411 5019	dgovender@wrdm.gov.za
9	WR/PS/02/2020	Mabotwane Security	Physical Security	28-Feb-20	01-Mar-20	28-Feb-23	36 Months	R 8 316 770.73	Public Safety	N Kahts	(011) 411 5099	nkahts@wrdm.gov.za

			Services				ths					
10	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Insurance Services	30-Jun-20	01-Jul-20	30-Jul-23	36 Months	R 1 998 793.81(Annual premium)	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrd.gov.za
11	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	03-Sep-20	01-Oct-20	30-Sep-23	36 Months	9.5% Commission on revenue collected	Budget and Treasury	S Ramaele	(011) 411 5251	sramaele@wrd.gov.za
12	WR/CORP/03/20	Hlapa International Communications	Advertising Agencies for the placement of Tender	29-Oct-20	01-Dec-20	30-Nov-23	36 Months	N/A : Orders will be issued on the basis of the lowest quotation received from the panel as and when there is a need.	Corporate Services	R Mokebe	(011) 411 5016	rmakebe@wrmd.gov.za
		Media Torgue and Events	Advertisement in the print									
		Ndabana Media Production	media on an as and when									
		Gauteng News J/V akotek	required basis for a period of not exceeding three (03) Years.									