



**WEST RAND
DISTRICT MUNICIPALITY**



OFFICE OF THE MUNICIPAL MANAGER

TO: THE EXECUTIVE MAYOR

FROM: THE MUNICIPAL MANAGER

DATE: 07 APRIL 2026

REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT POLICY

Regulation 6(1) of the Municipal Supply Chain Regulations as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

“The council of a municipality must maintain oversight over the implementation of its supply chain management policy.

For the purposes of such oversight, Regulation 6(3) requires the Accounting Officer to submit a report on the implementation of the supply chain management policy to the Mayor of the municipality within 10 days of the end of each quarter.

Kindly find attached to this memorandum the Supply Chain Management Implementation Report for the period ended 31 March 2026.

Submitted by,



**ME KOLOI
MUNICIPAL MANAGER**

**REPORT ON THE IMPLEMENTATION OF THE SUPPLY CHAIN MANAGEMENT
POLICY**

**ACKNOWLEDGEMENT OF RECEIPT OF THE REPORT BY THE OFFICE OF THE
EXECUTIVE MAYOR:**

RECEIVED BY: Nimi Ntsho

SIGNATURE: 

ITEM

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT QUARTERLY REPORT FOR THE QUARTER ENDED 31 MARCH 2026

PURPOSE

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the quarter ended 31 March 2026.

BACKGROUND

The Municipal Supply Chain Regulation 6(3) as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

“The council of a municipality must maintain oversight over the implementation of its supply chain management policy. For the purpose of such oversight the accounting officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”

This report enables Council to provide an oversight over the implementation of the supply chain management policy to ensure that it is within the ambit of the applicable legislation by providing a detailed information in respect of compliance, challenges and any constraints that are or may be encountered during the implementation of the Supply Chain Management Policy.

DISCUSSION

1. Review of the Supply Chain Management Policy

In terms of Section 111 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with Supply Chain Management.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The West Rand District Municipality’s Supply Chain Management Policy was approved in terms of these regulations by Council on 05 December 2011.

Regulation 3(1)(b), requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with new legislative requirements. The West Rand District Municipality’s Supply Chain Management Policy was reviewed and adopted by council on the 27th May 2025.

2 Supply Chain Management Unit:

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

2.1 Staff Complement

- Manager: Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisitions Officer
- Coordinator: SCM (Position vacant since 1 January 2023)
- Two (02) Learners (Not permanent)

The three (03) permanent officials possess the required competency levels as per Section 119 of the MFMA.

2.2 SCM Staff Training

The SCM personnel did not attend any training during the third quarter. The SCM Manager attended the Gauteng Municipal Supply Chain Management Forum on the 20th March 2026. The main purpose of the forum is to enhance transparency, efficiency, and collaboration in the implementation of SCM prescripts across the province. The SCM officials also attended the virtual UIFWE and Financial Misconduct workshop on the 30th March 2026 which was conducted by COGTA, GPT and SALGA.

3 Supply Chain Management Processes

3.1 Bid Committees

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;

- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

Members of all bid committees have been appointed by the Accounting Officer. The Accounting Officer reviews the appointment of bid committee members on an annual basis, and the latest review was on 01 July 2025.

Bid Committees deal with procurement requirements in excess of R200 000.00. The following members have been appointed to serve in the bid committees for the 2025/26 financial year.

- **Bid Specification Committee**

OFFICIAL	CAPACITY
Manager: Emergency Management Services	Chairperson
Manager: Budget, Treasury & Asset Management	Member
Manager: ICT	Member
Acting Manager: Municipal Health Services	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Evaluation Committee**

NAME OF OFFICIAL	CAPACITY
Executive Director: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Income & Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Adjudication Committee**

NAME OF OFFICIAL	COMMITTEE MEMBER
Chief Financial Officer	Chairperson
Executive Director: Health & Social Development	Member
Executive Director: Public Safety	Member
Executive Director: Corporate Services	Member
Manager: Regional Planning & Performance Management	Member
Manager: Supply Chain Management	Member

3.2 Demand Management

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible supplier database, and drafting of unbiased specifications.

3.2.1 Approval of Procurement Plan

The objective of the Procurement Plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to procurement requests.

The National Treasury Circular No. 62 requires municipalities to develop Procurement Plans for all procurement needs in excess R200 000.00. The Procurement Plan for the financial year 2025/2026 was approved on the 31st May 2025. Attached as “**Annexure 1**” is the Approved Procurement Plan for 2025/26 Financial Year.

3.2.3 Supplier Database

The municipality maintains a list of accredited providers of goods and services on its Integrated Financial Management System (IFMS). The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore utilises the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM’s SCM policy requires the supplier database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

Item	Newspaper	Date
1.	Sowetan	04/07/2025
2.	Randfontein Herald	08/07/2025
3.	Krugersdorp News	09/07/2025
4.	Carletonville Herald	10/07/2025

3.3 Acquisition Management

3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2 000 [VAT included]
Written Quotations (Three quotation System)	Over R2 000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotations	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000 [VAT included] or Long-Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the supply chain management office.

3.3.1 A total amount of **R 43 102.16** was spent on Petty Cash transactions as at 31 March 2026.

3.3.2 A total amount of **162 148.75** was awarded for transactions between R 2 000 and R 30 000. A detailed breakdown is attached as “**Annexure 2**” to this report.

3.3.3 A total amount of **R 200 503.27** was spent for transactions between R30 000 and R200 000. Attached as “**Annexure 3**” is the outcome.

3.3.4 A total amount of **R 9 879 504.32** was awarded for transactions over R200 000.00. Attached as “**Annexure 4**” is the outcome

3.3.2 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that, “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

3.3.3 Deviations

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider

- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

No deviation was incurred during the third quarter of the 2025/2026 financial year.

3.3.4 Unsolicited bids

There were no unsolicited bids proposed to the municipality during the third quarter.

3.4 Logistics Management

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and to process the associated transactions, including, receiving, safeguarding and issuing. The municipality has a storeroom where consumables are issued to departments.

The following consumables were kept at stores during the Quarter under review:

- Stationery;
- Cleaning materials

The stock count was conducted as per the 2025/2026 SDBIP third quarter requirements for the quarter that ended 31 March 2026. Attached as “**Annexure 5**” is the outcome of the Stock Count.

3.5 Disposal Management

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

3.6 Contract Management

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

3.6.1 Supplier Performance Assessment

Section 116 (2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

- (a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*

- (b) *monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) *establish capacity in the administration of the municipality-*
 - (i) *to assist the accounting officer in carrying out the duties set out in (a) and (b); and*
 - (ii) *to oversee the day-to-day management of the contract or agreement; and*
- (d) *regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Below is a summary of the Contract Performance Register for the third quarter of the 2025/26 financial year.

The table below provides a summary of the suppliers' performance assessment:

Number of contracts assessed.	Number of suppliers whose performance were above average.	Number of suppliers whose performance were average and below.
20	20	0

3.6.2 Contract Register

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract end dates in order to commence with the procurement strategy on time. Attached as “Annexure 6” is the Contract Register for the third quarter.

3.6.3 Annual Procurement Plan Progress Report

The procurement of goods and services above R200 000 that was planned for the financial year has taken place through competitive bidding. Attached as “Annexure 7” is a detailed progress report for the third quarter.

LEGAL IMPLICATIONS

The report is compiled as required by Regulation 6 of the Municipal Supply Chain Regulations.

RECOMMENDATIONS:

1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that

cognizance be taken of the Supply Chain Management Report as at 31 March 2026, regarding the following:

- Awards made for procurement needs up to R2 000
 - Awards made for procurement needs between R2 000 and R30 000
 - Awards made for procurement needs between R30 000 and R200 000
 - Tender Report
 - Stock Taking Report
 - Deviations Report
 - Supplier Performance Report and the updated Contract Register, and
 - Procurement Plan Progress Report
2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, that the report be made public in terms of Section 21A of the Municipal Systems Act.



SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS (GOODS, WORKS AND / OR SERVICES IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES) FOR THE 2025/26 FINANCIAL YEAR

NAME OF MUNICIPALITY / MUNICIPAL ENTITY	WEST RAND DISTRICT MUNICIPALITY
NAME OF ACCOUNTING OFFICER OR DELEGATED OFFICIAL	MR. M.E. KOLOI
SIGNATURE OF ACCOUNTING OFFICER / DELEGATED OFFICIAL	
DATE	31/10/2025
TELEPHONE NUMBER	(011) 411 5021
EMAIL ADDRESS	isaakopoloi@wrdfm.gov.za

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
1	Supply and delivery of mobile communication services	Supply and delivery of mobile communication services	WRDM	Operational Budget	R 2,700,000.00	Internal Funds/ Other Grants	12 Months	8-Jul-25	8-Aug-25	20-Aug-25	Department of Corporate Services	Annual Budget
2	Supply and delivery of 25 Breathing Apparatus Sets	Supply and delivery of 25 Breathing Apparatus Sets	WRDM	Operational Budget	R700 000.00	Other Grants	Once off	5-Aug-25	8-Sep-25	10-Oct-25	Department of Public Safety	Annual Budget
3	Supply and delivery of 2 BA Compressors	Supply and delivery of 2 BA Compressors	WRDM	Operational Budget	R 500,000.00	Other Grants	Once off	5-Aug-25	8-Sep-25	10-Oct-25	Department of Public Safety	Annual Budget
4	Supply and delivery of 20 Spare BA Cylinders	Supply and delivery of 20 Spare BA Cylinders	WRDM	Operational Budget	R 200,000.00	Other Grants	Once off	5-Aug-25	8-Sep-25	10-Oct-25	Department of Public Safety	Annual Budget
5	Supply and delivery of 50 Sets Bunker Gear (PPE)	Supply and delivery of 50 Sets Bunker Gear (PPE)	WRDM	Operational Budget	R 1,500,000.00	Other Grants	Once off	9-Sep-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget
6	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	WRDM	Operational Budget	R 200,000.00	Other Grants	Once off	9-Sep-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget
8	Repairs and refurbishment of the West Rand District Municipality Buildings	Repairs and refurbishment of the West Rand District Municipality Building	WRDM	Operational Budget	R3,700,000.00	Equitable Share	Once off	9-Sep-25	15-Oct-25	17-Nov-25	Corporate Services	Annual Budget
9	Supply and delivery of identification items for the AIDS Council Secretariat	Supply and delivery of identification items for the AIDS Council Secretariat	WRDM	Operational Budget	R 500,000.00	Other Grants	3 Years	9-Oct-25	11-Nov-25	12-Dec-25	Department of Health and Social Development	Annual Budget
10	Appointment Of A Panel Of Contractors	Appointment of A Panel of Contractors: Construction of Municipal Infrastructure within the Geographic Regions, West Rand District Municipality	WRDM	Operational Budget	R 500,000.00	Other Grants	3 Years	9-Oct-25	11-Nov-25	12-Dec-25	Department of Regional Planning and Economic Development	Annual Budget
11	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	WRDM	Operational Budget	R 200,000.00	Equitable Share	Once off	9-Oct-25	11-Nov-25	12-Dec-25	Department of Finance	Annual Budget
12	Supply and delivery of municipal vehicles for the West Rand District Municipality	Supply and delivery of municipal vehicles for the West Rand District Municipality	WRDM	Operational Budget	R 800,000.00	Equitable Share	Once off	13-Nov-25	13-Dec-25	30-Jan-26	Department of Finance	Annual Budget
13	Appointment of a Security service provider to provide 24-hour Security Services for the West Rand District Municipality (WRDM) for a Period of 36 months	Appointment of a Security service provider to provide 24-hour Security Services for the West Rand District Municipality (WRDM) for a Period of 36 months	WRDM	Operational Budget	R16,200,000.00	Equitable Share	3 Years	9-Dec-25	30-Jan-26	27-Feb-26	Department of Public Safety	Annual Budget

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
14	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	WRDM	Operational Budget	R7,500,000.00	Equitable Share	3 Years	23-Jan-26	23-Feb-26	23-Mar-26	Department of Regional Planning and Economic Development	Annual Budget
15	Provision of Insurance Services for a period of Three (03) years.	Provision of Insurance Services for a period of three (03) years.	WRDM	Operational Budget	R6,000,000.00	Equitable Share	3 Years	9-Mar-26	10-Apr-26	29-May-26	Department of Finance	Annual Budget

14/03/24



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 2"

SUPPLY CHAIN MANAGEMENT UNIT

AWARDS OVER 2 000 – 30 000 FOR THE QUARTER ENDED 31 MARCH 2026: FINANCIAL YEAR 2025/26

No.	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business (Locality)
1	003868	Catering for the West Rand District Municipality CSF Sector Leaders Meeting	Popsue Place	2026/03/25	Health Services:Health Services	R 10 465,00	Carletonville
2	003867	Transport Services for Agri Parks Participants	Orijinus Group	2026/03/25	Economic Development/Planning:Local Econ	R 26 100,00	Carletonville
3	003866	Transport for the West Rand District Municipality CSF Sector Leaders Meeting	Mukovhe Trade (Pty) Ltd	2026/03/25	Health Services:Health Services	R 22 100,00	Magaliesburg
4	003859	Repairs of the Budget & Treasury Office Ladies Toilets	Selabi TB Holdings	2026/03/23	Property Services:Property Services	R 5 850,00	Kagiso
5	003847	Supply and Delivery of Two Voice Recorders	Kgosi Bokamoso Trading & Projects (Pty) Ltd	2026/03/04	Administrative and Corporate Support:Adm	R 21 570,00	Brandvlei
6	003846	Catering for the WRDM Program Review Committee Quarterly Meetings	Bhango Business Enterprise CC	2026/02/18	Health Services:Health Services	R 2 587,50	Mohlakeng
7	003840	Catering for the West Rand District Mun. Plenary Meeting on the 11th & 18th February 2026	Tochi Business Enterprise	2026/02/17	Health Services:Health Services	R 8 000,00	Carletonville
8	003839	Transport for the West Rand District Mun. Plenary Meeting on the 11th & 18th February 2026	Mathapo Bakoni Trading (Pty) Ltd	2026/02/17	Health Services:Health Services	R 14 000,00	Randfontein
9	003833	Transport for the West Rand District Municipality Plenary Meeting	Mukovhe Trade (Pty) Ltd	2026/01/28	Health Services:Health Services	R 17 750,00	Magaliesburg
10	003832	Catering for the West Rand District Municipality Plenary Meeting	Popsue Place	2026/01/28	Health Services:Health Services	R 4 226,25	Carletonville
11	003831	Transport for Official Travel to an Employee's Funeral in the Eastern Cape	DJ Base (Pty) Ltd	2026/01/15	Administrative and Corporate Support:Adm	R 29 500,00	Mohlakeng
					Total (Vat Incl.)	R 162 148,75	



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 3"

SUPPLY CHAIN MANAGEMENT UNIT RFQ AWARDS REPORT FOR THE QUARTER ENDED 31 MARCH 2026: FINANCIAL YEAR 2025/26

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of Business (Locality)
1	WR/PS/06/2026	Supply and Delivery of Fire Rescue Cleaning Material.	Mothapo Bakoni Trading (Pty) Ltd.	04/02/2026	12/02/2026	12/03/2026	21 days	R 55 500,00	Randfontein
2	WR/CORP/08/2026	Supply, Delivery, Installation, service and maintenance of fire extinguishers, hose reels and fire hydrants.	DSS Fire Systems (Pty) Ltd.	04/02/2026	12/02/2026	12/03/2026	21 days	R 145 003,27	Johannesburg
Total (Vat Incl.)								R 200 503,27	



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 4"

SUPPLY CHAIN MANAGEMENT UNIT TENDER AWARDS REPORT FOR THE QUARTER ENDED 31 MARCH 2026: FINANCIAL YEAR 2025/26

No.	Tender No.	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turn around Time	Contract Term	Bid Amount (Vat Incl)	Location of Business (Locality)
1.	WR/RPED/02/25-26	Appointment of a Security Service Provider to Provide 24-Hour Security Services for the West Rand District Municipality (WRDM) for a Period Of 36 Months.	Red Ant Security Relocation and Eviction Services (Pty) Ltd.	05/12/2025	27/01/2026	25/02/2026	22 days	36 Months	R 9 879 504,32	Johannesburg
								Total (Vat Incl.)	R 9 879 504,32	



West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 5"

SUPPLY CHAIN MANAGEMENT UNIT

CONTRACT REGISTER FOR THE QUARTER ENDED 31 MARCH 2025: FINANCIAL YEAR 2025/26

No.	Contract No.	Name of Contractor	Description of Good/Service	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Final Contract Value	Comments	Budget Unit Final User	Contact Manager	Telephone Number	Email Address
1	W07/19/2023	Moment (Pty) Ltd.	Mobile financial software and systems	14/09/2023	14/09/2023	15/09/2023	36 Months	14/09/2023 - 23/09/2025	As per agreed rates	Active. The initial contract was awarded in 2022. The contract was extended in 2022 for another 36 months in 2023.	Corporate Services	G. Mgole	011 411 5814	mgoleg@westrand.gov.za
2	W07/19/2023	Standard Bank	Provision of banking services for a period of five (5) years.	30/06/2023	07/07/2023	31/07/2028	60 Months	None	As per agreed rates	Active	Budget and Treasury	G. Mmamab	(031) 411 5068	mmamab@westrand.gov.za
3	W07/19/2023	Speer Laka Trading (Pty) Ltd. T/A Ophelela Financial Services	Provision of insurance services for a period of three (3) years.	30/06/2023	07/07/2023	30/06/2026	36 Months	None	As per agreed rates	Active	Asset Management	G. Mmamab	(031) 411 5068	mmamab@westrand.gov.za
4	W07/19/2024	Click Fleet Management Solutions (Pty) Ltd.	Supply, installation and maintaining of vehicle tracking system for a period of three (3) years.	24/09/2023	07/10/2023	30/09/2026	36 Months	None	R1 0 056,20	Active	Asset Management	G. Kaphulu	(031) 411 5069	kaphulu@westrand.gov.za

Contract No.	Name of Contractor	Description of Supply/Service	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/End User	Contract Manager	Telephone Number	Email Address
5	WELCORP/06/2024 Cherwatts Consulting (Pty) Ltd	Hiring and enhancing the WDMO Website for a period of thirty six (36) Months.	09/07/2023	11/12/2023	11/12/2026	36 Months	None	R67 73,00	Active	Corporate Services	L. Thuse	(011) 411 5061	lthuse@weldcorp.co.za
6	WELCORP/21/23 Dhamana Consulting 2. Connect the Data, Training & Consulting CC 3. Connect the Data, Training & Consulting CC 4. Connect the Data, Training & Consulting CC 5. Connect the Data, Training & Consulting CC 6. Connect the Data, Training & Consulting CC 7. Connect the Data, Training & Consulting CC 8. Connect the Data, Training & Consulting CC 9. Connect the Data, Training & Consulting CC 10. Connect the Data, Training & Consulting CC 11. Connect the Data, Training & Consulting CC 12. Connect the Data, Training & Consulting CC 13. Connect the Data, Training & Consulting CC	The appointment of a panel of accredited training providers is required for the implementation of all USTTA training courses for the next three years. The panel members will be required to submit a proposal for a period of three (3) years.	19/04/2024	01/05/2024	30/04/2027	36 Months	None	As per agreed rates	Active	Corporate Services	M. Gureeng	(011) 411 5078	m.gureeng@weldcorp.co.za
7	WELCORP/22/24 1. Epitome Investment CC 2. Epitome Investment CC 3. Epitome Investment CC 4. Epitome Investment CC 5. Epitome Investment CC 6. Epitome Investment CC 7. Epitome Investment CC 8. Epitome Investment CC 9. Epitome Investment CC 10. Epitome Investment CC 11. Epitome Investment CC 12. Epitome Investment CC 13. Epitome Investment CC	Advertising Agencies for the Placement of Tender Notices for the next three (3) years. Required Bids for a Period and Expiry: Three (3) Years.	15/07/2024	01/08/2024	31/07/2028	36 Months	None	As per agreed rates	Active	Corporate Services	E. Mshata	(011) 411 5062	e.mshata@weldcorp.co.za
8	RTD-2023 Apex (Pty) Ltd	Supply, delivery, maintaining and maintenance of office administration equipment	15/09/2024	01/10/2024	30/09/2027	36 Months	None	R2 915 427,54	Active	Corporate Services	G. Ngqale	(011) 411 5014	gngqale@weldcorp.co.za
9	WELCORP/24/24 Felix Forward Helms CC	Provision of Posters Board Services for the Period of Three (03) Years.	13/12/2024	06/01/2025	05/01/2028	36 Months	None	R 1 750,00 Per adult body R 1 900,00 Per baby parts	Active	Municipal Health Services	R. Bumbaha	(011) 411 5224	r.bumbaha@weldcorp.co.za
10	WELCORP/21/25 1. Mphahlele M. Magare Inc. 2. De Jurell Wynand Willem Attorneys 3. Nani Holdings Inc. 4. Nani Holdings Inc. 5. Mphahlele M. Magare Inc. 6. Mphahlele M. Magare Inc. 7. Mphahlele M. Magare Inc. 8. Mphahlele M. Magare Inc. 9. Mphahlele M. Magare Inc. 10. Mphahlele M. Magare Inc. 11. Mphahlele M. Magare Inc. 12. Mphahlele M. Magare Inc. 13. Mphahlele M. Magare Inc.	Appointment of a Panel of Attorneys for the West Rand District Municipality for a Period of Three (03) Years.	20/02/2025	01/03/2025	31/12/2028	36 Months	None	As per agreed rates	Active	Corporate Services	G. Ngqale	(011) 411 5014	gngqale@weldcorp.co.za
11	WELCORP/09/25 1. Hase & Fouries Investment (Pty) Ltd (FA) XL 2. Tswaishi (Pty) Ltd (Tswaishi) (Pty) Ltd 3. Zentho Nwabi Holdings & Investment (Pty) Ltd	Appointment of a Panel of Trustees for the West Rand District Municipality for a Period of 36 Months.	20/06/2025	01/07/2025	30/06/2028	36 Months	None	As per agreed rates	Active	Regional Planning & Economic Development	Z. Ntshahali	(011) 411 5079	zntshahali@weldcorp.co.za
12	WELCORP/25 1. Rhums Trading (Pty) Ltd 2. Jaxi X (Pty) Ltd	Appointment of a Panel of Service Providers for Supply and Delivery of Operational Uniforms, PPE and Corporate Clothing for all Departments of the West Rand District Municipality on an as and when required basis for a Period of Three (3) Years.	24/04/2025	01/07/2025	30/06/2028	36 Months	None	As per agreed rates	Active	Public Safety	N. Kulu	(011) 411 5079	n.kulu@weldcorp.co.za
13	WRP/ED/0025 1. ZeinOne Productions (Pty) Ltd.	Appointment of a Service Provider for the Production and Management of the Go West Heritage Festival for a Period of Three (03) Years.	01/08/2025	01/08/2025	31/07/2029	36 Months	None	As per rates	Active	Regional Planning & Economic Development	Z. Ntshahali	(011) 411 5157	zntshahali@weldcorp.co.za
14	WRP/IN/07/25 1. Eshre Consulting 2. Maximum Profit Recovery 3. Greenstar Holdings (Pty) Ltd 4. PK Financial Consultants 5. Maimeli & Company SA (Pty) Ltd 6. Kwikoko Advisory 7. Boffin Consulting Group 8. Sidimile Engineering 9. Thabak Consulting In Pvd Experts Diversified Engineering 10. Civiz Group	Appointment of a Panel of Service Providers for The Financial and Operational Support of the Go West Heritage Festival for a Period of Three (03) Years.	22/07/2025	01/08/2025	31/07/2029	36 Months	None	As per rates	Active	Finance Department	D. Mosemaki	(011) 411 5068	d.mosemaki@weldcorp.co.za
15	WRP/IN/07/25 1. Vaxocrow Fire (Pty) Ltd 2. Mjima Auto Wash (Pty) Ltd 3. Vaxocrow Training Enterprise (Pty) Ltd 4. Shalabho Trading and Projects 5. Zibonwe Mechanical Repairs and Projects 6. Vaxocrow (Pty) Ltd	Panel of Service Providers for the Vehicle Maintenance, Services and Repairs.	13/08/2025	15/08/2025	30/06/2028	36 Months	None	As per agreed rates	Active	Finance Department	D. Mosemaki	(011) 411 5068	d.mosemaki@weldcorp.co.za
16	RT16-2021 Vadacom (Pty) Ltd	Supply of Mobile Communication Services	01/09/2025	01/09/2025	31/08/2026	12 Months	None	R 2 043 000,76	Active	Corporate Services	L. Thuse	(011) 411 5224	lthuse@weldcorp.co.za

Sl. No.	Contract No.	Name of Contractor	Description of Supply/Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Bill of Materials (BoM) Desc	Contract Manager	Telephone Number	Email Address
17	WR/COMP/1/25	Appointment of a Panel of Service Providers to Provide ICT Goods and Services for a Period of Three Years.	<ol style="list-style-type: none"> 1. FICO Information Technologies (Pty) Ltd 2. Destiny Global Technology 3. Jigobest (Pty) Ltd 4. Jigobest (Pty) Ltd 5. Kk. Jenga Group (Pty) Ltd 6. Lethabo Business Solutions (Pty) Ltd 7. Verico Networks (Pty) Ltd 8. Sage Computer Technologies (Pty) Ltd 9. Sage Computer Technologies (Pty) Ltd 10. Ndamo Holdings (Pty) Ltd 11. Invoce Solutions (Pty) Ltd 12. CA Computer Solutions International CC 13. Jech Topaz (Pty) Ltd 14. Jech Topaz (Pty) Ltd 15. Ntoba Technologies and Beyond 16. Business Connection (Pty) Ltd 	10/11/2025	01/02/2026	20/02/2029	36 Months	None	As per rates	Active	Corporate Services	L. Thobe	(011) 411 3224	lthobe@wrcdm.co.za
18	WR/COMP/01/25-28	Repairs of the West Rand District Municipal Building Roof (Including Replacement of Gutters, Sheets and Skylights – Part 1).	Mohale Road Maintenance & Projects (Cc).	08/12/2025	12/01/2026	12/06/2026	6 Months	None	R 2 019 115,75	Active	Corporate services	G. Ngqale	011 411 3216	ngqale@wrcdm.co.za
19	WR/RP/ED/1/25	Request for Proposals from a Private Entity to Use, Control and Manage the Donaldson Dam for a Period of Nine (9) Years and Eleven (11) Months.	Firehose (Pty) Ltd.	08/12/2025	02/02/2026	02/01/2036	Nine (9) Years and Eleven (11) Months.	None	As per rates	Active	Regional Planning & Economic Z. Mphahlele	011 411 3299	z.mphahlele@wrcdm.co.za	
20	WR/RP/ED/01/25-26	Appointment of a Security Service Provider to Provide 24-Hour Security Services for the West Rand District Municipality (WRDM) for a Period of 36 Months.	Red And Security Relocation and Eviction Services (Pty) Ltd.	25/02/2026	01/01/2026	31/02/2029	36 Months	None	R 8 075 624,32	Active	Public Safety	R. Grane	14 113 221	rgrane@wrcdm.co.za



WEST RAND DISTRICT MUNICIPALITY
SUPPLY CHAIN MANAGEMENT UNIT



STOCK TAKING REPORT


3RD QUARTER JANUARY - MARCH 2026

ITEM NO	DESCRIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	30	30	0	N/A
300004	BOOKS-COUNTER A4	104	104	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	20	20	0	N/A
300008	CARTONS A4 COLOURED	19	19	0	N/A
300041	EXAM PAD A4	95	95	0	N/A
300043	FILES ACCESSIBLE	25	25	0	N/A
300044	FILE FOLDERS	9	9	0	N/A
300045	HIGHLIGHTERS	54	54	0	N/A
300045	LEVER ARCH FILES	44	44	0	N/A
300048	MAGIC CLIP (BOX)	12	12	0	N/A
300049	MAGIC CLIP DISPENSER	22	22	0	N/A
300050	MARKER ARTLINE	92	92	0	N/A
300051	POCKET A4 (PACKET)	1	1	0	N/A
300052	BALLPOINT PENS MEDIUM	1	1	0	N/A
300060	POST IT NOTES	40	40	0	N/A
300062	PRITT	32	32	0	N/A
300063	PRESTIK	11	11	0	N/A
300064	PUNCH	16	16	0	N/A
300065	RULERS	7	7	0	N/A
300066	RUBBER BANDS	12	12	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	34	34	0	N/A
300069	STAPLES	3	3	0	N/A
300070	STAPLE REMOVER	14	14	0	N/A

300071	SCISSORS	29	29	0	N/A
300072	TELEROLLS	19	19	0	N/A
300073	WHITE BOARD MARKERS	42	42	0	N/A
300074	WHITE BOARD ERASER	12	12	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	280	280	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	16	16	0	N/A
300084	INDEX TABS	72	72	0	N/A
300085	STAMP PAD INK 300ML	9	9	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	17	17	0	N/A
300090	FILE FASTENER	38	38	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	23	23	0	N/A
300093	PICTURE MOUSE PADS	5	5	0	N/A
300094	TIDY FILES-ARCHIVE	318	318	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	118	118	0	N/A
300102	TIPPEX CORRECTION FLUID	78	78	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	30	30	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300111	PAPER A4 80 GSM YELLOW	1	1	0	N/A
300113	PAPER A4 80GSM BLUE	9	9	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300121	PAPER A3 80G WHITE	3	3	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	MEMORY STICK	80	80	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	3	3	0	N/A
300184	FOLDBACK CLIPS 51MM	26	26	0	N/A
300185	FOLDBACK CLIPS 41MM	10	10	0	N/A
300186	FOLDBACK CLIPS 32MM	20	20	0	N/A

300187	FOLDBACK CLIPS 25MM	20	20	0	N/A
310004	BROOM SOFT	7	7	0	N/A
310005	DISHCLOTH	50	50	0	N/A
310009	DEO BLOCKS	23	23	0	N/A
310010	DISHWASHING LIQUID	38	38	0	N/A
310011	DISINFECTANT CLEANER	65	65	0	N/A
310012	DOMESTOS	21	21	0	N/A
310016	FURNITURE POLISH	37	37	0	N/A
310019	HANDY ANDY	85	85	0	N/A
310019	HAND SOAP LIQUID	40	40	0	N/A
310022	MUTTON CLOTH	21	21	0	N/A
310027	REFUSE BAGS BLACK	105	105	0	N/A
310029	TOILETPAPER 48'S	93	93	0	N/A
310032	WASHING POWDER	19	19	0	N/A
310045	TOILET DUCK	37	37	0	N/A
310046	WINDOW SQUEEGEE	20	20	0	N/A
310050	SWINGBIN BAGS KITCHEN	151	151	0	N/A
310054	FEATHER DUSTERS	28	28	0	N/A
310061	GARAGE ROLL	26	26	0	N/A
310065	MOP HOUSEHOLD	18	18	0	N/A
310068	PINE GEL	24	24	0	N/A
	BATCH 00053	3200	3200	0	


Team 1: Tshēpo Monyapao
Dorcus Ramonetha


Tshēpo Monyapao

Team 2: Katlego Rakuba
Tsholofelo Moslane


Katlego Rakuba

Sign Off: Niklaas Mofokeng
Felicia Ntuli


Niklaas Mofokeng

West Rand District Municipality
3rd Quarter 01-Apr-26

Team 1: Tshapo Monyepao
Dorcus Ramonetha

Monyepao
Dorcus Ramonetha M.D

BATCH 00053
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	30
300004	BOOKS-COUNTER A4	104
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	20
300008	CARTONS A4 COLOURED	19
300041	EXAM PAD A4	95
300043	FILES ACCESSIBLE	25
300044	FILE FOLDERS	09
300045	HIGHLIGHTERS	54
300045	LEVER ARCH FILES	44
300048	MAGIC CLIP (BOX)	12
300049	MAGIC CLIP DISPENSER	22
300050	MARKER ARTLINE	92
300051	POCKET A4 (PACKET)	01
300052	BALLPOINT PENS MEDIUM	01
300060	POST IT NOTES	40
300062	PRITT	32
300063	PRESTIK	11
300064	PUNCH	16
300065	RULERS	07
300066	RUBBER BANDS	12
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	34
300069	STAPLES	03
300070	STAPLE REMOVER	14
300071	SCISSORS	29
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	42
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	280
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	16
300084	INDEX TABS	72
300085	STAMP PAD INK 300ML	09
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	38
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	23
300093	PICTURE MOUSE PADS	05
300094	TIDY FILES-ARCHIVE	318
300100	ENVELOPES A5 SELF SEAL BOX	12

300101	BOOK-MANUSCRIPT A5	118
300102	TIPPEX CORRECTION FLUID	78
300103	FLIPCHART PADS	06
300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	01
300113	PAPER A4 80GSM BLUE	09
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	03
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	80
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	03
300184	FOLDBACK CLIPS 51MM	26
300185	FOLDBACK CLIPS 41MM	10
300186	FOLDBACK CLIPS 32MM	20
300187	FOLDBACK CLIPS 25MM	20
310004	BROOM SOFT	07
310005	DISHCLOTH	50
310009	DEO BLOCKS	23
310010	DISHWASHING LIQUID	38
310011	DISINFECTANT CLEANER	65
310012	DOMESTOS	21
310016	FURNITURE POLISH	37
310019	HANDY ANDY	85
310019	HAND SOAP LIQUID	40
310022	MUTTON CLOTH	21
310027	REFUSE BAGS BLACK	105
310029	TOILETPAPER 48'S	93
310032	WASHING POWDER	19
310045	TOILET DUCK	37
310046	WINDOW SQUEEGEE	20
310050	SWINGBIN BAGS KITCHEN	151
310054	FEATHER DUSTERS	28
310061	GARAGE ROLL	26
310065	MOP HOUSEHOLD	18
310068	PINE GEL	24
BATCH 00053		

West Rand District Municipality
3rd Quarter 01-Apr-26

Team 1: Tshepo Monyepao

Dorcus Ramonetha

Monyepao
Dorcus Ramonetha

BATCH 00053
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	30
300004	BOOKS-COUNTER A4	104
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	20
300008	CARTONS A4 COLOURED	19
300041	EXAM PAD A4	95
300043	FILES ACCESSIBLE	25
300044	FILE FOLDERS	9
300045	HIGHLIGHTERS	54
300045	LEVER ARCH FILES	44
300048	MAGIC CLIP (BOX)	12
300049	MAGIC CLIP DISPENSER	22
300050	MARKER ARTLINE	92
300051	POCKET A4 (PACKET)	1
300052	BALLPOINT PENS MEDIUM	1
300060	POST IT NOTES	40
300062	PRITT	32
300063	PRESTIK	11
300064	PUNCH	16
300065	RULERS	7
300066	RUBBER BANDS	12
300067	SCHMIDT REFILL P 900 F BLACK	48
300068	STAPLERS	34
300069	STAPLES	3
300070	STAPLE REMOVER	14
300071	SCISSORS	29
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	42
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	280
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	16
300084	INDEX TABS	72
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	38
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	23
300093	PICTURE MOUSE PADS	5
300094	TIDY FILES-ARCHIVE	98
300100	ENVELOPES A5 SELF SEAL BOX	12

300101	BOOK-MANUSCRIPT A5	118
300102	TIPPEX CORRECTION FLUID	78
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	1
300113	PAPER A4 80GSM BLUE	9
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	3
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	80
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	3
300184	FOLDBACK CLIPS 51MM	26
300185	FOLDBACK CLIPS 41MM	10
300186	FOLDBACK CLIPS 32MM	20
300187	FOLDBACK CLIPS 25MM	20
310004	BROOM SOFT	7
310005	DISHCLOTH	50
310009	DEO BLOCKS	23
310010	DISHWASHING LIQUID	38
310011	DISINFECTANT CLEANER	65
310012	DOMESTOS	21
310016	FURNITURE POLISH	37
310019	HANDY ANDY	85
310019	HAND SOAP LIQUID	40
310022	MUTTON CLOTH	21
310027	REFUSE BAGS BLACK	105
310029	TOILETPAPER 48'S	93
310032	WASHING POWDER	19
310045	TOILET DUCK	37
310046	WINDOW SQUEEGEE	20
310050	SWINGBIN BAGS KITCHEN	151
310054	FEATHER DUSTERS	28
310061	GARAGE ROLL	26
310065	MOP HOUSEHOLD	18
310068	PINE GEL	24
BATCH 00053		

West Rand District Municipality
3rd Quarter 01-Apr-26

Team 2: Katlego Rakuba

Tsholofelo Moslane



BATCH 00053
STOCK TAKING

ITEM NO	DESCRIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	30
300004	BOOKS-COUNTER A4	104
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	20
300008	CARTONS A4 COLOURED	19
300041	EXAM PAD A4	95
300043	FILES ACCESSIBLE	25
300044	FILE FOLDERS	9
300045	HIGHLIGHTERS	54
300045	LEVER ARCH FILES	44
300048	MAGIC CLIP (BOX)	12
300049	MAGIC CLIP DISPENSER	22
300050	MARKER ARTLINE	92
300051	POCKET A4 (PACKET)	1
300052	BALLPOINT PENS MEDIUM	1
300060	POST IT NOTES	40
300062	PRITT	32
300063	PRESTIK	14
300064	PUNCH	16
300065	RULERS	7
300066	RUBBER BANDS	12
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	34
300069	STAPLES	3
300070	STAPLE REMOVER	14
300071	SCISSORS	29
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	42
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	280
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	16
300084	INDEX TABS	72
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	38
300091	CALCULATOR RIBBON	14
300092	CUBE REFILLS COLOURED	23
300093	PICTURE MOUSE PADS	5
300094	TIDY FILES-ARCHIVE	318
300100	ENVELOPES A5 SELF SEAL BOX	12

300101	BOOK-MANUSCRIPT A5	118
300102	TIPPEX CORRECTION FLUID	78
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	1
300113	PAPER A4 80GSM BLUE	9
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	3
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	80
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	3
300184	FOLDBACK CLIPS 51MM	26
300185	FOLDBACK CLIPS 41MM	10
300186	FOLDBACK CLIPS 32MM	20
300187	FOLDBACK CLIPS 25MM	20
310004	BROOM SOFT	7
310005	DISHCLOTH	50
310009	DEO BLOCKS	23
310010	DISHWASHING LIQUID	38
310011	DISINFECTANT CLEANER	65
310012	DOMESTOS	21
310016	FURNITURE POLISH	37
310019	HANDY ANDY	85
310019	HAND SOAP LIQUID	40
310022	MUTTON CLOTH	21
310027	REFUSE BAGS BLACK	405
310029	TOILETPAPER 48'S	93
310032	WASHING POWDER	19
310045	TOILET DUCK	37
310046	WINDOW SQUEEGEE	20
310050	SWINGBIN BAGS KITCHEN	151
310054	FEATHER DUSTERS	28
310061	GARAGE ROLL	26
310065	MOP HOUSEHOLD	18
310068	PINE GEL	24
BATCH 00053		

West Rand District Municipality
3rd Quarter 01-Apr-26

Team 2: Katlego Rakuba

Tsholofelo Mosiane

OB
Mosiane

BATCH 00053
STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	30
300004	BOOKS-COUNTER A4	104
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	20
300008	CARTONS A4 COLOURED	19
300041	EXAM PAD A4	95
300043	FILES ACCESSIBLE	95
300044	FILE FOLDERS	9
300045	HIGHLIGHTERS	54
300045	LEVER ARCH FILES	44
300048	MAGIC CLIP (BOX)	12
300049	MAGIC CLIP DISPENSER	22
300050	MARKER ARTLINE	92
300051	POCKET A4 (PACKET)	1
300052	BALLPOINT PENS MEDIUM	1
300060	POST IT NOTES	40
300062	PRITT	32
300063	PRESTIK	11
300064	PUNCH	16
300065	RULERS	7
300066	RUBBER BANDS	12
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	34
300069	STAPLES	3
300070	STAPLE REMOVER	14
300071	SCISSORS	29
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	42
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	280
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	16
300084	INDEX TABS	72
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	38
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	23
300093	PICTURE MOUSE PADS	5
300094	TIDY FILES-ARCHIVE	318
300100	ENVELOPES A5 SELF SEAL BOX	12

300101	BOOK-MANUSCRIPT A5	118
300102	TIPPEX CORRECTION FLUID	78
300103	FLIPCHART PADS	6
300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	1
300113	PAPER A4 80GSM BLUE	9
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	3
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	80
300153	CASETTE 90 MINUTES	25
300154	ENVELOPES A3	3
300184	FOLDBACK CLIPS 51MM	26
300185	FOLDBACK CLIPS 41MM	10
300186	FOLDBACK CLIPS 32MM	20
300187	FOLDBACK CLIPS 25MM	20
310004	BROOM SOFT	7
310005	DISHCLOTH	50
310009	DEO BLOCKS	23
310010	DISHWASHING LIQUID	38
310011	DISINFECTANT CLEANER	65
310012	DOMESTOS	21
310016	FURNITURE POLISH	37
310019	HANDY ANDY	85
310019	HAND SOAP LIQUID	40
310022	MUTTON CLOTH	21
310027	REFUSE BAGS BLACK	105
310029	TOILETPAPER 48'S	93
310032	WASHING POWDER	19
310045	TOILET DUCK	37
310046	WINDOW SQUEEGEE	00
310050	SWINGBIN BAGS KITCHEN	151
310054	FEATHER DUSTERS	28
310061	GARAGE ROLL	26
310065	MOP HOUSEHOLD	18
310068	PINE GEL	24
BATCH 00053		



WestRand District Municipality

Stock Valuation Report

User : NIKLAAS MOFOKENG **Period** : 202603
Store Code : MC1 WestRand District Municipality **Major Cat** : S STATIONERY & CLEANING MATERIAL
Product Type : 10 STATIONERY & CLEANING MATERIAL

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	30.00	210.00	.00	450.98	13,529.41
300004 BOOKS - COUNTER A4		.0000	.0000	104.00	.00	.00	29.91	3,110.46
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	20.00	.00	.00	22.64	452.79
300008 CARTONS A4 - COLOURED		.0000	500.0000	19.00	.00	.00	460.00	8,740.00
300041 EXAM PAD A4		.0000	200.0000	95.00	.00	.00	20.00	1,900.00
300043 FILES - ACCESSIBLE		.0000	100.0000	25.00	10.00	.00	45.00	1,125.00
300044 FILES - FOLDER		.0000	500.0000	9.00	.00	.00	600.00	5,400.00
300045 HIGHLIGHTERS		.0000	50.0000	54.00	.00	.00	63.74	3,441.88
300046 LEVER ARCH FILES		.0000	.0000	44.00	310.00	.00	51.07	2,247.03
300048 MAGIC CLIPS (BOX)		.0000	30.0000	12.00	.00	.00	12.61	151.38
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	22.00	.00	.00	15.70	345.38
300050 MARKER ARTLINE		.0000	122.0000	92.00	.00	.00	14.23	1,308.88
300051 POCKET A4 (PACKET)		.0000	20.0000	1.00	.00	.00	26.17	26.17
300052 BALLPOINT PENS MEDIUM		.0000	.0000	1.00	257.00	.00	67.00	67.00
300060 POST-IT NOTES		.0000	40.0000	40.00	.00	.00	30.00	1,200.00
300062 PRITT		.0000	.0000	32.00	30.00	.00	50.00	1,600.00
300063 PRESTIK		.0000	15.0000	11.00	.00	.00	19.00	209.00
300064 PUNCH		.0000	5.0000	16.00	.00	.00	144.87	2,317.95
300065 RULERS		.0000	36.0000	7.00	.00	.00	1.59	11.13
300066 RUBBER BANDS (BOX)		.0000	20.0000	12.00	.00	.00	32.54	390.52
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300068 STAPLERS		.0000	.0000	34.00	.00	.00	65.00	2,210.00
300069 STAPLES		.0000	20.0000	3.00	.00	.00	35.09	105.28
300070 STAPLE REMOVER		.0000	15.0000	14.00	.00	.00	16.53	231.41
300071 SCISSORS		.0000	20.0000	29.00	.00	.00	30.00	870.00
300072 TELEROLLS		.0000	10.0000	19.00	.00	.00	65.00	1,235.00
300073 WHITE BOARD MARKERS		.0000	24.0000	42.00	.00	.00	5.73	240.67
300074 WHITE BOARD ERASER		.0000	10.0000	12.00	.00	.00	8.02	96.23
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	280.00	.00	.00	11.83	3,313.63
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300082 PAPER CLIPS GIANT		.0000	10.0000	16.00	.00	.00	19.60	313.60
300084 INDEX TABS		.0000	20.0000	72.00	.00	.00	9.65	694.80
300085 STAMP PAD INK 30ML		.0000	5.0000	9.00	.00	.00	6.42	57.78
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	17.00	.00	.00	4.37	74.29
300090 FILE FASTENER		.0000	3.0000	38.00	.00	.00	36.49	1,386.48
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300092 CUBE REFILLS COLOURED		.0000	.0000	23.00	50.00	.00	79.00	1,817.00
300093 PICTURE MOUSE PADS		.0000	5.0000	5.00	.00	.00	39.90	199.50
300094 TIDY FILES - ARCHIVE		.0000	100.0000	318.00	.00	.00	5.18	1,647.24

300100	ENVELOPES A5 SELF SEAL BOX	.0000	5.0000	12.00	.00	.00	145.57	1,746.78
300101	BOOK - MANUSCRIPT A5	.0000	50.0000	118.00	10.00	.00	11.30	1,333.93
300102	TIPPEX CORRECTION FLUID	.0000	30.0000	78.00	.00	.00	7.50	584.64
300103	FLIPCHART PADS	.0000	5.0000	6.00	2.00	.00	130.01	780.08
300107	POST-IT FLAGS BANDERITAS	.0000	10.0000	30.00	.00	.00	100.00	3,000.00
300110	ENVELOPES 110 X 220 WINDOW BOX	.0000	5.0000	10.00	.00	.00	82.96	829.60
300111	PAPER A4 80GSM YELLOW	.0000	.0000	1.00	.00	.00	400.00	400.00
300113	PAPER A4 80GSM BLUE	.0000	.0000	9.00	.00	.00	1000.00	9,000.00
300114	FILE - QUOTATION (SOLID BACK,CLEAR FRONT	.0000	5.0000	8.00	.00	.00	4.26	34.08
300116	PVC TRANSPARENT COVERS A4 (0.18MM)	.0000	5.0000	13.00	.00	.00	99.32	1,291.20
300121	PAPER A3 80G WHITE	.0000	5.0000	3.00	.00	.00	1015.63	3,046.89
300124	DVD +R VERBATIM	.0000	20.0000	88.00	.00	.00	10.79	949.68
300139	BINDER STRIPS A4(L54/29701492)WHITE	.0000	5.0000	29.00	.00	.00	474.70	13,766.30
300149	8 GB MEMORY STICK	.0000	5.0000	80.00	60.00	.00	130.00	10,400.00
300153	CASSETTE 90 MINUTES	.0000	.0000	25.00	.00	.00	10.95	273.75
300154	ENVELOPES A3	.0000	5.0000	3.00	.00	.00	499.79	1,499.37
300184	Foldback Clips 51mm	.0000	.0000	26.00	.00	.00	100.00	2,600.00
300185	Foldback Clips 41mm	.0000	.0000	10.00	.00	.00	70.00	700.00
300186	Foldback Clips 32mm	.0000	.0000	20.00	.00	.00	65.00	1,300.00
300187	Foldback Clips 25mm	.0000	.0000	20.00	.00	.00	110.00	2,200.00
310004	BROOM SOFT	.0000	.0000	7.00	.00	.00	31.19	218.34
310007	DISHCLOTH	.0000	5.0000	50.00	.00	.00	23.96	1,198.12
310009	DEO BLOCKS	.0000	5.0000	23.00	.00	.00	299.00	6,877.00
310010	DISHWASHING LIQUID	.0000	50.0000	38.00	.00	.00	48.14	1,829.26
310011	DISINFECTANT CLEANER	.0000	50.0000	65.00	.00	.00	40.00	2,600.00
310012	DOMESTOS	.0000	.0000	21.00	.00	.00	51.00	1,071.00
310016	FURNITURE POLISH	200.0000	150.0000	37.00	.00	.00	66.00	2,442.00
310019	HANDY ANDY	.0000	50.0000	85.00	.00	.00	43.00	3,655.00
310020	HAND SOAP LIQUID	.0000	.0000	40.00	.00	.00	94.39	3,775.48
310022	MUTTON CLOTH	.0000	5.0000	21.00	.00	.00	25.00	525.00
310027	REFUSE BAGS BLACK	.0000	50.0000	105.00	.00	.00	38.10	4,000.91
310029	TOILETPAPER 48'S	.0000	50.0000	93.00	.00	.00	420.03	39,062.45
310032	WASHING POWDER	.0000	.0000	19.00	.00	.00	103.60	1,968.48
310045	TOILET DUCK	.0000	50.0000	37.00	.00	.00	60.17	2,226.22
310046	WINDOW SQUEEGEE	.0000	5.0000	20.00	.00	.00	182.99	3,659.76
310050	SWINGBIN BAGS KITCHEN	.0000	50.0000	151.00	.00	.00	32.62	4,925.05
310054	FEATHER DUSTERS	.0000	.0000	28.00	.00	.00	120.00	3,360.00
310061	GARAGE ROLL	.0000	.0000	26.00	.00	.00	230.00	5,980.00
310065	MOP HOUSEHOLD	.0000	.0000	18.00	.00	.00	150.00	2,700.00
310068	PINE GEL	50.0000	100.0000	24.00	.00	.00	190.59	4,574.23
								0.00
							TOTAL VALUATION	218,992.95



WEST RAND DISTRICT MUNICIPALITY



PROCUREMENT PLAN PROGRESS REPORT AS AT 31 MARCH 2026

"Annexure 8"

ID.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
1	Supply and delivery of mobile communication services	Supply and delivery of mobile communication services	WRDM	Operational Budget	R 2 700 000,00	Internal Funds/ Other Grants	12 Months	08-Jul-25	09-Aug-25	20-Aug-25	Department of Corporate Services	Annual Budget	The contract was awarded on the 1st September
2	Supply and delivery of 25 Breathing Apparatus Sats	Supply and delivery of 25 Breathing Apparatus Sats	WRDM	Operational Budget	R700 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	Procured through the transversal contract and awaiting delivery
3	Supply and delivery of Supply and delivery of 2 BA Compressors	Supply and delivery of 2 BA Compressors	WRDM	Operational Budget	R 500 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	The tender was readvertised and is at evaluation stage
4	Supply and delivery of 20 Spare BA Cylinders	Supply and delivery of 20 Spare BA Cylinders	WRDM	Operational Budget	R 200 000,00	Other Grants	Once off	05-Aug-25	08-Sept-25	10-Oct-25	Department of Public Safety	Annual Budget	Procured through the transversal contract and awaiting delivery
5	Supply and delivery of 60 Sats Bunker Gear (PPE)	Supply and delivery of 60 Sats Bunker Gear (PPE)	WRDM	Operational Budget	R 1 500 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget	Quantities were revised to align with the available budget. Awaiting approval of order
6	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	Supply and delivery of Small Firefighting Gear (Standpipes, Bolt Cutters, etc.)	WRDM	Operational Budget	R 200 000,00	Other Grants	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Department of Public Safety	Annual Budget	Awaiting quotations to issue orders
8	Repairs and refurbishment of the West Rand District Municipality buildings	Repairs and refurbishment of the West Rand District Municipality Building	WRDM	Operational Budget	R3 700 000,00	Equitable Share	Once off	09-Sept-25	15-Oct-25	17-Nov-25	Corporate Services	Annual Budget	The contract was awarded on the 11th December 2025
9	Supply and delivery of identification items for the AIDS Council Secretariat	Supply and delivery of identification items for the AIDS Council Secretariat	WRDM	Operational Budget	R 500 000,00	Other Grants	3 Years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Health and Social Development	Annual Budget	Awaiting specifications from the user department
10	Appointment Of A Panel Of Contractors	Appointment of A Panel of Contractors: Civil Works: Construction of Municipal Infrastructure within the Geographic Regions: West Rand District Municipality	WRDM	Operational Budget	R 500 000,00	Other Grants	3 Years	09-Oct-25	11-Nov-25	12-Dec-25	Department of Regional Planning and Economic Development	Annual Budget	Awaiting specifications from the user department
11	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	WRDM	Operational Budget	R 200 000,00	Equitable Share	Once off	09-Oct-25	11-Nov-25	12-Dec-25	Department of Finance	Annual Budget	Awaiting specifications from the user department
12	Supply and delivery of municipal vehicles for the West Rand District Municipality	Supply and delivery of municipal vehicles for the West Rand District Municipality	WRDM	Operational Budget	R 800 000,00	Equitable Share	Once off	13-Nov-25	13-Dec-25	30-Jan-26	Department of Finance	Annual Budget	The procurement will be done through a transversal contract and is currently awaiting approval by the accounting officer

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
13	Appointment of a Security service provider to provide 24-hour Security Services for the West Rand District Municipality (WRDM) for a Period of 36 months	Appointment of a Security service provider to provide 24-hour Security Services for the West Rand District Municipality (WRDM) for a Period of 36 months	WRDM	Operational Budget	R16 200 000.00	Equitable Share	3 Years	09-Dec-25	30-Jan-26	27-Feb-26	Department of Public Safety	Annual Budget	The tender was awarded on the 25th February 2026
14	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	WRDM	Operational Budget	R7 500 000.00	Equitable Share	3 Years	23-Jan-26	23-Feb-26	23-Mar-26	Department of Regional Planning and Economic Development	Annual Budget	The tender was closed on the 19th march and is currently at evaluation stage
15	Provision of Insurance Services for a period of three (03) years.	Provision of Insurance Services for a period of three (03) years.	WRDM	Operational Budget	R6 000 000.00	Equitable Share	3 Years	09-Mar-26	10-Apr-26	29-May-26	Department of Finance	Annual Budget	The tender was closed on the 19th march and is currently at evaluation stage