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**BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT**

**ITEM**

***SECTION 80 COMMITTEE: BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT ANNUAL REPORT FOR THE PERIOD 1 JULY 2022 TO 30 JUNE 2023.***

**1. PURPOSE**

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the financial year ended 30 June 2023.

**2. INTRODUCTION**

At the end of each financial year the Accounting Officer of the municipality is mandated to submit a report on the implementation of the supply chain management Policy to council.

The Municipal Supply Chain Management Regulations (promulgated in Government Gazette Number 27636 on 30 May 2005) states the following:

**Oversight role of council of municipality:**

Section 6(3) of the Municipal Supply Chain Regulations states:

*“The Accounting Officer must within thirty (30) days of the end of each year, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”*

This report intends to comply with Municipal Supply Chain Management Regulations as stated above by providing detailed information in respect of compliance, challenges and constraints in the implementation of the Supply Chain Management Policy.

**3. DISCUSSION**

**3.1 Background**

The municipality is required to procure goods and services in a manner that is fair, equitable, transparent, competitive and cost effective. These principles form the foundation of any procurement of goods and services within the local government sphere, which then is supported

by the Municipal Supply Chain Management Regulations issued in terms of the Municipal Finance Management Act, and any other National Treasury guidelines on Supply Chain Management.

### **3.2 Review of the Supply Chain Management Policy**

In terms of Section 111 of Municipal Finance Management Act (Act No. 56 of 2003) each Municipality must have and implement a Supply Chain Management Policy and the policy should be reviewed annually to ensure that it complies with the new legislative requirements.

As such West Rand District Municipality's Supply Chain Management Policy was approved and adopted by council on 05 December 2011. Regulation 3(1) a, requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with the new legislative requirements. The WRDM SCM policy was reviewed by council as required by legislation.

### **3.3 Supply Chain Management Unit**

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

West Rand District Municipality has established Supply Chain Management Unit that operates under direct supervision of the CFO.

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

On a continuous basis, the SCM unit of the municipality aims to improve on the operational processes and procedures pertaining to Supply Chain Management.

### 3.3.1 Staff Complement

- Manager Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisition Officer
- Two (02) Leaners

### 3.3.2 Competency Levels in the Supply Chain Management Unit

The Municipal Regulations on Minimum Competency Levels require certain general competency levels for officials involved in the implementation of the Supply Chain Management Policy. All personnel in the Supply Chain Management Unit are in compliance with the required Minimum Competency Levels for Supply Chain Management Practitioners.

### 3.3.4 Training of Supply Chain Management Officials

Regulation 8 of the Municipal Supply Chain Management Regulations provides that the training of officials involved in implementing a supply chain management policy should be in accordance with any Treasury guidelines on supply chain management training. For the reporting report, the following trainings were received:

<b>Nature of the training</b>	<b>Beneficiaries</b>	<b>Training Provider</b>	<b>Training date</b>
Bid Committees Training	Members of Bid Committees & SCM Personnel	National School of Government	24-25 October 2022
Preferential Procurement Regulations, 2022	SCM Personnel	National Treasury	02 December 2022

## 3.4 Supply Chain Processes

### 3.4.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Bid Committees deal with procurement requirements in excess of R200 000. The following members were appointed to serve in the bid committees for the 2022/23 financial year.

The following are the members of bid Committees:

#### **Bid Specification Committee**

<b>OFFICIAL</b>	<b>CAPACITY</b>
Acting Executive Manager: Public Safety	Chairperson
Manager: Budget, Treasury & Asset Management	Member
Manager: Water & Sanitation	Member
Manager: Health Services	Member
Manager: ICT	Member
Manager: Supply Chain Management	Member

#### **Bid Evaluation Committee**

<b>NAME OF OFFICIAL</b>	<b>CAPACITY</b>
Executive Manager: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Demand & Acquisition Officer	Member

#### **Bid Adjudication Committee**

<b>NAME OF OFFICIAL</b>	<b>COMMITTEE MEMBER</b>
Chief Financial Officer	Chairperson
Executive Manager: Health & Social Development	Member
Acting Executive Manager: Public Safety	Member
Executive Manager: Corporate Services	Member
Manager: Supply Chain Management	Member
Manager: Regional Planning and Performance Management	Member

### **3.4.2 Demand Management**

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible suppliers database, and drafting of unbiased specifications. The system of demand management deals with:

## a) Procurement planning

The objective of the procurement plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to purchasing requests.

MFMA Circular 62 requires municipalities to develop a procurement plan for all procurement needs in excess R200, 000. The Procurement plan for the financial year 2022/2023 was approved on 15 July 2022 and subsequently reviewed and amended in line with the adjustment budget. The table below provides progress on the implementation of the 2022/23 approved procurement plan:

NO	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	TENDER NO	PROCUREMENT STAGE(STATUS)
1.	Provision of physical security services	WR/PS/10/22	Awarded
2.	Provision of banking services	WR/FIN/11/22	Awarded
3.	Supply and delivery of vehicles	RT57 2019	Awarded.
4.	Panel of professional engineering services	WR/RPED/08/22	Awarded
5	Support and maintenance of the Mitel PABX system	WR/CORP/09/22.	Awarded.
6.	Provision of short term insurance	WR/FIN/15/23	Awarded.
7.	RRAMS Data Capture Software	WR/RPED/14/23	Terminated due to non-responsive bids.
8.	Supply and Delivery of a Vehicle for RRAMS Graduates	RT57 2019	Awarded.
9.	Servicing of Server Room Environmental Control Equipment	WR/CORP/12/23	Terminated due to non-responsive bids.

## b) Supplier Database

The municipality maintains a list of accredited providers of goods and services on a Munsoft Financial System. The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore uses the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM's SCM policy requires the suppliers database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on

newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

Item		Date
1.	Sowetan	04/07/2022
2.	Randfontein Herald	12/07/2022
3.	Krugersdorp News	06/07/2022
4.	Carletonville Herald	07/07/2022

### 3.4.3 Acquisition Management

The system of acquisition provides for compliance with all range of procurement processes. The following are the legislated range of procurement processes for a municipality.

Procurement Process	VALUE
Petty Cash Purchases	Up to R2000 [VAT included]
Verbal / Written Quotation	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotation	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000[VAT included] or Long Term Contracts

The table below outlines the awards per threshold:

<p><b>Petty Cash Purchases (Up to R2000 VAT included)</b></p> <p>A total amount of <b>R 20 640.41</b> was paid on petty cash purchases for the year under review.</p>
<p><b>Written Quotation (Over R2000 Vat included up to R30 000 Vat Included)</b></p> <p>A total amount of <b>R 487 030.08</b> was awarded for transactions over R2 000.00 up to R30 000.00 for the year under review. Attached as “<b>Annexure 1</b>” is the outcome</p>
<p><b>Formal Written Price Quotation (Over R30 000 [VAT included] up to R200 000 [VAT included])</b></p> <p>A total amount of <b>R 1 378 602.43</b> was awarded for transactions over R30 000(VAT included) to R200 000.00. Attached as “<b>Annexure 2</b>” is the RFQ awards report.</p>
<p><b>Competitive Bidding (Over R200 000[VAT included] or Contracted services)</b></p>

A total amount of **R 20 059 654.36** was awarded for transactions over R200 000.00. This amount excludes the appointment for a Panel of Professional Civil Engineering Services, and Provision of Banking Services. Attached as “**Annexure 3**” is the tender awards report.

### 3.4.4 Deviations

Regulation 36 of the Municipal Supply Chain Regulation empowers the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) in any other exceptional case where it is impractical or impossible to follow the official procurement processes.

The Accounting Officer approved two deviations amounting to **R 50 907, 36** for the 2022/23 financial year. Attached as “**Annexure 4**” is the deviation register for 2022/23 financial year.

Period	Amount
First Quarter (01 July 2022 – 30 September 2022)	R 0,00
Second Quarter (01 October 2022 – 31 December 2022)	R 7 381,00
Third Quarter (01 January 2023 – 31 March 2023)	R 0,00
Fourth Quarter (01 April 2023 – 30 June 2023)	R 43 526,36
<b>TOTAL</b>	<b>R 50 907,36</b>

### 3.4.5 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”.

The Municipal Supply Chain Regulation 23(c) (iii) has since prescribed the value as above R200, 000.00.

### 3.4.6 Logistics Management

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and process the associated transactions, including, receiving, safeguarding and issuing.

The municipality has a store room where consumables are issued to departments

The following consumables were kept at stores during the year under review:

- a) Stationery;
- b) Cleaning materials

Four stock takings were conducted during this financial year as per the requirements of the 2022/2023 SDBIP (one stock take per quarter). Invitation was extended to the Internal Audit and the Office of the Auditor General SA to be part of year end stock taking. Attached as “**Annexure 5**” is the Stock Valuation Report that indicates the current stock on-hand per available items in stores.

### **3.4.7 Disposal Management**

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. The municipality held an auction on 28 October 2022 and disposed of assets to the amount of R307 943.00.

### **3.4.8 Contract Management**

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

#### **a) Supplier Performance Assessment**

Section 116(2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) establish capacity in the administration of the municipality-*
  - (i) to assist the accounting officer in carrying out the duties set out in (a) and (b); and*
  - (ii) to oversee the day-to-day management of the contract or agreement; and*
- (d) regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Attached as “**Annexure 6**” is a detailed Contract Performance Register for the fourth quarter of the 2022/23 financial year.

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract ends dates in order to commence with procurement strategy on time. Attached as “**Annexure 7**” is the Contract Register for 2022/23

#### **4. LEGAL IMPLICATIONS**

Section 112 of the MFMA determines that the SCM policy should comply with a prescribed framework as set out in section 112(1) and section 112(2) of the Municipal Finance Management Act. Reporting Back in terms of Regulation 6 (3) of the Municipal Supply Chain Management Regulations to the executive Mayor and Council on the implementation of the Supply chain Management system and processes enable the Executive Mayor and council to maintain oversight over the implementation of the SCM policy.

#### **5. RECOMMENDATIONS**

That:

1. In terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, the Section 80 Committee take note of the Supply Chain Management Report as at 30 June 2023, regarding the following:

- Awards made for procurement needs up to R2000;
- Awards made for procurement needs over R2000 up to R30 000
- Awards made for procurement needs over R30 000 up to R200 000;
- Awards made through the competitive bidding system;
- Awards by means of deviation;
- Stock taking report for the period as at 30 June 2023;
- Contract management i.e. suppliers performance evaluation and the updated contract register

2. As required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, the report be made public in terms of section 21A of the Municipal Systems Act.



## WEST RAND



## DISTRICT MUNICIPALITY

### DEPARTMENT: SUPPLY CHAIN MANAGEMENT UNIT

### ANNEXURE 1

### AWARDS OVER 2 000 – 30 000 FOR FINANCIAL YEAR 2022/23

Order Number	Order Date	Creditor Name	Total Amount	Descriptions	Function	Ownership Info	Location
3430	2022/08/02	Media Torque & Events	R15 594.00	Advert: Executive Manager Public Safety Sunday World	Administrative and corporate support	Black African Female 100%	Sandton
3432	2022/08/02	Ndabana Media Production	R19 447.00	Advert: Manager Regional Planning And Performance Management Randfontein Herald Krugersdorp News	Administrative and corporate support	Black African Male 100%	Germiston
3434	2022/08/02	Tirisano Travel	R5 420.00	Accommodation; Breakfast And Dinner for Speaker And VIP Official 14th And 15th July 2022 SALGA National Conference	Administrative and corporate support	Black African Female 100%	Johannesburg
3437	2022/08/02	Media Torque & Events	R27 593.38	Public Notice: Notice In Terms Of Section 33 of the Local Government	Finance: finance	Black African Female 100%	Sandton
3440	2022/08/31	Media Torque & Events	R18 571.67	Advert: Graduation Technician-Rural Asset Management System	Administrative and corporate support	Black African Female 100%	Sandton

3442	2022/08/31	Aqueous Cleaning Services	R3 143.84	Deep Cleaning Services for WRDM and ICT Offices (128.32 M2)	Administrative and corporate support	Black African Female 100%	Midrand
3443	2022/08/31	Tirisano Travel	R11 162.91	Travel Arrangement for Cllr Tumelo Molutsi that includes Flight Tickets; Accommodation; Breakfast And Dinner From 14th To 17th of Event: Annual Conference And Annual General Meeting at KZN	Administrative and corporate support	Black African Female 100%	Johannesburg
3444	2022/08/31	Thelidza Personnel Solutions	R4 515.99	Screening and Vetting for 5 Candidates	Administrative and corporate support	Black African Female 100%	Rivonia
3447	2022/08/31	Leano Construction Works	R13 562.70	Maintenance and repair of faulty geysers and urinal system	Administrative and corporate support	Black African Male 100%	Randfontein
3449	2022/09/13	Raj Building Construction And Projects	R23 400.00	Supply and Installation of Concrete Covers for WRDM Manholes	Administrative and corporate support	Black African Male 50% Black African Male 50%	Krugersdorp
3451	2022/09/14	Marce Projects Pty Ltd	R12 985.50	Repair Mercedes Fire Engine REF: FS 05 PC GP	Finance: finance	Black African Male 51% and Marce Fire Technology 49%	Centurion
3452	2022/09/14	Twananani Trading Enterprise	R6 742.68	40.00km Service On Toyota ETIOS REG JP 33 FY GP	Finance: Finance	Black African Female 100%	Braamfontein
3454	2022/09/19	The Assessment Toolbox	R14 574.73	Competency Assessment: Executive Manager Public Safety	Administrative And Corporate Support	White Male 70% and 30% White Female	Johannesburg

3455	2022/09/19	Links And Haki Services (Pty) Ltd	R10 342.55	Supply and delivery of stationery for RRAMS	Economic Development/Planning	Black African Male 100%	Germiston
3456	2022/09/19	The Experience Pest Control	R28 348.00	Supply and delivery of pest control chemicals	Health Services	Black African Male 100%	Randfontein
3457	2022/09/20	Ptruck Towing	R9 430.00	Towing of 3 vehicles to auction area (WRDM)	Finance: Finance	White Male 99% and 1% White Female	Roodepoort
3458	2022/09/21	Media Torque & Events	R13 265.48	Advert: Public Auction Randfontein Herald	Administrative And Corporate Support	Black African Female 100%	Sandton
3473	2022/11/25	Tirisano Travel	R15 145.19	Travel Arrangements for Samuel Lehlohonolo Ramaele to attend Annual Conference at Durban	Administrative and Corporate Support: Corporate	Black African Female 100%	Johannesburg
3472	2022/11/25	Tirisano Travel	R11 038.27	Travel Arrangement for Cllr Tumelo Molutsi	Administrative and Corporate Support: Corporate	Black African Female 100%	Johannesburg
3493	2023/02/28	Tem and Tim Group	R29 999.94	Supply and Delivery of Personal Protective Clothing for Cleaners.	Finance: Finance	Black African Female 100%	Centurion
3487	2023/02/21	Technovet Solutions	R27 300.00	Supply and Delivery of Spot Notice Branded Triplicate Books	Health Services: Health Services	Black African Male 100%	Roodepoort
3486	2023/02/21	Santhul Trading	R6000.00	Supply And Delivery Of 40cm Pedestal Fan Chrome	Administrative and Corporate Support: Admin	Black African Female 10%, Black African Male 50% and Black African 40%	Randfontein

3508	2023/04/20	101 Supplies Distribution Pty	R28 580.00	Supply and Delivery of PPE for RRAMS.	Finance: Finance	Black African Male 100%	Krugersdorp
3505	2023/04/20	Twananani Trading Enterprise	R25 047.00	Supply & Delivery of Six (06) Tyres for Iveco FN63BT GP	Finance: Finance	Black African Female 100%	Braamfontein
3513	2023/05/10	Twananani Trading Enterprise	R7 181.75	Brake Overhaul On Toyota Fortuner REG: JP 74 VF GP	Finance: Finance	Black African Female 100%	Braamfontein
3512	2023/05/10	Twananani Trading Enterprise	R4 059.50	Roar Brakes Overhaul On Toyota Corolla REG: JT26GT GP	Finance: Finance	Black African Female 100%	Braamfontein
3511	2023/05/10	Twananani Trading Enterprise	R7 215.10	Unforeseen Repairs On Toyota Fortuner REG: JP 74 VF GP	Finance: Finance	Black African Female 100%	Braamfontein
3510	2023/05/10	Marce Projects Pty Ltd	R17 946.05	Supply & Fit Tyres 11 R22.5 On Mercedes Ateco REG: KS 05 NM GP	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion
3524	2023/05/26	Marce Projects Pty Ltd	R5 975.64	Supply And Fit Of Four(4)Tyres For Toyota Etios REG: JP 33 GT GP	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion
3523	2023/05/26	West Rand Diesel & Auto Electr	R9 602.50	Towing Of KBS 422 GP From Chamdor To Randfontein WRDM Offices	Finance: Finance	White Male 25%, White Male 25%, Unknown Ethnic Group Male 25% and White Female 25%	Krugersdorp

3522	2023/05/26	Marce Projects Pty Ltd	R3 401.90	Supply And Fit Tyres For Nissan NP 200 Two(2) Tyres REG No: JP 74 VL GP	Finance: Finance	Black African Male 51% and Marce Fire Technology 49%	Centurion
3521	2023/05/26	Rand West Brake And Clutch	R2 949.75	Supply And Fit Of Mahindra Battery For JN65GF GP For Station 28	Finance: Finance	Black African Male 100%	Randfontein
3520	2023/05/26	Marce Projects Pty Ltd	R3 484.48	50 000km Service On Toyota Etios REG: JP 33 HJ GP	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion
3519	2023/05/26	Marce Projects Pty Ltd	R3 165.06	Supply And Fit Toyota Etios Two(2) Tyres	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion
3517	2023/05/26	Marce Projects Pty Ltd	R5 975.64	Supply And Fit Of Four Tyres For Toyota Etios REG: JP 33 GX GP	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion
3515	2023/05/26	Rand West Brake And Clutch	R2 302.50	Toyota Service Etios 50 000km Service	Finance: Finance	Black African Male 100%	Randfontein
3525	2023/05/30	Twananani Trading Enterprise	R6 189.30	Supply & Fit Of Four (4) Types For Toyota Corolla REG: JT 26 RR GP	Finance: Finance	Black African Female 100%	Braamfontein
3533	2023/06/01	Marce Projects Pty Ltd	R6 385.38	Repair Rear Brake And Brake Booster On Mercedes Atego REG: WTK 167 GP	Finance: Finance	Black African Male 51% Marce Fire Technology 49%	Centurion

3535	2023/06/21	Bizzy Fire Control (Pty) Ltd	R19 984.70	Servicing of Fire Extinguishers; Hose Reels and Fire Hydrant.	Finance: Finance	Black African Male 100%	Johannesburg
<b>TOTAL (VAT inclusive)</b>			<b>R487 030.08</b>				



# WEST RAND



## DISTRICT MUNICIPALITY

### SUPPLY CHAIN MANAGEMENT UNIT

#### ANNEXURE 2

#### RFQ AWARDS REPORT FOR THE FINANCIAL YEAR 2022/23

No	Description	RFQ No:	Name Of Service Provider	Date Of Advert	Closing Date	Total Points Scored	Date Of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location
1	WR/FIN/10/2023	Supply and Delivery of Cleaning Material for the WRDM.	Tharaga Enterprises (Pty) Ltd.	10/06/2022	24/06/2022	100	15/07/2022	16 days	R 110 750,00	Florida
2	WR/CORP/03/2023	Repair of X1 HP Designjet T2300 Plotter.	Regma South Africa (Pty) Ltd.	09/11/2022	18/11/2022	98	14/12/2022	19 days	R 67 644,15	Muldersdrift
3	WR/FIN/07/2023	Supply and Delivery of Stationery for the WRDM.	Amogelangmohau Projects and Construction (Pty) Ltd.	09/11/2022	18/11/2022	100	14/12/2022	19 days	R 103 698,88	Klerksdorp
4	WR/CORP/03/2023	Supply and Delivery of Antivirus for the WRDM.	AI EQ Systems (Pty) Ltd.	14/12/2022	13/01/2023	100	06/02/2023	17 days	R 75 267,50	Randburg
5	WR/PS/05/2023	Supply and delivery of three skid units for the WRDM.	Mafanisa A Trading Cc.	22/02/2023	03/03/2023	92,52	20/03/2023	12 days	R 140 000,00	Roodepoort
6	WR/FIN/12/2023	Supply and Delivery of Cleaning Material for WRDM.	Zonke Connectors (Pty) Ltd.	28/02/2023	10/03/2023	92,00	18/04/2023	25 days	R 118 140,00	Krugersdorp

7	WR/CORP/13/2023	Supply and Delivery of Tablets for WRDM.	Amogelangmohau Projects and Construction (Pty) Ltd.	28/03/2023	06/04/2023	91,00	04/05/2023	17 days	R 154 799,64	Klerksdorp	
8	WR/CORP/14/2023	Supply, delivery and installation of a point-to-point fiber cable at Westonaria Fire station and Randfontein fire station.	Cnetworks Consulting (Pty) Ltd	02/05/2023	10/05/2023	90,00	23/05/2023	07 days	R 94 108,99	Midrand	
9	WR/PS/08/2023	Re-advert Supply and delivery of handheld radios.	Biptel Solutions	24/05/2023	07/06/2023	90,00	22/06/2023	11 days	R 183 591,71	Sunninghill	
10	WR/PS/16/2023.	Supply and Delivery of Barricading equipment.	Mafanisa Trading	05/06/2023	13/06/2023	93,00	22/06/2023	07 days	R 95 038,55	Roodepoort	
11	WR/PS/16/2023	Visual and Hydrostatic Testing of 60 breathing Apparatus Cylinders for Fire and Rescue Services	Fire Fighting	05/06/2023	13/06/2023	87,00	22/06/2023	07 days	R 29 727,50	Pretoria	
12	WR/RPED/06/2023	Supply and Delivery of Stationery for West Rand District Municipality.	Mafanisa Trading	09/06/2023	22/06/2023	93,00	30/06/2023	07 days	R 40 005,51	Roodepoort	
13	WR/CORP/11/2023	Municipal Financial Management (NQF Level 5).	Fachs Business Consulting and Training	24/05/2023	07/06/2023	90,00	30/06/2023	17 days	R 165 830,00	Midrand	
									<b>Total (VAT inclusive)</b>	<b><u>R 1 378 602,43</u></b>	



**WEST RAND**



**DISTRICT MUNICIPALITY**

**SUPPLY CHAIN MANAGEMENT UNIT**

**ANNEXURE 3**

**TENDER AWARDS REPORT FOR THE FINANCIAL YEAR 2022/23**

No.	TENDER NO:	DESCRIPTION	SERVICE PROVIDER	APPOINTMENT DATE	CONTRACT TERM	BID AMOUNT(VAT INCL)	LOCATION
1.	RT57-2019	Supply and delivery of vehicles for the West Rand District Municipality.	Toyota South Africa (Pty) Ltd	15/12/2022	Once Off	R 1 519 941,21	Sandton
2.	WR/PS/10/22	Provision of a 24 hour Security Services for a Period of Three (3) Years.	Mabotwane Security Service	01/03/2023	36 Months	R 14 403 931,20	Johannesburg
3.	WR/CORP/09/22	Appointment of a Service Provider for The Support and Maintenance of The WRDM and 107 Emergency Operations Center Mitel Phone Systems for a Period of Three (03) Years.	Software and Telecom Solutions	23/03/2023	36 Months	R 170 430,00	Vereeniging
4.	WR/RPED/08/22	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	1. RSZ Engineers and Project Managers	28/03/2023	36 Months	As per rates	Midrand
			2. Project Intellects Consulting (Pty) Ltd	28/03/2023	36 Months	As per rates	Pretoria
			3. Sejagobe Engineering CC	28/03/2023	36 Months	As per rates	Midrand
			4. Sky High Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Tzaneen
			5. Mhiduve (Pty)Ltd	28/03/2023	36 Months	As per rates	Potchefstroom
			6. Zenkcon Engineers (Pty)Ltd	28/03/2023	36 Months	As per rates	Centurion
			7. Epitome Consulting	28/03/2023	36 Months	As per rates	Kempton Park
			8. Hlayeleni Consulting Engineers	28/03/2023	36 Months	As per rates	Polokwane

			9. Aes Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Johannesburg
			10. Aphane Consulting (Pty)Ltd	28/03/2023	36 Months	As per rates	Boksburg
			11. Limgroup Consulting Services	28/03/2023	36 Months	As per rates	Honeydew
			12. Bigen Africa Services (Pty) Ltd	28/03/2023	36 Months	As per rates	Pretoria
			13. Mzimbani Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Midrand
			14. Zutari (Pty) Ltd	28/03/2023	36 Months	As per rates	Johannesburg
			15. Lihuzu Projects	28/03/2023	36 Months	As per rates	Germiston
			16. Hlanganani Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Johannesburg
			17. Infra Consult Engineering Cc	28/03/2023	36 Months	As per rates	Germiston
			18. IX Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Pretoria
			19. T2-Tech Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Centurion
			20. SMEC South Africa	28/03/2023	36 Months	As per rates	Randburg
			21. Civilchem Engineers Services	28/03/2023	36 Months	As per rates	Benoni
			22. Nevhotalu Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Pretoria
			23. MSW Project Management and Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Rivonia
			24. Monde Consulting Engineers and Project Manager	28/03/2023	36 Months	As per rates	Midrand
			25. Watson Consulting Engineers (Pty) Ltd	28/03/2023	36 Months	As per rates	Centurion
5.	RT57-2019	Supply and delivery of vehicles for the West Rand District Municipality.	Toyota South Africa (Pty) Ltd	09/05/2023	Once off	R 257 941,71	Sandton
6.	RT15-2021	Supply and delivery of mobile communication services.	Vodacom	27/06/2023	24 Months	R 2 197 488,24	Midrand

7.	WR/FIN/11/23	Provision of Banking Services for a period of five (05) years.	Standard Bank	30/06/2023	60 Months	As per rates	Johannesburg
8.	WR/FIN/16/23	Provision of Insurance Services for a period of three (03) years.	Sylver Lake Trading (Pty) Ltd. T/A Opulentia Financial Services	30/06/2023	36 Months	R 1 509 922,00	Bloemfontein
						<b>Total (VAT inclusive)</b>	<b>R 17 604 224,41</b>



# WEST RAND

## DISTRICT MUNICIPALITY



### SUPPLY CHAIN MANAGEMENT UNIT

ANNEXURE 4

#### DEVIATION REGISTER: FINANCIAL YEAR 2022/23

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/22-23	30/11/2022	CIGFARO	R 7 381,00	Finance Department	Training Course	ii	The Chartered Institute of Government Finance, Audit & Risk Officers (CIGFARO) is the sole provider that invited the Chief Financial Officer to attend their Annual Conference.
D1/18-19	09/05/2023	Toyota SA	R 43 526,36	Regional Planning and Re-industrialization	Maintenance Plan (120 000km)	v	Impractical to follow SCM Process
<b>Total (VAT Inclusive)</b>			<b><u>R 50 907,36</u></b>				

**N.B: The following represents the Categories of Deviation:**

- i Emergency
- ii Sole Provider
- iii Acquisition of special works of art or historical objects where specification are difficult to compile
- iv Acquisition of animals for zoo
- v Impractical to follow SCM Process



STOCK TAKING REPORT: FINANCIAL YEAR 2022/23

STOCK TAKING REPORT

4RD QUARTER APRIL- JUNE 2023

ITEM NO	DESCRTIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	24	24	0	N/A
300003	BOOKS-SHORTHAND	14	14	0	N/A
300004	BOOKS-COUNTER A4	8	8	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	68	68	0	N/A
300041	EXAM PAD A4	27	27	0	N/A
300042	ERASERS	1	1	0	N/A
300044	FILES-FOLDER	1795	1795	0	N/A
300045	HIGHLIGHTERS	25	25	0	N/A
300045	LEVER ARCH FILES	11	11	0	N/A
300047	LEAD PENCIL .05	71	71	0	N/A
300048	MAGIC CLIP (BOX)	41	41	0	N/A
300049	MAGIC CLIP DISPENSER	51	51	0	N/A
300050	MARKER ARTLINE	157	157	0	N/A
300051	POCKET A4 (PACKET)	8	8	0	N/A
300052	BALLPOINT PENS MEDIUM	73	73	0	N/A
300054	PENS UNI BALL EYE FINE	95	95	0	N/A
300055	PENS UNI BALL EYE MEDIUM	146	146	0	N/A
300059	PENCILS TECHNICLIC	12	12	0	N/A
300060	POST-IT NOTES 654	57	57	0	N/A
300060	PRITT	1	1	0	N/A
300064	PUNCH	48	48	0	N/A
300065	RULERS	48	48	0	N/A
300066	RUBBER BANDS	30	30	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300069	STAPLES	17	17	0	N/A
300070	STAPLE REMOVER	19	19	0	N/A
300072	TELEROLLS	20	20	0	N/A

300073	WHITE BOARD MARKERS	82	82	0	N/A
300074	WHITE BOARD ERASER	14	14	0	N/A
300075	PENS B/P PILOT BPS FINE RED	18	18	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	298	298	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300084	INDEX TABS	82	82	0	N/A
300085	STAMP PAD INK 300ML	10	10	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	25	25	0	N/A
300090	FILE FASTENER	25	25	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	45	45	0	N/A
300093	PICTURE MOUSE PADS	12	12	0	N/A
300094	TIDY FILES-ARCHIVE	545	545	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	133	133	0	N/A
300102	TIPPEX CORRECTION FLUID	94	94	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	23	23	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300112	PAPER A4 80GSM PINK	18	18	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300115	PAPER A4 80GSM MINT	14	14	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	MEMORY STICK	17	17	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310003	BROOM HARD	50	50	0	N/A
310004	BROOM SOFT	48	48	0	N/A
310005	BUCKET 25L	8	8	0	N/A
310005	DISHCLOTH	50	50	0	N/A
310009	DEO BLOCKS	67	67	0	N/A
310010	DISHWASHING LIQUID	94	94	0	N/A

310012	THICK BLEACH(DOMESTOS)	82	82	0	N/A
310013	DOOM	10	10	0	N/A
310015	FLOOR POLISH	10	10	0	N/A
310016	FURNITURE POLISH	42	42	0	N/A
310016	HANDY ANDY	98	98	0	N/A
310022	MUTTON CLOTH	25	25	0	N/A
310027	REFUSE BAGS	86	86	0	N/A
310028	STEEL WOOL	17	17	0	N/A
310029	TOILETPAPER 48'S	86	86	0	N/A
310032	WASHING POWDER	38	38	0	N/A
310033	WINDOWLENE	31	31	0	N/A
310034	JAY'S FLUID	15	15	0	N/A
310035	HIDRI REFLEX TOWELS	3	3	0	N/A
310037	SCOTCH BRITE	22	22	0	N/A
310038	GLOVES-CLEANING	48	48	0	N/A
310039	POT SCOURERS	6	6	0	N/A
310043	SUNLIGHT SOAP	52	52	0	N/A
310044	HANDSOAP LUX	5	5	0	N/A
310045	TOILET DUCK	109	109	0	N/A
310046	WINDOW SQUEEGEE	9	9	0	N/A
310049	CARBRO KETTLE & STEAM IRON CLEANER	28	28	0	N/A
310050	SWINGBIN BAGS KITCHEN	62	62	0	N/A
310055	FEATHER DUSTERS	5	5	0	N/A
310064	CARPET SHAMPOO	55	55	0	N/A
310067	MOP HOUSEHOLD	50	50	0	N/A
310067	TOILET BRUSH	5	5	0	N/A
310068	PINE GEL	8	8	0	N/A
BATCH 00043		5968	5968	0	

Team 1: Cynthia Koloti  
Tshepo Baholo

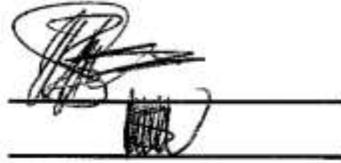
Team 2: Itumeleng Malaka  
Fezekile Myolwa

## CONTRACT PERFORMANCE REGISTER

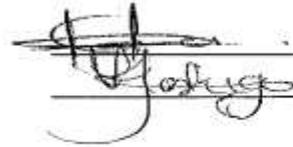
### EVALUATION MATRIX

Sign Off: Goitsemodimo Mandona

Herman Sebelebele

A handwritten signature in black ink, appearing to be 'Goitsemodimo Mandona', is written over two parallel horizontal lines. The signature is somewhat stylized and scribbled.

Team 1: Cynthia Koloti  
Tshepo Baholo



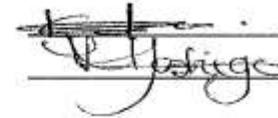
BATCH 00042  
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	24
300003	BOOKS-SHORTHAND	14
300004	BOOKS - COUNTER A4	8
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	68
300041	EXAM PAD A4	27
300042	ERASERS	1
300044	FILES-FOLDER	1795
300045	HIGHLIGHTERS	25
300046	LEVER ARCH FILES	11
300047	LEAD PENCIL .05	71
300048	MAGIC CLIP (BOX)	41
300049	MAGIC CLIP DISPENSER	51
300050	MARKER ARTLINE	157
300051	POCKET A4 (PACKET)	8
300052	BALLPOINT PENS BIC MEDIUM	73
300054	PENS UNI BALL EYE FINE	95
300055	PENS UNI BALL EYE MEDIUM	146
300059	PENCILS TECHNICLIC	12
300060	POST-IT NOTES 654	57
300062	GLUE STICK (PRITT)	1
300064	PUNCH	48
300065	RULERS	48
300066	RUBBER BANDS	30
300067	SCHMIDT REFILL P 900 F BLACK	43
300069	STAPLES (BOX)	17
300070	STAPLE REMOVER	19
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	82
300074	WHITE BOARD ERASER	14
300075	PENS B/P PILOT BPS FINE RED	18
300076	PENS B/P PILOT BPS FINE BLUE	298
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	10
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	45
300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	545

300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	94
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	23
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	18
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300115	PAPER A4 80GSM MINT	14
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	17
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310003	BROOM HARD	50
310004	BROOM SOFT	48
310005	BUCKET 25L	2
310007	DISHCLOTH	50
310009	DEO BLOCKS	67
310010	DISHWASHING LIQUID	94
310012	THICK BLEACH(DOMESTOS)	32
310013	DOOM	10
310015	FLOOR POLISH	10
310016	FURNITURE POLISH(PLEDGE)	42
310019	HANDY ANDY	98
310022	MUTTON CLOTH	25
310027	REFUSE BAGS BLACK	26
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	26
310032	WASHING POWDER	38
310033	WINDOWLENE	31
310034	JAY'S FLUID	15
310035	HIDRI REFLEX TOWELS	3
310037	SCOTCH BRITE	22
310038	GLOVES-CLEANING	48
310039	POT SCOURERS	6
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	5
310045	TOILET CLEANER	109
310046	WINDOW SQUEEGEE	9
310049	CARBRO KETTLE & STEAM IRON CLEANER	28
310050	SWINGBIN BAGS KITCHEN	62
310054	FEATHER DUSTERS	5
310064	CARPET SHAMPOO	55
310065	MOP HOUSEHOLD	50
310067	TOILET BRUSH	5
310068	PINE GEL	8
<b>BATCH 00042</b>		

West Rand District Municipality  
4rd Quarter 28-Jun-23

Team 1: Cynthia Koloti  
Tshepo Baholo



**BATCH 00042**  
**STOCK TAKING**

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	24
300003	BOOKS-SHORTHAND	14
300004	BOOKS - COUNTER A4	8
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	68
300041	EXAM PAD A4	27
300042	ERASERS	1
300044	FILES-FOLDER	1795
300045	HIGHLIGHTERS	25
300046	LEVER ARCH FILES	11
300047	LEAD PENCIL .05	71
300048	MAGIC CLIP (BOX)	41
300049	MAGIC CLIP DISPENSER	51
300050	MARKER ARTLINE	157
300051	POCKET A4 (PACKET)	8
300052	BALLPOINT PENS BIC MEDIUM	78
300054	PENS UNI BALL EYE FINE	95
300055	PENS UNI BALL EYE MEDIUM	146
300059	PENCILS TECHNICLIC	12
300060	POST-IT NOTES 654	57
300062	GLUE STICK (PRITT)	1
300064	PUNCH	48
300065	RULERS	48
300066	RUBBER BANDS	30
300067	SCHMIDT REFILL P 900 F BLACK	43
300069	STAPLES (BOX)	17
300070	STAPLE REMOVER	19
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	82
300074	WHITE BOARD ERASER	14
300075	PENS B/P PILOT BPS FINE RED	18
300076	PENS B/P PILOT BPS FINE BLUE	298
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	10
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	45
300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	545

300100	ENVELOPES A5 SEAL BOX	13
300101	BOOKS-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	99
300103	FLIPCHART PADS	69
300107	POST-IT FLAGS BANDERITAS	23
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	18
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300115	PAPER A4 80GSM MINT	14
300116	PVC TRANSPARENT COVERS A4(0.18MM)	10
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	17
300153	CASSETTE 90 MINUTES	05
300154	ENVELOPES A3	5
310003	BROOM HARD	50
310004	BROOM SOFT	8
310005	BUCKET 25L	28
310007	DISHCLOTH	50
310009	DEO BLOCKS	97
310010	DISHWASHING LIQUID	57
310012	THICK BLEACH(DOMESTOS)	82
310013	DOOM	100
310015	FLOOR POLISH	100
310016	FURNITURE POLISH(PLEDGE)	55
310019	HANDY ANDY	28
310022	MUTTON CLOTH	25
310027	REFUSE BAGS BLACK	86
310028	STEEL WOOL	1
310029	TOILETPAPER 48'S	86
310032	WASHING POWDER	38
310033	WINDOWLENE	31
310034	JAY'S FLUID	5
310035	HIDRI REFLEX TOWELS	3
310037	SCOTCH BRITE	3
310038	GLOVES-CLEANING	58
310039	POT SCOURERS	9
310043	SUNLIGHT SOAP	55
310044	HANDSOAP LUX	5
310045	TOILET CLEANER	109
310046	WINDOW SQUEEGEE	9
310049	CARBRO KETTLE & STEAM IRON CLEANER	28
310050	SWINGBIN BAGS KITCHEN	62
310054	FEATHER DUSTERS	5
310064	CARPET SHAMPOO	55
310065	MOP HOUSEHOLD	50
310067	TOILET BRUSH	5
310068	PINE GEL	8
<b>BATCH 00042</b>		

West Rand District Municipality  
4rd Quarter 28-Jun-23

Team 2: Itumeleng Malaka  
Fezekile Myolwa

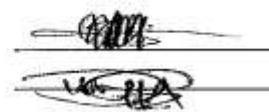
BATCH 00042  
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	24
300003	BOOKS-SHORTHAND	14
300004	BOOKS - COUNTER A4	8
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	68
300041	EXAM PAD A4	23
300042	ERASERS	1
300044	FILES-FOLDER	1795
300045	HIGHLIGHTERS	25
300046	LEVER ARCH FILES	11
300047	LEAD PENCIL .05	71
300048	MAGIC CLIP (BOX)	41
300049	MAGIC CLIP DISPENSER	51
300050	MARKER ARTLINE	153
300051	POCKET A4 (PACKET)	8
300052	BALLPOINT PENS BIC MEDIUM	73
300054	PENS UNI BALL EYE FINE	95
300055	PENS UNI BALL EYE MEDIUM	146
300059	PENCILS TECHNICLIC	12
300060	POST-IT NOTES 654	57
300062	GLUE STICK (PRITT)	1
300064	PUNCH	48
300065	RULERS	48
300066	RUBBER BANDS	30
300067	SCHMIDT REFILL P 900 F BLACK	43
300069	STAPLES (BOX)	13
300070	STAPLE REMOVER	19
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	82
300074	WHITE BOARD ERASER	14
300075	PENS B/P PILOT BPS FINE RED	18
300076	PENS B/P PILOT BPS FINE BLUE	298
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	10
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	45
300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	545

300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	94
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	23
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	18
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300115	PAPER A4 80GSM MINT	14
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	13
300153	CASSETTE 90 MINUTES	26
300154	ENVELOPES A3	5
310003	BROOM HARD	88
310004	BROOM SOFT	48
310005	BUCKET 25L	88
310007	DISHCLOTH	88
310009	DEO BLOCKS	60
310010	DISHWASHING LIQUID	97
310012	THICK BLEACH(DOMESTOS)	82
310013	DOOM	10
310015	FLOOR POLISH	10
310016	FURNITURE POLISH(PLEDGE)	42
310019	HANDY ANDY	88
310022	MUTTON CLOTH	26
310027	REFUSE BAGS BLACK	86
310028	STEEL WOOL	13
310029	TOILETPAPER 48'S	86
310032	WASHING POWDER	88
310033	WINDOWLENE	31
310034	JAY'S FLUID	16
310035	HIDRI REFLEX TOWELS	3
310037	SCOTCH BRITE	22
310038	GLOVES-CLEANING	48
310039	POT SCOURERS	6
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	6
310045	TOILET CLEANER	10
310046	WINDOW SQUEEGEE	9
310049	CARBRO KETTLE & STEAM IRON CLEANER	28
310050	SWINGBIN BAGS KITCHEN	62
310054	FEATHER DUSTERS	88
310064	CARPET SHAMPOO	88
310065	MOP HOUSEHOLD	88
310067	TOILET BRUSH	88
310068	PINE GEL	88
<b>BATCH 00042</b>		

West Rand District Municipality  
4rd Quarter 28-Jun-23

Team 2: Itumeleng Malaka  
Fezekile Myolwa



BATCH 00042  
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	24
300003	BOOKS-SHORTHAND	14
300004	BOOKS - COUNTER A4	8
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	62
300041	EXAM PAD A4	27
300042	ERASERS	1
300044	FILES-FOLDER	1795
300045	HIGHLIGHTERS	25
300046	LEVER ARCH FILES	11
300047	LEAD PENCIL .05	71
300048	MAGIC CLIP (BOX)	41
300049	MAGIC CLIP DISPENSER	51
300050	MARKER ARTLINE	157
300051	POCKET A4 (PACKET)	8
300052	BALLPOINT PENS BIC MEDIUM	73
300054	PENS UNI BALL EYE FINE	95
300055	PENS UNI BALL EYE MEDIUM	146
300059	PENCILS TECHNICLIC	12
300060	POST-IT NOTES 654	57
300062	GLUE STICK (PRITT)	1
300064	PUNCH	48
300065	RULERS	48
300066	RUBBER BANDS	30
300067	SCHMIDT REFILL P 900 F BLACK	43
300069	STAPLES (BOX)	17
300070	STAPLE REMOVER	19
300072	TELEROLLS	20
300073	WHITE BOARD MARKERS	82
300074	WHITE BOARD ERASER	14
300075	PENS B/P PILOT BPS FINE RED	18
300076	PENS B/P PILOT BPS FINE BLUE	298
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300084	INDEX TABS	82
300085	STAMP PAD INK 300ML	10
300087	RING REINFORCEMENTS PVC 250'S	25
300090	FILE FASTENER	25
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	45
300093	PICTURE MOUSE PADS	12
300094	TIDY FILES-ARCHIVE	543

300100	ENVELOPES A5 SEAL BOX	12
300101	BOOKS-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	94
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	23
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300112	PAPER A4 80GSM PINK	18
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300115	PAPER A4 80GSM MINT	14
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	11
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310003	BROOM HARD	50
310004	BROOM SOFT	48
310005	BUCKET 25L	8
310007	DISHCLOTH	50
310009	DEO BLOCKS	67
310010	DISHWASHING LIQUID	94
310012	THICK BLEACH(DOMESTOS)	82
310013	DOOM	10
310015	FLOOR POLISH	10
310016	FURNITURE POLISH(PLEDGE)	42
310019	HANDY ANDY	98
310022	MUTTON CLOTH	25
310027	REFUSE BAGS BLACK	26
310028	STEEL WOOL	17
310029	TOILETPAPER 48'S	86
310032	WASHING POWDER	38
310033	WINDOWLENE	31
310034	JAY'S FLUID	15
310035	HIDRI REFLEX TOWELS	3
310037	SCOTCH BRITE	22
310038	GLOVES-CLEANING	48
310039	POT SCOURERS	6
310043	SUNLIGHT SOAP	52
310044	HANDSOAP LUX	5
310045	TOILET CLEANER	109
310046	WINDOW SQUEEGEE	9
310049	CARBRO KETTLE & STEAM IRON CLEANER	28
310050	SWINGBIN BAGS KITCHEN	62
310054	FEATHER DUSTERS	5
310064	CARPET SHAMPOO	36
310065	MOP HOUSEHOLD	50
310067	TOILET BRUSH	5
310068	PINE GEL	8
<b>BATCH 00042</b>		



## WestRand District Municipality

## Stock Valuation Report

User : GOITSEMODIMO MANDONA  
 Store Code : MC1 WestRand District Municipality  
 Product Type : 10 STATIONERY & CLEANING MATERIAL

Period : 202306  
 Major Cat : S STATIONERY & CLEANING MATERIAL  
 1

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	24.00	210.00	.00	561.49	13,475.74
300003 BOOKS - SHORTHAND		5.0000	100.0000	14.00	.00	.00	5.66	79.24
300004 BOOKS - COUNTER A4		.0000	.0000	8.00	.00	.00	33.92	271.32
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	68.00	.00	.00	22.64	1,539.47
300041 EXAM PAD A4		.0000	200.0000	27.00	.00	.00	10.46	282.44
300042 ERASERS		.0000	50.0000	1.00	.00	.00	1.86	1.86
300044 FILES - FOLDER		.0000	500.0000	1795.00	.00	.00	1.85	3,323.08
300045 HIGHLIGHTERS		.0000	50.0000	25.00	.00	.00	24.61	615.13
300046 LEVER ARCH FILES		.0000	.0000	11.00	310.00	.00	45.31	498.37
300047 LEAD PENCIL .05		.0000	50.0000	71.00	10.00	.00	17.29	1,227.31
300048 MAGIC CLIPS (BOX)		.0000	30.0000	41.00	.00	.00	12.61	517.20
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	51.00	.00	.00	15.70	800.66
300050 MARKER ARTLINE		.0000	122.0000	157.00	.00	.00	14.23	2,233.64
300051 POCKET A4 (PACKET)		.0000	20.0000	8.00	.00	.00	26.17	209.35
300052 BALLPOINT PENS MEDIUM		.0000	.0000	73.00	257.00	.00	8.33	608.33
300054 PENS UNI BALL EYE FINE		.0000	144.0000	95.00	.00	.00	18.09	1,718.55
300055 PENS UNI BALL EYE MEDIUM		.0000	144.0000	146.00	.00	.00	17.61	2,571.06
300059 PENCILS TECHNICLIC		.0000	.0000	12.00	10.00	.00	25.15	301.85
300060 POST-IT NOTES		.0000	40.0000	57.00	.00	.00	9.95	567.27
300062 PRITT		.0000	.0000	1.00	30.00	.00	35.00	35.00
300064 PUNCH		.0000	5.0000	48.00	.00	.00	144.87	6,953.86
300065 RULERS		.0000	36.0000	48.00	.00	.00	1.59	76.32
300066 RUBBER BANDS (BOX)		.0000	20.0000	30.00	.00	.00	32.54	976.30
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300069 STAPLES		.0000	20.0000	17.00	.00	.00	30.00	510.00
300070 STAPLE REMOVER		.0000	15.0000	19.00	.00	.00	4.40	83.60
300072 TELEROLLS		.0000	10.0000	20.00	.00	.00	65.00	1,300.00
300073 WHITE BOARD MARKERS		.0000	24.0000	82.00	.00	.00	5.73	469.88
300074 WHITE BOARD ERASER		.0000	10.0000	14.00	.00	.00	8.02	112.27
300075 PENS B/P PILOT BPS FINE RED		.0000	24.0000	18.00	.00	.00	13.14	236.52
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	298.00	.00	.00	11.83	3,526.65
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300084 INDEX TABS		.0000	20.0000	82.00	.00	.00	9.65	791.30
300085 STAMP PAD INK 30ML		.0000	5.0000	10.00	.00	.00	6.42	64.20
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	25.00	.00	.00	4.37	109.25
300090 FILE FASTENER		.0000	3.0000	25.00	.00	.00	40.01	1,000.23
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300092 CUBE REFILLS COLOURED		.0000	.0000	45.00	50.00	.00	79.00	3,555.00
300093 PICTURE MOUSE PADS		.0000	5.0000	12.00	.00	.00	39.90	478.80
300094 TIDY FILES - ARCHIVE		.0000	100.0000	545.00	.00	.00	5.18	2,823.10

300100	ENVELOPES A5 SELF SEAL BOX	.0000	5.0000	12.00	.00	.00	145.57	1,746.78	
300101	BOOK - MANUSCRIPT A5	.0000	50.0000	133.00	10.00	.00	11.30	1,503.50	
300102	TIPPEX CORRECTION FLUID	.0000	30.0000	94.00	.00	.00	7.50	704.57	
300103	FLIPCHART PADS	.0000	5.0000	6.00	2.00	.00	130.01	780.08	
300107	POST-IT FLAGS BANDERITAS	.0000	10.0000	23.00	.00	.00	27.76	638.57	
300110	ENVELOPES 110 X 220 WINDOW BOX	.0000	5.0000	10.00	.00	.00	82.96	829.60	
300112	PAPER A4 80GSM PINK	.0000	5.0000	18.00	20.00	.00	480.00	8,640.00	
300114	FILE - QUOTATION (SOLID BACK,CLEAR FRONT	.0000	5.0000	8.00	.00	.00	4.26	34.08	
300115	PAPER A4 80GSM MINT	.0000	5.0000	14.00	20.00	.00	480.00	6,720.00	
300116	PVC TRANSPARENT COVERS A4 (0.18MM)	.0000	5.0000	13.00	.00	.00	99.32	1,291.20	
300124	DVD +R VERBATIM	.0000	20.0000	88.00	.00	.00	10.79	949.68	
300139	BINDER STRIPS A4(L54/29701492)WHITE	.0000	5.0000	29.00	.00	.00	474.70	13,766.30	
300149	8 GB MEMORY STICK	.0000	5.0000	17.00	60.00	.00	157.13	2,671.26	
300153	CASSETTE 90 MINUTES	.0000	.0000	25.00	.00	.00	10.95	273.75	
300154	ENVELOPES A3	.0000	5.0000	5.00	.00	.00	499.79	2,498.95	
310003	BROOM HARD	.0000	.0000	50.00	.00	.00	105.00	5,250.00	
310004	BROOM SOFT	.0000	.0000	48.00	.00	.00	69.00	3,312.00	
310005	BUCKETS 25L	.0000	5.0000	8.00	.00	.00	96.95	775.62	
310007	DISHCLOTH	.0000	5.0000	50.00	.00	8.00	90.00	4,500.00	
310009	DEO BLOCKS	.0000	5.0000	67.00	.00	12.00	264.33	17,710.00	
310010	DISHWASHING LIQUID	.0000	50.0000	94.00	.00	8.00	80.00	7,520.00	
310012	DOMESTOS	.0000	.0000	82.00	.00	8.00	80.00	6,560.00	
310013	DOOM	.0000	.0000	10.00	.00	6.00	45.00	450.00	
310015	FLOOR POLISH	.0000	10.0000	10.00	.00	.00	230.00	2,300.00	
310016	FURNITURE POLISH	.0000	40.0000	42.00	.00	16.00	215.00	9,030.00	
310019	HANDY ANDY	.0000	50.0000	98.00	.00	4.00	54.20	5,311.60	
310022	MUTTON CLOTH	.0000	5.0000	25.00	.00	.00	54.78	1,369.42	
310027	REFUSE BAGS BLACK	.0000	50.0000	86.00	.00	20.00	150.00	12,900.00	
310028	STEEL WOOL	.0000	10.0000	17.00	.00	4.00	18.23	309.91	
310029	TOILETPAPER 48'S	.0000	50.0000	86.00	.00	12.00	210.00	18,060.00	
310032	WASHING POWDER	.0000	.0000	38.00	.00	3.00	72.00	2,736.00	
310033	WINDOWLENE	.0000	.0000	31.00	.00	16.00	83.47	2,587.53	
310034	JAY'S FLUID	.0000	.0000	15.00	.00	.00	80.00	1,200.00	
310035	HIDRI REFLEX TOWELS	.0000	.0000	3.00	.00	3.00	169.00	507.00	
310037	SCOTCH BRITE	.0000	.0000	22.00	.00	.00	135.00	2,970.00	
310038	GLOVES - CLEANING	.0000	.0000	48.00	.00	8.00	185.58	8,907.69	
310039	POT SCOURERS	.0000	20.0000	6.00	.00	6.00	7.23	43.40	
310043	SUNLIGHT SOAP	.0000	20.0000	52.00	.00	.00	20.09	1,044.53	
310044	HANDSOAP LUX	.0000	10.0000	5.00	.00	4.00	10.94	54.70	
310045	TOILET DUCK	.0000	50.0000	109.00	.00	8.00	70.71	7,707.17	
310046	WINDOW SQUEEGEE	.0000	5.0000	9.00	.00	.00	35.73	321.53	
310049	CARBRO KETTLE & STEAM IRON CLEANER	.0000	.0000	28.00	.00	.00	26.00	728.00	
310050	SWINGBIN BAGS KITCHEN	.0000	50.0000	62.00	.00	16.00	160.63	9,958.91	
310054	FEATHER DUSTERS	.0000	.0000	5.00	.00	5.00	91.00	455.00	
310064	CARPET SHAMPOO	.0000	.0000	55.00	.00	8.00	125.67	6,911.66	
310065	MOP HOUSEHOLD	.0000	.0000	50.00	.00	8.00	60.00	3,000.00	
310067	TOILET BRUSH	10.0000	10.0000	5.00	.00	.00	52.50	262.50	
310068	PINE GEL	50.0000	100.0000	8.00	.00	8.00	250.00	2,000.00	
<b>TOTAL VALUATION</b>								<b>0.00</b>	<b>248,288.18</b>

**SUPPLIER PERFORMANCE ASSESSMENT**

<b>Performance area</b>	<b>Ranking</b>				
<b>Project management and control</b>	<ul style="list-style-type: none"> <li>➤ Non-existent or inadequate project management</li> <li>➤ No evidence of formal controls in place</li> </ul>	<ul style="list-style-type: none"> <li>➤ Simple project plan in place, no evidence of update/use</li> </ul>	<ul style="list-style-type: none"> <li>➤ Simple project plan in place but limited evidence of update/use</li> </ul>	<ul style="list-style-type: none"> <li>➤ Project manager has full ownership of project and team</li> <li>➤ Formal project management process followed</li> </ul>	<ul style="list-style-type: none"> <li>➤ Full and accountable project management process</li> <li>➤ Detailed and controlled processes</li> </ul>
<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Communications</b>	<ul style="list-style-type: none"> <li>➤ Difficult to contact and obtain a response</li> <li>➤ Evidence of poor internal communications</li> <li>➤ Response regularly inadequate</li> </ul>	<ul style="list-style-type: none"> <li>➤ Regular communications but often inadequate</li> <li>➤ Response to queries inconsistent</li> <li>➤ Reactive</li> </ul>	<ul style="list-style-type: none"> <li>➤ Fairly rapid response to queries</li> <li>➤ Generally complete responses, but often clarity required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Effective communications and relationships</li> <li>➤ Generally proactive and complete responses</li> <li>➤ Little clarification required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Excellent , open relationship</li> <li>➤ Complete response to queries</li> <li>➤ Pro-active and anticipates issues</li> </ul>
<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Flexibility</b>	<ul style="list-style-type: none"> <li>➤ Inflexible and reliant on contract</li> </ul>	<ul style="list-style-type: none"> <li>➤ Some willingness to be flexible, but only short term</li> </ul>	<ul style="list-style-type: none"> <li>➤ Willingness to be flexible around project demands over medium term</li> </ul>	<ul style="list-style-type: none"> <li>➤ High degree of flexibility around project and contract matters</li> </ul>	<ul style="list-style-type: none"> <li>➤ Completely open and flexible – joint partnering arrangement focused on project</li> </ul>
<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Capability</b>	<ul style="list-style-type: none"> <li>➤ Inadequate capability</li> <li>➤ Consistently missing critical deadlines or milestones</li> </ul>	<ul style="list-style-type: none"> <li>➤ Poor capability</li> <li>➤ Some missing of critical deadlines or milestones</li> </ul>	<ul style="list-style-type: none"> <li>➤ Satisfactory capability</li> <li>➤ Almost no missing of critical milestones or deadlines</li> </ul>	<ul style="list-style-type: none"> <li>➤ Good capability</li> <li>➤ No missing of critical milestones or deadlines</li> </ul>	<ul style="list-style-type: none"> <li>➤ Excellent capability</li> <li>➤ No missing of any project milestones or deadlines</li> <li>➤ Free of errors</li> </ul>
<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
<b>Delivery</b>	<ul style="list-style-type: none"> <li>➤ Frequently capacity constrained resulting in</li> </ul>	<ul style="list-style-type: none"> <li>➤ Some capacity constraints with some impact on schedule</li> </ul>	<ul style="list-style-type: none"> <li>➤ Generally unconstrained and able to meet schedule</li> </ul>	<ul style="list-style-type: none"> <li>➤ Regular deliveries on schedule</li> </ul>	<ul style="list-style-type: none"> <li>➤ Established track record of deliveries</li> </ul>

	<ul style="list-style-type: none"> <li>significant schedule problems</li> <li>➤ Expediting regularly required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Some expediting required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Limited required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Limited capacity to reschedule to meet project changes</li> <li>➤ Little or no expediting required</li> </ul>	<ul style="list-style-type: none"> <li>➤ Capacity to reschedule to meet project changes</li> <li>➤ No expediting required</li> </ul>
<b>Score</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>

EVALUATION MATRIX: 01 - 05 = NOT RECOMMENDED; 06 – 10 = POOR; 11 – 15 = AVERAGE; 16 – 20 = SATISFACTORY; 21- 25 EXCELLENT

No	Contract No.	Name of Contractor	Description	RESPONSIBLE DEPARTMENT	Supplier Performance Assessment Report Compiled		Supplier Performance Assessment /Performance Rating	Performance Acceptable or Not
					Yes	No		
1.	RT25/2016- NT Transversal Contract	MUNSOFT	MSCOA Financial System (FMS/PAYROLL/HR)	Corporate Services	X		25(Excellent)	Acceptable
2..	RT15/2021 - NT Transversal Contract	MTN (Pty) Ltd	Mobile Communication Services	Corporate Services	X		20(Satisfactory)	Acceptable
3.	WR/MHS/03/21	TVBN Manzi Funeral Palour	Provision of Pauper Burial Services for a Period of three (03) years	Health Services	X		24(Excellent)	Acceptable
4.	WR/CORP/04/21	Lizel Venter Attorneys	Panel of Attorneys	Corporate Services	X		25 (Excellent)	Acceptable
5.	WR/CORP/04/21	Madlhopa & Thenga Incorporated	Panel of Attorneys	Corporate Services	X		20(Satisfactory)	Acceptable
6.	WR/CORP/04/21	Phungo Attorneys	Panel of Attorneys	Corporate Services	X		20(Satisfactory)	Acceptable

7.	RT3 2018-NT Transversal Contract	Apex	Supply, delivery, commissioning and maintenance of office automation equipment	Corporate Services	X		<b>25(Excellent)</b>	<b>Acceptable</b>
8.	WR/CORP/01/22	Rummymede Advisory & Consulting	Appointment of a Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers , Laptops ,Keyboards, Mice ,Desktop Monitors VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors 15"6 and 14" inch Laptop Carry Bags for a period of 3 years.	Corporate Services	X		<b>25 (Excellent)</b>	<b>Acceptable</b>
9.	WR/CORP/01/22	Lehakwe Business Solution	Appointment of a Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers , Laptops ,Keyboards, Mice ,Desktop Monitors VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors 15"6 and 14" inch Laptop Carry Bags for a period of 3 years.	Corporate Services	X		<b>20 (Satisfactory)</b>	<b>Acceptable</b>
10.	WR/CORP/01/22	Makteck Enterprise	Appointment of a Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers , Laptops ,Keyboards, Mice ,Desktop Monitors VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors 15"6 and 14" inch Laptop Carry Bags for a period of 3 years.	Corporate Services	X		<b>25 (Excellent)</b>	<b>Acceptable</b>
11	WR/PS/10/22	Mabotwane Security	Rendering of security services.		X		<b>25(Excellent)</b>	<b>Acceptable</b>
12	WR/FIN/06/18	FNB	Banking Services	Budget and Treasury	X		<b>25(Excellent)</b>	<b>Acceptable</b>
13	WR/CORP/03/20	Ndabana Media Production	Advertising Agencies	Corporate Services	X		<b>20(Satisfactory)</b>	<b>Acceptable</b>
14	WR/CORP/03/20	Media Torque and Events	Advertising Agencies	Corporate Services	X		<b>25(Excellent)</b>	<b>Acceptable</b>
15	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	Budget and Treasury	X		<b>25(Excellent)</b>	<b>Acceptable</b>

16	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Short term insurance cover	Budget and Treasury	X		<b>24(Excellent)</b>	<b>Acceptable</b>
17	WR/FIN/09/2020	Ctrack Mzansi (Pty) Ltd	Supply, Installation and Monitoring of Vehicle Tracking System for a Period of Three (3) Years for the West Rand District Municipality	Budget and Treasury	X		<b>25(Excellent)</b>	<b>Acceptable</b>
18	WR/FIN/06/20	Twananani Trading Enterprise	Panel of service provider for Maintenance, Repairs and servicing.	Budget and Treasury	X		<b>24(Excellent)</b>	<b>Acceptable</b>
19	WR/FIN/06/20	Rand WEST Break and Clutch	Panel of service provider for Maintenance, Repairs and Servicing.	Budget and Treasury	X		<b>23(Excellent)</b>	<b>Acceptable</b>
20	WR/FIN/06/20	Marce Projects (Pty) Ltde	Panel of Service Provider for Vehicle Maintenance, Repairs and Servicing.	Budget and Treasury	X		<b>23(Excellent)</b>	<b>Acceptable</b>
21	WR/Fin/22	RCA and Company Inc	Condition Assessment on Both Immovable and Infrastructure Assets of WRDM and Ancillary Facilities for a period of 2 years	Budget and Treasury	X		<b>25(Excellent)</b>	<b>Acceptable</b>

## ANNEXURE 7

### CONTRACT REGISTER FOR THE FINANCIAL YEAR 2022/23

No .	Contract No.	Name of Contractor	Description of Supply/Service	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Total Contract Value	Business Unit/ End-user	Project Manager	Telephone	Email Address
1	WR/FIN/10/17	MUNSOFT (Pty) Ltd	Mscosa Financial System	2017-08-15	2017-08-15	2025-08-14	36 Months	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
2	WR/FIN/06/18	FNB	Banking Services	2018-07-09	2018-08-01	2023-07-31	60 Months	As per agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
3	WR/FIN/04/20	Fezi Auditors and Consultants and Opulentia JV	Insurance Services	2020-06-30	2020-07-01	2023-06-30	36 Months	R1 998 793.81(Annual premium)	Budget and Treasury	S Ramaele	(011) 411 5251	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
4	WR/FIN/05/20	Maximum Profit Recovery (Pty) Ltd	VAT Review Engagement	2020-09-03	2020-10-01	2023-09-30	36 Months	9.5% Commission on revenue collected	Budget and Treasury	S Ramaele	(011) 411 5251	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
5	WR/FIN/09/2020	Crack Mzansi (Pty) Ltd	Supply, Installation and Tracking System for a Period of Three (3) Years for the West Rand District Municipality	22/07/2020	2020-10-02	2023-10-01	36 Months	R 163 505,80	Budget and Treasury	S Ramaele	(011) 411 5252	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
6	WR/CORP/03/20	Media Torgue and Events Ndabana Media Production	Advertising Agencies for the placement of	2020-10-29	2020-12-01	2023-11-30	36 Months	N/A : Orders will be issued on the basis of the lowest quotation received from	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>

		Gauteng News J/V akotek	Tender Advertisement in the print media on an as and when required basis for a period of not exceeding three (03) Years.					the panel as and when there is a need.				
7	WR/FIN/06/20	Twananani Trading Enterprise Trading Enterprise t/a Bosch Braamfontein Auto Works Marce Projects (Pty) Ltd Rand West Brake and Clutch	Panel of Service Providers for Servicing , Maintenance and Repairs of Vehicles	2021-06-17	2021-08-01	2024-07-31	36 Months	As per Agreed Rates	Budget and Treasury	S Ramaele	(011) 411 5251	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
8	RT15 2021	MTN(Pty)Ltd	Supply and delivery of mobile communication services.	2021-05-27	2021-08-01	2021-07-31	24 Months	R 1 852 748,00	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
9	WR/MHS/03/21	TVBN Manzi Funeral Palour	Provision of Pauper Burial Services for a Period of	2021-09-06	2021-10-01	2024-09-30	36 Months	As per Agreed Rates	Health Services	T Makhoba	(011) 411 5168	<a href="mailto:tmakhoba@wrdm.gov.za">tmakhoba@wrdm.gov.za</a>

			three (03) years									
10	WR/CORP/04/21	Lizel Venter Attorneys Madlhopa & Thenga Incorporated Phambane Mokone Incorporated Attorneys Verveen Attorneys	Panel of Attorneys	2021-09-06	2021-10-01	2024-09-30	36 Months	As per Agreed Rates	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
11	RT3 2018	Apex	Supply, delivery, commissioning and maintenance of office automation equipment	2021-09-15	2021-10-01	2024-09-30	36 Months	R 963 959,04	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
12	WR/PS/03/22	Sunday Kit Uniform Supplies CC.	Supply and delivery of operational uniform (working dress) and PPE (bunker gear) for public safety (rescue	2021-11-09	2022-01-01	2024-12-31	36 Months	As per Agreed Rates	Public Safety	N Kahts	(011) 411 5099	<a href="mailto:nkahts@wrdm.gov.za">nkahts@wrdm.gov.za</a>

			and fire services) for the west rand district municipality.									
13	WR/CORP/01/22	Lehakwe Business Solution Makteck Enterprise Runnymede Advisory & Consulting	Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15'6 and 14" inch	2022-03-11	2022-03-14	2025-03-14	36 Months	Orders are issued on the basis of the lowest quotation received from the panel as and when there is a need.	Corporate Services	G Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>

			Laptop Carry Bags for a period of 3 years.									
14	WR/FIN/04/22	RCA and Company Inc.	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	2022-05-16	2022-05-18	2024-05-18	24 Months	R 1 311 000,00	Budget and Treasury	S Ramaele	(011) 411 5251	<a href="mailto:sramaele@wrdm.gov.za">sramaele@wrdm.gov.za</a>
15	WR/PS/10/22	Mabotwane Security	Physical Security Services	2023-03-01	2023-03-01	2026-03-28	36 Months	R 14 403 931.20	Public Safety	N Kahts	(011) 411 5099	<a href="mailto:nkahts@wrdm.gov.za">nkahts@wrdm.gov.za</a>
16	WR/CORP/09/22	Software and Telecom Solutions	Appointment of a Service Provider for The Support and Maintenance of The WRDM and 107 Emergency Operatio	2023-03-23	2023-04-01	2026-03-31	36 Months	R 170 430,00	Corporate Services	K Tsoane	(011) 411 5061	<a href="mailto:ktsoane@wrdm.gov.za">ktsoane@wrdm.gov.za</a>

			ns Center Mitel Phone Systems for a Period of Three (03) Years.									
17	WR/RPED/08/22	1. RSZ Engineers and Project Managers 2. Project Intellects Consulting (Pty) Ltd 3. Sejagobe Engineering CC 4. Sky High Consulting Engineers (Pty) Ltd 5. Mhiduve (Pty)Ltd 6. Zenkcon Engineers (Pty)Ltd 7. Epitome Consulting 8. Hlayeleni Consulting Engineers 9. Aes Consulting Engineers (Pty) Ltd	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates	Regional Planning and Re-industrialisation	D Govender	(011) 411 5019	<a href="mailto:dgovender@wrdm.gov.za">dgovender@wrdm.gov.za</a>
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
				28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				

	10. Aphane Consulting (Pty)Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	11. Limgroup Consulting Services	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	12. Bigen Africa Services (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	13. Mzimbani Consulting Engineers (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	14. Zutari (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	15. Lihuzu Projects	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	16. Hlanganani Engineers (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	17. Infra Consult Engineering Cc	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	18. IX Engineers (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	19. T2-Tech Engineers (Pty) Ltd	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	20. SMEC South Africa	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	21. Civilchem Engineers Services	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
	22. Nevhotalu Consulting	28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				

		Engineers (Pty) Ltd										
		23. MSW Project Management and Consulting Engineers (Pty) Ltd		28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
		24. Monde Consulting Engineers and Project Manager		28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
		25. Watson Consulting Engineers (Pty) Ltd		28/03/2023	01/04/2023	31/03/2026	36 Months	As per rates				
18	RT15-2021	Vodacom	Supply and delivery of mobile communication services.	27/06/2023	01/07/2023	31/06/2025	24 Months	R 2 197 488,24	Corporate Services	K Tsoane	(011) 411 5061	<a href="mailto:ktsoane@wrdm.gov.za">ktsoane@wrdm.gov.za</a>
19	WR/FIN/11/23	Standard Bank	Provision of Banking Services for a period of five (05) years.	30/06/2023	01/07/2023	31/05/2028	60 Months	As per rates	Budget and Treasury	D Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>
20	WR/FIN/16/23	Sylver Lake Trading (Pty) Ltd. T/A Opulentia Financial Services	Provision of Insurance Services for a period of three (03) years.	30/06/2023	01/07/2023	31/06/2023	36 Months	R 1 509 922,00	Budget and Treasury	D Monamoli	(011) 411 5069	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>

