

## **ITEM**

### ***BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE QUARTER ENDED 30 SEPTEMBER 2025***

#### **PURPOSE**

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the quarter ended 30 September 2025.

#### **BACKGROUND**

The Municipal Supply Chain Regulation 6(3) as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

*“The council of a municipality must maintain oversight over the implementation of its supply chain management policy. For the purpose of such oversight the accounting officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”*

This report enables Council to provide an oversight over the implementation of the supply chain management policy to ensure that it is within the ambit of the applicable legislation by providing a detailed information in respect of compliance, challenges and any constraints that are or may be encountered during the implementation of the Supply Chain Management Policy.

#### **DISCUSSION**

##### **1. Review of the Supply Chain Management Policy**

In terms of Section 111 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with Supply Chain Management.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The West Rand District Municipality's Supply Chain Management Policy was approved in terms of these regulations by Council on 05 December 2011.

Regulation 3(1)(b), requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with new legislative requirements. The West Rand District Municipality's Supply Chain Management Policy was reviewed and adopted by council on the 27<sup>th</sup> May 2025.

## 2 Supply Chain Management Unit:

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

### 2.1 Staff Complement

- Manager: Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisitions Officer
- Coordinator: SCM (Position vacant since 1 January 2023)
- Two (02) Learners (Not permanent)

The three (03) permanent officials possess the required competency levels as per Section 119 of the MFMA.

### 2.2 SCM Staff Training

The SCM personnel did not attend any training during the first quarter.

## 3 Supply Chain Management Processes

### 3.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. The Accounting Officer reviews the appointment of bid committee members on an annual basis, and the latest review was on 01 July 2025.

Bid Committees deal with procurement requirements in excess of R200 000.00. The following members have been appointed to serve in the bid committees for the 2025/26 financial year.

- **Bid Specification Committee**

OFFICIAL	CAPACITY
Manager: Emergency Management Services	Chairperson
Manager: Budget, Treasury & Asset Management	Member
Manager: ICT	Member
Acting Manager: Municipal Health Services	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Evaluation Committee**

NAME OF OFFICIAL	CAPACITY
Executive Director: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Income & Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Adjudication Committee**

NAME OF OFFICIAL	COMMITTEE MEMBER
Chief Financial Officer	Chairperson
Executive Director: Health & Social Development	Member
Executive Director: Public Safety	Member
Executive Director: Corporate Services	Member
Manager: Regional Planning & Performance Management	Member
Manager: Supply Chain Management	Member

### 3.2 **Demand Management**

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible supplier database, and drafting of unbiased specifications.

### **3.2.1 Approval of Procurement Plan**

The objective of the Procurement Plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to procurement requests.

The National Treasury Circular No. 62 requires municipalities to develop Procurement Plans for all procurement needs in excess R200 000.00. The Procurement Plan for the financial year 2025/2026 was approved on the 31<sup>st</sup> May 2025. Attached as “**Annexure 1**” is the Approved Procurement Plan for 2025/26 Financial Year.

### **3.2.3 Supplier Database**

The municipality maintains a list of accredited providers of goods and services on its Integrated Financial Management System (IFMS). The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore utilises the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM’s SCM policy requires the supplier database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

<b>Item</b>	<b>Newspaper</b>	<b>Date</b>
1.	Sowetan	04/07/2025
2.	Randfontein Herald	08/07/2025
3.	Krugersdorp News	09/07/2025
4.	Carletonville Herald	10/07/2025

### **3.3 Acquisition Management**

#### **3.3.1 Range of procurement processes**

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

<b>Procurement Process</b>	<b>Value</b>
Petty Cash Purchases	Up to R2 000 [VAT included]
Written Quotations (Three quotation System)	Over R2 000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotations	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000 [VAT included] or Long-Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the supply chain management office.

- 3.3.1 A total amount of **R39 176.55** was spent on Petty Cash transactions as at 30 September 2025.
- 3.3.2 A total amount of **R128 540.00** was awarded for transactions between R 2 000 and R 30 000. A detailed breakdown is attached as “**Annexure 2**” to this report.
- 3.3.3 A total amount of **R741 398.50** was spent for transactions between R30 000 and R200 000. Attached as “**Annexure 3**” is the outcome.
- 3.3.4 A total amount of **R732 257.96** was awarded for transactions over R200 000.00. This amount excludes the following appointments that were appointed based on rates:
  - Appointment of a Panel of Service Providers for the Vehicle Maintenance, Services and Repairs. Attached as “**Annexure 4**” is the Tender Awards report
  - Appointment of a Service Provider for the Production and Management of the Go West Heritage Festival for a Period of Three (3) Years, and
  - Appointment of a Panel of Service Providers for the Financial Resources Mobilization and Revenue Enhancement Strategies for the West Rand District Municipality for a Period of Three (3) Years.

### **3.3.2 Publication of Tender Results**

Section 75(1) (g) of the Municipal Finance Management Act states that, “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

### **3.3.3 Deviations**

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

One (1) deviation occurred during the first quarter of the 2025/2026 financial year to the total amount of **R44 500.00**. Attached as “**Annexure 5**” is the detailed information.

### **3.3.4 Unsolicited bids**

There were no unsolicited bids proposed to the municipality during the first quarter.

## **3.4 Logistics Management**

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and to process the associated transactions, including, receiving, safeguarding and issuing. The municipality has a storeroom where consumables are issued to departments.

The following consumables were kept at stores during the Quarter under review:

- Stationery;
- Cleaning materials

The stock count was conducted as per the 2025/2026 SDBIP First Quarter requirements for the quarter ended 30 September 2025. Attached as “**Annexure 6**” is the outcome of the Stock Count.

## **3.5 Disposal Management**

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

### **3.6 Contract Management**

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

#### **3.6.1 Supplier Performance Assessment**

Section 116 (2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality-*
  - (i) *to assist the accounting officer in carrying out the duties set out in (a) and (b); and*
  - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Below is a summary of the Contract Performance Register for the First quarter of the 2025/26 financial year.

The table below provides a summary of the suppliers' performance assessment:

<b>Number of contracts assessed.</b>	<b>Number of suppliers whose performance were above average.</b>	<b>Number of suppliers whose performance were average and below.</b>
19	19	0

#### **3.6.2 Contract Register**

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract end dates in order to commence with the procurement strategy on time. Attached as “Annexure 7” is the Contract Register for the first quarter.

## **LEGAL IMPLICATIONS**

The report is compiled as required by Regulation 6 of the Municipal Supply Chain Regulations.

## **RECOMMENDATIONS:**

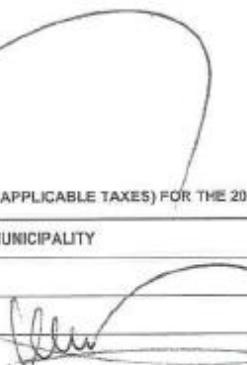
1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that cognizance be taken of the Supply Chain Management Report as at 30 September 2025, regarding the following:
  - Awards made for procurement needs up to R2 000
  - Awards made for procurement needs between R2 000 and R30 000
  - Awards made for procurement needs between R30 000 and R200 000
  - Tender Report
  - Stock Taking Report
  - Deviations Report
  - Supplier Performance Report and the updated Contract Register, and
  - Procurement Plan Progress Report
2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, that the report be made public in terms of Section 21A of the Municipal Systems Act.



## WEST RAND DISTRICT MUNICIPALITY



SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS (GOODS, WORKS AND / OR SERVICES IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES) FOR THE 2025/26 FINANCIAL YEAR

NAME OF MUNICIPALITY / MUNICIPAL ENTITY	WEST RAND DISTRICT MUNICIPALITY
NAME OF ACCOUNTING OFFICER OR DELEGATED OFFICIAL	MR. M.E. KOLOI
SIGNATURE OF ACCOUNTING OFFICER / DELEGATED OFFICIAL	
DATE	30-May-25
TELEPHONE NUMBER	(011) 411 5021
EMAIL ADDRESS	<a href="mailto:simpoloi@wrdm.gov.za">simpoloi@wrdm.gov.za</a>

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
1	Supply and delivery of mobile communication services	Supply and delivery of mobile communication services	WRDM	Operational Budget	R 2 700 000,00	Internal Funds/ Other Grants	2 Years	08-Jul-25	08-Aug-25	20-Aug-25	Department of Corporate Services	Annual Budget
2	Supply and delivery of 25 Breathing Apparatus Sets	Supply and delivery of 25 Breathing Apparatus Sets	WRDM	Operational Budget	R700 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget
3	Supply and delivery of Supply and delivery of 2 BA Compressors	Supply and delivery of 2 BA Compressors	WRDM	Operational Budget	R 500 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget
4	Supply and delivery of 20 Spare BA Cylinders	Supply and delivery of 20 Spare BA Cylinders	WRDM	Operational Budget	R 200 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget
5	Supply and delivery of 60 Sets Bunker Gear (PPE)	Supply and delivery of 60 Sets Bunker Gear (PPE)	WRDM	Operational Budget	R 1 500 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget
6	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	WRDM	Operational Budget	R 200 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget
7	Repairs and refurbishment of the West Rand District Municipality Buildings	Repairs and refurbishment of the West Rand District Municipality Building	WRDM	Operational Budget	R3 700 000,00	Equitable Share	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Corporate Services	Annual Budget
8	Supply and delivery of identification items for the AIDS Council Secretariat	Supply and delivery of identification items for the AIDS Council Secretariat	WRDM	Operational Budget	R 500 000,00	Other Grants	3 years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Health and Social Development	Annual Budget
9	Appointment Of A Panel Of Contractors	Appointment of A Panel of Contractors: Civil Works: Construction of Municipal Infrastructure within the Geographic Regions, West Rand District Municipality	WRDM	Operational Budget	R 500 000,00	Other Grants	3 years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Regional Planning and Economic Development	Annual Budget
10	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	WRDM	Operational Budget	R 200 000,00	Equitable Share	Once off	09-Oct-25	11-Nov-25	12-Dec-25	Department of Finance	Annual Budget

ANNEXURE 1

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
12	Supply and delivery of municipal vehicles for the West Rand District Municipality	Supply and delivery of municipal vehicles for the West Rand District Municipality	WRDM	Operational Budget	R 800 000,00	Equitable Share	Once off	13-Nov-25	13-Dec-25	30-Jan-26	Department of Finance	Annual Budget



**WEST RAND  
DISTRICT MUNICIPALITY**



**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

"AWARDS BETWEEN R2 000 – R30 000 FOR THE QUARTER ENDING 30 SEPTEMBER 2025"

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business (Locality)
1	3801	Repairing of Six (6) Damaged Laptop Screens	Matsie Projects and Supply	2025/09/16	Administrative and Corporate Support: Adm	R27 500,00	Randfontein
2	3799	Supply and Delivery of Two Voice Recorders	Baberwa Projects (Pty) Ltd	2025/08/28	Finance: Finance	R9 600,00	Randfontein
3	3798	Once Off Garden Services at Finsbury Sports Complex	West Rand Environmental Solutions	2025/08/18	Economic Development/Planning: Local Econ	R15 000,00	Randfontein
4	3797	Transportation of the Civil Society Forum Leaders	Kgosi Bokamoso Trading and Projects (Pty) Ltd	2025/08/18	Health Services: Health Services	R29 780,00	Randfontein
5	3793	Catering for the West Rand District Aids Council (DAC) Meeting	Bhango Business Enterprise CC	2025/07/28	Health Services: Health Services	R18 860,00	Randfontein
6	3792	Transportation for the West Rand District Aids Council (DAC) Meeting	Orijins Group (Pty) Ltd	2025/07/28	Health Services: Health Services	R18 000,00	Carletonville
7	3791	Supply & Fit Tyres & Front Brake Pads for Toyota Corolla Reg: JT26GTGP	The Goat 333 (Pty) Ltd	2025/07/28	Fire Fighting and Protection: Fire Fighting	R9 800,00	Centurion
<b>Total (Vat Incl.)</b>						<b>R128 540,00</b>	



**WEST RAND  
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**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

**" RFQ AWARDS REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2025"**

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of Business (Locality)
1	WR/CORP/20/2025	Supply and Delivery of ICT Equipment	Minatlou Trading 124Cc	11/06/2025	18/06/2025	08/07/2025	15 days	R143 738,50	Krugersdorp
2	WR/CORP/21/2025	Supply, Delivery and Installation of Network Switches	Meriti Industrial (Pty) Ltd.	11/06/2025	18/06/2025	08/07/2025	15 days	R199 000,00	Roodepoort
3	WR/FIN/01/2026	Supply and Delivery of Stationery for the WRDM	Madire General Trading (Pty) Ltd.	26/08/2025	01/09/2025	29/09/2025	20 days	R149 710,00	Randfontein
4	WR/FIN/01/2026	Supply and Delivery of Cleaning Material for the WRDM	Aluc Hygiene Solutions (Pty) Ltd.	26/08/2025	01/09/2025	29/09/2025	20 days	R149 950,00	Alberton
5	WR/PS/03/2026	Supply and Delivery of Twenty (20) Brush Cutters for the WRDM Fire and Rescue Services	Madisala Enterprise (Pty) Ltd.	26/08/2025	01/09/2025	29/09/2025	20 days	R99 000,00	Randfontein
							Total (Vat Incl.)	<u>R741 398,50</u>	



# WEST RAND DISTRICT MUNICIPALITY



# BUDGET AND TREASURY OFFICE

## SUPPLY CHAIN MANAGEMENT UNIT

## "TENDER AWARDS REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2025"

ANNEXURE 4

NO.	TENDER NO:	DESCRIPTION	NAME OF SERVICE PROVIDER	DATE OF ADVERT	CLOSING DATE	APPOINTMENT DATE	TURN AROUND TIME	CONTRRACT TERM	BID AMOUNT (VAT INCL.)	LOCATION OF BUSINESS (LOCALITY)
3	WR/CORP/01/25	Panel of Service Providers for the Vehicle Maintenance, Services and Repairs.	Marce Projects (Pty) Ltd	20/03/2025	15/05/2025	12/08/2025	63 days	36 Months	As per agreed rates	Clayville
			Vexoscore Fire (Pty) Ltd							Roodepoort
			Mjimara Auto Wheels (Pty) Ltd							Randfontein
			Twananani Trading Enterprise t/a Honeydew Autotronic							Randburg
			Shalakho Trading and Projects							Centurion
			Zibondiwe Mechanical Repairs and Projects							Randfontein
4	RT15-2021	Supply of Mobile Communication Services	Vodacom (Pty) Ltd.	N/A	N/A	01/09/2025	N/A	12 Months	R732 257,96	Midrand
								Total (Vat Incl.)	R732 257,96	



**WEST RAND  
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**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

**"DEVIATIONS REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2025"**

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/25/26	29/08/2025	Dira Sengwe Conference	R44 500,00	Health and Services	Registration Fees	v	Impractical to follow SCM Process. Dira Sengwe (Take Action) Conference is a South African based NGO that was established in 2003 by the members of the local organizing committee of the International AIDS Conference. The organisation hosts the HIV/AIDS conference annually and for purposes of registering municipal officials for the conference it becomes impractical to follow SCM processes.
		<b>Total (Vat Incl.)</b>	<b>R44 500,00</b>				

**N.B: The following represent categories of deviations (MFMA Regulation 36)**

- i) Emergency
- ii) If such goods, works or services are produced or available from a single service provider
- iii) Acquisition of special works of art or historical objects where specifications are difficult to compile
- iv) Acquisition of animals for zoos
- v) Where it is impractical to follow SCM Process



**WEST RAND  
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**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

**" STOCK TAKE REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2025"**

ITEM NO	DESCRIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	3	3	0	N/A
300004	BOOKS-COUNTER A4	76	76	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	31	31	0	N/A
300045	HIGHLIGHTERS	8	8	0	N/A
300045	LEVER ARCH FILES	108	108	0	N/A
300048	MAGIC CLIP (BOX)	12	12	0	N/A
300049	MAGIC CLIP DISPENSER	22	22	0	N/A
300050	MARKER ARTLINE	100	100	0	N/A
300051	POCKET A4 (PACKET)	1	1	0	N/A
300052	BALLPOINT PENS MEDIUM	22	22	0	N/A
300063	PRESTIK	21	21	0	N/A
300064	PUNCH	19	19	0	N/A
300065	RULERS	7	7	0	N/A
300066	RUBBER BANDS	14	14	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300069	STAPLES	13	13	0	N/A
300070	STAPLE REMOVER	22	22	0	N/A
300071	SCISSORS	36	36	0	N/A
300072	TELEROLLS	19	19	0	N/A
300073	WHITE BOARD MARKERS	46	46	0	N/A
300074	WHITE BOARD ERASER	12	12	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	280	280	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A

300082	PAPER CLIPS GIANT	30	30	0	N/A
300084	INDEX TABS	74	74	0	N/A
300085	STAMP PAD INK 300ML	9	9	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	17	17	0	N/A
300090	FILE FASTENER	44	44	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	27	27	0	N/A
300093	PICTURE MOUSE PADS	6	6	0	N/A
300094	TIDY FILES-ARCHIVE	388	388	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	118	118	0	N/A
300102	TIPPEX CORRECTION FLUID	83	83	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	40	40	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300121	PAPER A3 80G WHITE	3	3	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	4	4	0	N/A
310004	BROOM SOFT	10	10	0	N/A
310005	DISHCLOTH	53	53	0	N/A
310010	DISHWASHING LIQUID	10	10	0	N/A
310019	HAND SOAP LIQUID	40	40	0	N/A
310027	REFUSE BAGS BLACK	27	27	0	N/A
310029	TOILETPAPER 48'S	19	19	0	N/A
310032	WASHING POWDER	29	29	0	N/A
310033	WINDOWLENE	4	4	0	N/A
310045	TOILET DUCK	100	100	0	N/A
310046	WINDOW SQUEEGEE	27	27	0	N/A
310050	SWINGBIN BAGS KITCHEN	49	49	0	N/A
310054	FEATHER DUSTERS	37	37	0	N/A
310068	PINE GEL	4	4	0	N/A

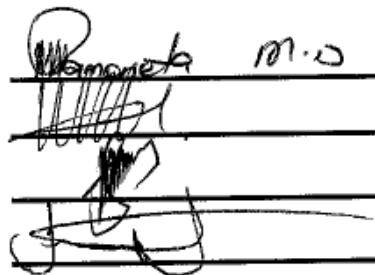
**BATCH 00051**

2441	2441	0
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Team 1: Tshepo Monyepao  
Nkosana Cekwane



Team 2: Dorcus Ramonetha  
Sibongile Mashola



Sign Off: Niklaas Mofokeng  
Felicia Ntuli





**WEST RAND  
DISTRICT MUNICIPALITY**



**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

**"CONTRACT REGISTER FOR THE QUARTER ENDING 30 SEPTEMBER 2025"**

No.	Contract No:	Name of Contractor	Description of Goods/ Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	E-mail Address
1	WR/FIN/10/17	Munsoft (Pty) Ltd.	MScoa Financial Software and System	16/08/2022	16/08/2022	15/08/2025	36 Months	16/08/2022	As per agreed Rates	Active. The initial contract agreement commenced in 2017. The contract was extended in 2022 for another 36 months under item no. 81 (2022).	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
2	WR/CORP/01/22	1. Lehakwe Business Solution 2. Makteck Enterprise 3. Runnymede Advisory & Consulting	Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15'6 and 14" inch Laptop Carry Bags for a period of 3 years	11/03/2022	15/03/2022	14/03/2025	36 Months	None	As per agreed Rates	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
3	WR/PS/10/22	Mabotwane Security	Physical Security Services	03/01/2023	03/01/2023	02/01/2026	36 Months	None	R 14 403 931.20	Active	Public Safety	N. Kahts	011 411 5099	<a href="mailto:nkahts@wrdm.gov.za">nkahts@wrdm.gov.za</a>
4	WR/CORP/09/22	Software and Telecom Solutions	Appointment of a Service Provider for The Support and Maintenance of The WRDM and 107 Emergency Operations Center Mitel Phone Systems for a Period of Three (03) Years	23/03/2023	01/04/2023	31/03/2026	36 Months	None	R 170 430,00	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
5	WR/RPED/08/22	1. RSZ Engineers and Project Managers 2. Project Intellects Consulting (Pty) Ltd 3. Sejagobe Engineering CC 4. Sky High Consulting Engineers (Pty) Ltd 5. Mhiduve (Pty) Ltd 6. Zenkcon Engineers (Pty) Ltd 7. Epitome Consulting 8. Hlayeleni Consulting Engineers 9. AES Consulting Engineers 10. Aphane Consulting (Pty) Ltd 11. Limgroup Consulting Services 12. Bigen Africa Services (Pty) Ltd 13. Mzibani Consulting Engineers (Pty) Ltd 14. Zutari (Pty) Ltd 15. Lehuzu Projects 16. Hlanganani Engineers (Pty) Ltd 17. Infra Consult Engineering Cc 18. IX Engineers (Pty) Ltd 19. T2-Tech Engineers (Pty) Ltd 20. SMEC South Africa 21. Civilchem Engineers Services 22. Nevhutulu Consulting Engineers 23. MSW Project Managers & Consulting 24. Monde Consulting Engineers (Pty) Ltd 25. Watson Consulting Engineers (Pty) Ltd	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	28/03/2023	01/04/2023	31/03/2026	36 Months	None	As per agreed Rates	Active	Regional Planning and Re-industrialisation	D. Govender	011 411 5019	<a href="mailto:dgovender@wrdm.gov.za">dgovender@wrdm.gov.za</a>
6	RT15-2021	Vodacom	Supply and delivery of mobile communication services.	30/06/2023	01/09/2023	31/08/2025	24 Months	None	R 2 197 488,24	Active	Corporate Services	G. Magole	(011) 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
7	WR/FIN/11/23	Standard Bank	Provision of Banking Services for a period of five (05) years.	30/06/2023	01/08/2023	31/07/2028	60 Months	None	As per agreed Rates	Active	Budget and Treasury	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>

ANNEXURE 7

No.	Contract No:	Name of Contractor	Description of Goods/ Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	E-mail Address
8	WR/FIN/15/23	Sylver Lake Trading (Pty) Ltd. T/A Opulentia Financial Services	Provision of Insurance Services for a period of three (03) years.	30/06/2023	01/07/2023	30/06/2026	36 Months	None	As per agreed Rates	Active	Fleet Management	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>
9	WR/FIN/07/2024	Ctrack Fleet Management Solutions (Pty) Ltd.	Supply, Installation and Monitoring of vehicle tracking system for a period of three (3) years	26/09/2023	01/10/2023	30/09/2026	36 Months	None	R140 056,20	Active	Fleet Management	D. Raphulu	(011) 411 5069	<a href="mailto:draphulu@wrdm.gov.za">draphulu@wrdm.gov.za</a>
10	WR/CORP/06/2024	CNetworks Consulting (Pty) Ltd.	Hosting and Enhancing the WRDM Website for a period of thirty six (36) Months.	09/10/2023	12/12/2023	11/12/2026	36 Months	None	R86 733,00	Active	Corporate Services	L. Thotse	(011) 411 5061	<a href="mailto:lthotse@wrdm.gov.za">lthotse@wrdm.gov.za</a>
11	WR/CORP/21/23	1.Khomotsu Consulting 2.Connect the Dots Training & Consulting CC. 3. Southern African Youth Movement 4. Melatrend Management Consultancy 5. Resonance Institute of Learning 6. Nomagwanishe Investments CC 7. Edu-Fleet 8. African Global Skills Academy 9. Bantubanye Investments CC 10. PMA Holding (Pty) Ltd 11. Vala Nge Bhetsu Human Capital Development 12. Thomani Technology Solutions 13. Nyankwavi Investment CC	The appointment of a panel of accredited training providers is required for the implementation of all LGSETA learning programmes for all departments of west rand district municipality on an as and when required basis for a period of three (3) years	19/04/2024	01/05/2024	30/04/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	M. Goreoang	(011) 411 5098	<a href="mailto:mgoreoang@wrdm.gov.za">mgoreoang@wrdm.gov.za</a>
12	WR/CORP/22/24	1. Epitormely PRM (Pty) Ltd. 2. Whoodoo Media and Advertising (Pty) Ltd. 3. Kwanza Communications (Pty) Ltd. 4. Explorhill Advertising and Media (Pty) Ltd. 5. Best Enough Trading & Projects 579 (Pty) Ltd.	Advertising Agencies for the Placement of Tender Advertisement in the Printed Media on an as and when Required Basis for a Period not Exceeding Three (3) Years	15/07/2024	01/08/2024	31/07/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	C. Mohlala	(011) 411 5062	<a href="mailto:cmohlala@wrdm.gov.za">cmohlala@wrdm.gov.za</a>
13	RT3-2022	Apex (Pty) Ltd.	Supply, delivery, commissioning and maintenance of office automation equipment	26/09/2024	01/10/2024	30/09/2027	36 Months	None	R1 910 427,84	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
14	WR/MHS/26/24	Faith Funeral Home CC.	Provision of Paupers Burial Services for the Period of Three (03) Years	13/12/2024	06/01/2025	05/01/2028	36 Months	None	R3 750.00 Per adult body R 1 750.00 Per fetus R 1 900.00 For Body parts	Active	Municipal Health Services	K Rankholu	(011) 411 5224	<a href="mailto:krankholu@wrdm.gov.za">krankholu@wrdm.gov.za</a>
15	WR/CORP/27/24	Civik Construction and Plant Hire CC.	Supply, Delivery, Installation and Commission of 3-Phased Generator including Maintenance for the first 12 Months to WRDM.	13/12/2024	06/01/2025	05/01/2026	12 Months	None	R495 000,00	Active	Corporate Services	E Manyesa	(011) 411 5075	<a href="mailto:emanyesa@wrdm.gov.za">emanyesa@wrdm.gov.za</a>
16	WR/CORP/01/25	1. Mphoke PK Magane Inc. 2. De Swardt Myambo Hlahla Attorneys 3. Nandi Bulabula Inc. 4. Ncube Incorporators Attorneys 5. Mpoyana Ledwaba Inc. Attorneys 6. Lizele Venter Attorneys 7. Mudau & Netshipise Attorneys and Notaries 8. Makhafola Inc. Attorneys & Conveyancers	Appointment of a Panel of Attorneys for the West Rand District Municipality for a Period of Three (3) Years.	20/02/2025	01/03/2025	31/12/2028	36 Months	None	As per agreed Rates	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrdm.gov.za">gmagole@wrdm.gov.za</a>
17	WR/CORP/13/2025	Supply, Delivery, Installation and Support of Antivirus for a Period of 12 Months.	AI EQ Systems (Pty) Ltd.	27/03/2025	27/03/2025	26/03/2026	12 Months	None	R183 942,50	Active	Corporate Services	L. Thotse	(011) 411 5224	<a href="mailto:lthotse@wrdm.gov.za">lthotse@wrdm.gov.za</a>
18	WR/RPED/08/25	Appointment of a Panel of Travel Agencies for the West Rand District Municipality for a Period of 36 Months.	1. Hotel and Tourism Investment (Pty) Ltd T/A XL Aerocity. 2. Travel with Flair Johannesburg (Pty) Ltd. 3. Zenzile Nyambi Holdings & Investment (Pty) Ltd.	26/06/2025	01/07/2025	30/06/2028	36 Months	None	As per agreed Rates	Active	Regional Planning & Economic Development	Z. Mphaphuli	011 411 5099	<a href="mailto:zmphaphuli@wrdm.gov.za">zmphaphuli@wrdm.gov.za</a>
19	WR/PS/04/25	Appointment of a Panel of Service Providers for Supply and Delivery of Operational Uniform, PPE and Corporate Clothing for all Departments of the West Rand District Municipality on an as And when Required Basis for a Period of Three (3) Years.	1. Khuno Trading (Pty) Ltd. 2. Mat K (Pty) Ltd.	26/06/2025	01/07/2025	30/06/2028	36 Months	None	As per agreed Rates	Active	Public Safety	N. Kahts	011 411 5099	<a href="mailto:nkahts@wrdm.gov.za">nkahts@wrdm.gov.za</a>
20	WR/RPED/09/25	Appointment of a Service Provider for the Production and Management of the Go	ZenOne Productions (Pty) Ltd.	01/08/2025	01/09/2025	31/08/2028	36 Months	None	As per rates	Active	Regional Planning & Economic Development	Z. Mphaphuli	011 411 5187	<a href="mailto:zmphaphuli@wrdm.gov.za">zmphaphuli@wrdm.gov.za</a>

No.	Contract No:	Name of Contractor	Description of Goods/ Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	E-mail Address
		West Heritage Festival for a Period of Three (3) Years.												
21	WR/FIN/07/25	Appointment Of A Panel Of Service Providers For The Financial Resources Mobilisation And Revenue Enhancement Strategies For The West Rand District Municipality For A Period Of Three (3) Years.	1. Rathe Consulting 2. Maximum Profit Recovery 3. Greemaso Holdings (Pty) Ltd 4. PK Financial Consultants 5. Mamadi & Company SA (Pty) Ltd 6. Mokibelo Advisory 7. Bofin Consulting Group 8. Sisimile Engineering 9. Thabia Consulting t/a PWD Experts Diversified Engoneering 10. Civbiz Group	22/07/2025	01/08/2025	31/07/2028	36 Months	None	As per rates	Active	Finance Department	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>
22	WR/CORP/01/25	Panel of Service Providers for the Vehicle Maintenance, Services and Repairs.	Marce Projects (Pty) Ltd Vexoscore Fire (Pty) Ltd Mjimara Auto Wheels (Pty) Ltd Twananani Trading Enterprise t/a Honeydew Autotronic Shalakho Trading and Projects Zibondiwe Mechanical Repairs and Projects	12/08/2025	15/10/2025	30/10/2028	36 Months	None	As per agreed rates	Active	Finance Department	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrdm.gov.za">dmonamoli@wrdm.gov.za</a>
23	RT15-2021	Supply of Mobile Communication Services	Vodacom (Pty) Ltd.	01/09/2025	01/09/2025	31/08/2026	12 Months	None	R732 257,96	Active	Corporate Services	L. Thotse	(011) 411 5224	<a href="mailto:lthotse@wrdm.gov.za">lthotse@wrdm.gov.za</a>



**WEST RAND  
DISTRICT MUNICIPALITY**



**BUDGET AND TREASURY OFFICE  
SUPPLY CHAIN MANAGEMENT UNIT**

**“PROCUREMENT PLAN PROGRESS REPORT FOR THE QUARTER ENDING 30 SEPTEMBER 2025”**

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
1	Supply and delivery of mobile communication services	Supply and delivery of mobile communication services	Operational Budget	R2 700 000,00	Internal Funds/ Other Grants	2 Years	08-Jul-25	08-Aug-25	20-Aug-25	Department of Corporate Services	Annual Budget	The contract was awarded on the 1st September
2	Supply and delivery of 25 Breathing Apparatus Sets	Supply and delivery of 25 Breathing Apparatus Sets	Operational Budget	R700 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	In progress
3	Supply and delivery of Supply and delivery of 2 BA Compressors	Supply and delivery of 2 BA Compressors	Operational Budget	R500 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	The tender was advertised on the 3 <sup>rd</sup> October 2025

ANNEXURE 8

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
4	Supply and delivery of 20 Spare BA Cylinders	Supply and delivery of 20 Spare BA Cylinders	Operational Budget	R200 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	In progress
5	Supply and delivery of 50 Sets Bunker Gear (PPE)	Supply and delivery of 50 Sets Bunker Gear (PPE)	Operational Budget	R1 500 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget	In progress
6	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	Operational Budget	R200 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget	Still to be implemented
8	Repairs and refurbishment of the West Rand District Municipality Buildings	Repairs and refurbishment of the West Rand District Municipality Building	Operational Budget	R3 700 000,00	Equitable Share	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Corporate Services	Annual Budget	Still to be implemented
9	Supply and delivery of identification items for the AIDS Council Secretariat	Supply and delivery of identification items for the AIDS Council Secretariat	Operational Budget	R500 000,00	Other Grants	3 years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Health and Social Development	Annual Budget	Still to be implemented
10	Appointment Of A Panel Of Contractors	Appointment of A Panel of Contractors: Civil Works: Construction of Municipal Infrastructure within the Geographic Regions, West	Operational Budget	R500 000,00	Other Grants	3 years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Regional Planning and Economic Development	Annual Budget	Still to be implemented

ANNEXURE 8

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
		Rand District Municipality										
11	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Operational Budget	R 200 000,00	Equitable Share	Once off	09-Oct-25	11-Nov-25	12-Dec-25	Department of Finance	Annual Budget	Still to be implemented
12	Supply and delivery of municipal vehicles for the West Rand District Municipality	Supply and delivery of municipal vehicles for the West Rand District Municipality	Operational Budget	R 800 000,00	Equitable Share	Once off	13-Nov-25	13-Dec-25	30-Jan-26	Department of Finance	Annual Budget	Still to be implemented