



## **WEST RAND DISTRICT MUNICIPALITY**



### **BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT UNIT**

#### ***ITEM***

#### ***BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT REPORT FOR THE QUARTER ENDED 31 MARCH 2025.***

#### **PURPOSE**

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the quarter ended 31 March 2025.

#### **BACKGROUND**

The Municipal Supply Chain Regulation 6(3) as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

*“The council of a municipality must maintain oversight over the implementation of its supply chain management policy. For the purpose of such oversight the accounting officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality”*

This report enables Council to provide an oversight over the implementation of the supply chain management policy to ensure that it is within the ambit of the applicable legislation by providing a detailed information in respect of compliance, challenges and any constraints that are or may be encountered during the implementation of the Supply Chain Management Policy.

#### **DISCUSSION**

##### **1. Review of the Supply Chain Management Policy**

In terms of Section 111 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with Supply Chain Management.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The West Rand District Municipality's Supply Chain Management Policy was approved in terms of these regulations by Council on 05 December 2011.

Regulation 3(1)(b), requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with new legislative requirements. The West Rand

District Municipality's Supply Chain Management Policy was reviewed and adopted by council on the date the budget was approved, that is 27 May 2024.

## **2 Supply Chain Management Unit:**

Regulation 7 states the following:

- a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*
- b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

### **2.1 Staff Complement**

**The Supply Chain Management has a staff complement as listed below:**

- Manager: Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisitions Officer
- Coordinator: SCM (Position vacant since 1 January 2023)
- Three (03) Learners (Not permanent)

The three (03) permanent officials possess the required competency levels as per Section 119 of the MFMA.

## **3 Supply Chain Management Processes**

### **3.1 Bid Committees**

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

- ✓ Bid Specification Committee;
- ✓ Bid Evaluation Committee; and
- ✓ Bid Adjudication Committee

The Accounting Officer reviews the appointment of bid committee members on an annual basis, and the latest review was on 26 June 2024. Members of all bid committees were appointed by the Accounting Officer.

Bid Committees deal with procurement requirements in excess of R200 000.00. The following members have been appointed to serve in the bid committees for the 2024/25 financial year.

- **Bid Specification Committee**

OFFICIAL	CAPACITY
Acting Executive Director: Public Safety	Chairperson
Manager: Budget, Treasury & Asset Management	Member
Manager: Water & Sanitation	Member
Manager: Health Services	Member
Logistics and Disposal Officer	Member

- **Bid Evaluation Committee**

NAME OF OFFICIAL	CAPACITY
Executive Director: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Income & Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Adjudication Committee**

NAME OF OFFICIAL	COMMITTEE MEMBER
Chief Financial Officer	Chairperson
Executive Director: Health & Social Development	Member
Acting Executive Director: Public Safety	Member
Executive Director: Corporate Services	Member
Manager: Regional Planning & Performance Management	Member
Manager: Supply Chain Management	Member

### 3.2 **Demand Management**

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible supplier database, and drafting of unbiased specifications.

#### 3.2.1 **Approval of Procurement Plan**

The objective of the Procurement Plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to procurement requests.

The National Treasury Circular No. 62 requires municipalities to develop Procurement Plans for all procurement needs in excess R200 000.00. The Procurement Plan for the financial year 2024/2025 was approved on the 03/06/2024. Attached as “**Annexure 1**” is the Approved Procurement Plan for 2024/25 Financial Year.

### 3.2.3 Supplier Database

The municipality maintains a list of accredited providers of goods and services on the Munsoft Financial System. The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore utilises the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM's SCM policy requires the supplier database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

Item	Newspaper	Date
1.	Sowetan	28/06/2024
2.	Randfontein Herald	05/07/2024
3.	Krugersdorp News	05/07/2024
4.	Carletonville Herald	04/07/2024

## 3.3 Acquisition Management

### 3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2000 [VAT included]
Written Quotations (Three quotation System)	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotations	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000 [VAT included] or Long Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the Supply Chain Management Unit.

- 3.3.1 A total amount of **R 43 069.99** was spent on Petty Cash transactions as at 31 March 2025.
- 3.3.2 A total amount of **R 181 001.92** was spent on transactions between R2 000 and R30 000. A detailed breakdown is attached as “**Annexure 2**”.
- 3.3.3 A total amount of **R 530 178.27** was spent on transactions between R30 000 and R200 000.00. Attached as “**Annexure 3**” is the outcome.
- 3.3.4 One (01) tender was awarded through competitive bidding during the third quarter. Attached as “**Annexure 4**” is a detailed Tender Report.

### **3.3.2 Publication of Tender Results**

Section 75(1) (g) of the Municipal Finance Management Act states that, “*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*”. All awards in excess of R200 000 are published on the municipal website.

### **3.3.3 Deviations**

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

- (i) in an emergency;
- (ii) if such goods or services are produced or available from a single provider
- (iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
- (iv) acquisition of animals for zoos and/or nature and game reserves; or
- (v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

One (01) deviation occurred in the third quarter of the 2024/25 financial year with the total amount of **R13 632.37**. Attached as “**Annexure 5**” is the detailed information.

### **3.4 Logistics Management**

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and to process the associated transactions, including, receiving, safeguarding and issuing. The municipality has a store room where consumables are issued to departments.

The following consumables were kept at stores during the quarter under review:

**Stationery, and  
Cleaning materials.**

The stock count was conducted as per the 2024/2025 SDBIP requirements for the quarter ended 31 March 2025. Attached as “**Annexure 6**” is a detailed report on the outcome of the stock count.

### **3.5 Disposal Management**

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

### **3.6 Contract Management**

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

#### **3.6.1 Supplier Performance Assessment**

Section 116(2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

- (a) take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced;*
- (b) monitor on a monthly basis the performance of the contractor under the contract or agreement;*
- (c) establish capacity in the administration of the municipality-*
  - (i) to assist the accounting officer in carrying out the duties set out in (a) and (b); and*
  - (ii) to oversee the day-to-day management of the contract or agreement; and*
- (d) regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Below is a summary of the Contract Performance Register for the second quarter of the 2024/25 financial year.

The table below provides a summary of the suppliers’ performance assessment:

<b>Number of contracts assessed.</b>	<b>Number of suppliers whose performance were above average</b>	<b>Number of suppliers whose performance was average and below</b>
15	15	0

### **3.6.2 Contract Register**

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract end dates in order to commence with the procurement strategy on time. Attached as “**Annexure 7**” is the Contract Register for the second quarter.

### **3.6.3 Annual Procurement Plan Progress Report**

In terms of the Municipal Finance Management Act, Circular No. 62, municipalities are required to submit procurement plans in respect of goods, works and services more than R 200 000.00 (inclusive of applicable taxes). Monitoring the Procurement Plan assists in planning details of when the procurement process can be undertaken to ensure that goods and services are delivered on time, within budget, and with the right or acceptable quality to achieve value for money. Attached hereto is the Procurement Plan Progress Report as “**Annexure 8**”.

## **LEGAL IMPLICATIONS**

The report is compiled as required by Regulation 6 of the Municipal Supply Chain Regulations.

## **RECOMMENDATIONS:**

1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that cognizance be taken of the Supply Chain Management Report as at 31 December 2024, regarding the following:
  - Awards made for procurement needs up to R2000
  - Awards made for procurement needs over R2000 up to R30 000
  - Awards made for procurement needs over R30 000 up to R200 000
  - Tender Report
  - Stock Taking Report
  - Deviations Report
  - Contract Management and Supplier Performance Report, which is, Supplier Performance Evaluations and the updated Contract Register.
  - Procurement Plan Progress Report
2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, that the report be made public in terms of Section 21A of the Municipal Systems Act.

-END-






**GAUTENG PROVINCE**  
PROVINCIAL TREASURY  
REPUBLIC OF SOUTH AFRICA

## WEST RAND DISTRICT MUNICIPALITY



SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS (GOODS, WORKS AND / OR SERVICES) IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES) FOR THE 2024/25 FINANCIAL YEAR

NAME OF MUNICIPALITY / MUNICIPAL ENTITY	West Rand District Municipality
NAME OF ACCOUNTING OFFICER OR DELEGATED OFFICIAL	ME Koloi
SIGNATURE OF ACCOUNTING OFFICER / DELEGATED OFFICIAL	
DATE: 03 JUNE 2024	
TELEPHONE NUMBER	(011) 411 5021
EMAIL ADDRESS	<a href="mailto:asegopolo@wrdm.gov.za">asegopolo@wrdm.gov.za</a>

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
1	Supply, Delivery, Installation and Commission of 3-Phased Generator Including Maintenance for the First 12 Months	Supply, Delivery, Installation of 3-phased Backup Generator 150kva	N/A	Operational Budget	R 450 000.00	Equitable Share	Once off	01-Jul-24	01-Aug-24	20-Aug-24	Corporate Services	Annual Budget
2	Panel of Service Providers for Vehicle Maintenance, Service and Repairs	Maintenance, Service and Repairs of WRDM Vehicles	N/A	Operational Budget	R 700 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Finance	Annual Budget
3	Provision of Paupers Burial Services	Paupers Burial Services For WRDM	N/A	Capital Budget	R 400 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Municipal Health Services	Annual Budget
4	Supply, Delivery and Provision Of Support Services Of Rural Roads Asset Management System Data Capture Software and Associated Equipment	Supply, Delivery and Provision of Support Services of RRAMS Data Software and Equipment	N/A	Operational Budget	R 300 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Regional Planning	Annual Budget
5	Panel of Travel Agencies	Provision of Travel arrangement	N/A	Operational Budget	R 300 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Regional Planning	Annual Budget
6	The appointment of a Panel of Attorneys	Provision of Panel of Attorneys	N/A	Operational Budget	R 500 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Corporate Services	Annual Budget
7	Panel of Supply and delivery of Operational Uniform	Operational Uniform	N/A	Operational Budget		Other Grant	3 years	1-Oct-24	1-Nov-24	13-Dec-24	Public Safety	Annual Budget
8	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Asset Management	N/A	Operational Budget	R 200 000.00	Equitable Share	3 years	1-Oct-24	1-Nov-24	30-Nov-24	Finance	Annual Budget
9	Panel of Service Providers for the Supply and Delivery of Servers, Desktop, Computers, Laptops and accessories	Panel of Service Providers for the Supply and Delivery of Servers, Laptops and Accessories	N/A	Operational Budget	R 650 000.00	Other Grant	3 years	8-Jan-25	9-Feb-25	10-Mar-25	Corporate Services	Annual Budget





**"Annexure 2"**

**SUPPLY CHAIN MANAGEMENT UNIT**

**AWARDS OVER 2 000 – 30 000 FOR THE QUARTER ENDED 31 MARCH 2025: FINANCIAL YEAR 2024/25**

No.	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Supplier/Service provider
1	3759	Catering for Municipal Manager's Meeting	Phakamani Sizwe Construction and Projects	31/03/2025	Health Services:Health Services	R2 600,00	Randfontein
2	3755	Supply and Delivery of Lights	Matsie Project and Supply	24/03/2025	Property Services:Property Services	R29 693,90	Randfontein
3	3754	Competency Assessment: Chief Audit Executive	The Assessment Toolbox	19/03/2025	Administrative and Corporate Support:Adm	R21 862,10	Sandton
4	3753	Competency Assessment: Chief Financial Officer	The Assessment Toolbox	19/03/2025	Administrative and Corporate Support:Adm	R21 862,10	Sandton
5	3751	Vetting & Screening of the Chief Audit Executive & Chief Financial Officer	Managed Integrity Evaluation	10/03/2025	Administrative and Corporate Support:Cor	R9 878,32	Centurion
6	3749	Lunch for the Executive Mayor & CSF Co-Ordinating Committee Meeting	Popsue Place	10/03/2025	Health Services:Health Services	R3 220,00	Carletonville
7	3748	Supply & Fit Sport Roll Bar (Black) for Station 38 Grass Fire Tender	Madeks Group (Pty) Ltd	25/02/2025	Fire Fighting and Protection:Fire Fighti	R9 500,00	Centurion
8	3747	Supply & Fit Water Reservoir for Station 38 Fire Engine	Mjimara Auto Wheels	25/02/2025	Fire Fighting and Protection:Fire Fighti	R5 493,75	Randfontein
9	3746	Servicing of Iveco Rescue Vehicle for Station 28	West Rand Diesel & Auto Electrical Services	25/02/2025	Fire Fighting and Protection:Fire Fighti	R6 606,75	Krugersdorp
10	3745	Supply & Delivery of Petrol and Diesel Jerry Cans	Mafanisa A Trading	25/02/2025	Fire Fighting and Protection:Fire Fighti	R20 700,00	Roodepoort
11	3744	Servicing of Three VIP Protection Unit Vehicles	SEB Projects	25/02/2025	Fire Fighting and Protection:Fire Fighti	R18 280,00	Randfontein
12	3740	Lunch for 150 People	Phakamani Sizwe Construction and Projects	23/01/2025	Health Services:Health Services	R12 750,00	Randfontein
13	3739	Supply and Fit Tyres for Reg: FS05TPGP	Mjimara Auto Wheels	23/01/2025	Fire Fighting and Protection:Fire Fighti	R13 150,00	Randfontein
14	3738	Transport for the 44 CSF Sector Leaders to the West Rand District Municipality	Duncu Mbona Trading Enterprise	23/01/2025	Health Services:Health Services	R5 405,00	Kagiso
					Total (Vat Incl.)	R181 001,92	





**"Annexure 3"**

**MFMA RFQ AWARDS REPORT FOR THE QUARTER ENDING 31 MARCH 2025: FINANCIAL YEAR 2024/25**

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of supplier / Service provider
1	WR/MHS/11/2025	Re-Advert: Supply and Delivery of Pest Control Chemicals.	Dinaledi Innovations (Pty) Ltd.	27/01/2025	05/02/2025	13/02/2025	7 days	R 35 885,77	Randfontein
2	WR/CORP/12/2025	Re-Advert: Supply, Delivery and Installation of two Mounted Air Conditioners and Re-gassing of Fire Suppression in the WRDM Server Room.	Meriti Industrial (Pty) Ltd.	16/01/2025	29/01/2025	10/03/2025	29 days	R 172 350,00	Roodepoort
3	WR/MHS/13/2025	The Induction of the West Rand District Aids Council (DAC) Member.	Uzakahle Holdings Cc.	06/02/2025	17/02/2025	10/03/2025	16 days	R 138 000,00	Randfontein
4	WR/CORP/13/2025	Supply, Delivery, Installation and Support of Antivirus for a Period of 12 Months.	AI EQ Systems (Pty) Ltd.	13/03/2025	24/03/2025	27/03/2025	04 days	R 183 942,50	Sandton
							Total (Vat Incl.)	R 530 178,27	







# West Rand District Municipality



BUDGET AND TREASURY OFFICE

"Annexure 5"

SUPPLY CHAIN MANAGEMENT UNIT

## MFMA DEVIATION REPORT: JANUARY - MARCH 2025

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/24/25	15/01/2025	Adrian Singh Medical Orthotist and Prosthetist	R 13 632,37	Corporate Services	Injury on duty sustained by Ms Lwabi on the 4th of October 2024	i	Emergency
			R 13 632,37				

N.B: The following represent categories of deviations (MFMA Regulation 36)

- i) Emergency
- ii) If such goods, works or services are produced or available from a single service provider
- iii) Acquisition of special works of art or historical objects where specifications are difficult to compile
- iv) Acquisition of animals for zoos
- v) Where it is impractical to follow SCM Process







**WEST RAND DISTRICT MUNICIPALITY**  
**SUPPLY CHAIN MANAGEMENT UNIT**



**STOCK TAKING REPORT**



**3RD QUARTER JANUARY - MARCH 2025**

ITEM NO	DESCRTIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	117	117	0	N/A
300004	BOOKS-COUNTER A4	122	122	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	34	34	0	N/A
300041	EXAM PAD A4	2	2	0	N/A
300044	FILES-FOLDER	1385	1385	0	N/A
300045	HIGHLIGHTERS	8	8	0	N/A
300046	LEVER ARCH FILES	138	138	0	N/A
300048	MAGIC CLIP (BOX)	19	19	0	N/A
300049	MAGIC CLIP DISPENSER	29	29	0	N/A
300050	MARKER ARTLINE	102	102	0	N/A
300051	POCKET A4 (PACKET)	2	2	0	N/A
300052	BALLPOINT PENS MEDIUM	37	37	0	N/A
300060	POST-IT NOTES 654	1	1	0	N/A
300063	PRESTIK	34	34	0	N/A
300064	PUNCH	19	19	0	N/A
300065	RULERS	10	10	0	N/A
300066	RUBBER BANDS	19	19	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	9	9	0	N/A
300069	STAPLES	33	33	0	N/A
300070	STAPLE REMOVER	32	32	0	N/A
300071	SCISSORS	42	42	0	N/A
300072	TELEROLLS	19	19	0	N/A
300073	WHITE BOARD MARKERS	66	66	0	N/A



300074	WHITE BOARD ERASER	12	12	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	292	292	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A
300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	40	40	0	N/A
300084	INDEX TABS	79	79	0	N/A
300085	STAMP PAD INK 300ML	9	9	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	17	17	0	N/A
300090	FILE FASTENER	55	55	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	27	27	0	N/A
300093	PICTURE MOUSE PADS	6	6	0	N/A
300094	TIDY FILES-ARCHIVE	390	390	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	133	133	0	N/A
300102	TIPPEX CORRECTION FLUID	83	83	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	50	50	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300111	PAPER A4 80 GSM YELLOW	2	2	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300121	PAPER A3 80G WHITE	6	6	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300149	MEMORY STICK	13	13	0	N/A
300153	CASSETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310004	BROOM SOFT	12	12	0	N/A
310005	DISHCLOTH	76	76	0	N/A
310009	DEO BLOCKS	27	27	0	N/A
310010	DISHWASHING LIQUID	68	68	0	N/A
310011	DISINFECTANT CLEANER	33	33	0	N/A
310012	DOMESTOS	68	68	0	N/A
310016	FURNITURE POLISH	56	56	0	N/A

310016	HANDY ANDY	88	88	0	N/A
310019	HAND SOAP LIQUID	50	50	0	N/A
310027	REFUSE BAGS BLACK	108	108	0	N/A
310029	TOILETPAPER 48'S	107	107	0	N/A
310032	WASHING POWDER	39	39	0	N/A
310033	WINDOWLENE	59	59	0	N/A
310045	TOILET DUCK	158	158	0	N/A
310046	WINDOW SQUEEGEE	32	32	0	N/A
310050	SWINGBIN BAGS KITCHEN	73	73	0	N/A
310054	FEATHER DUSTERS	39	39	0	N/A
310061	GARAGE ROLL	20	20	0	N/A
310067	TOILET BRUSH	20	20	0	N/A
310068	PINE GEL	26	26	0	N/A
	BATCH 00049	4974	4974	0	



Team 1:    Tshepo Monyepao  
              Nkosana Cekwane

  
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Team 2:    Dorcus Ramonetha  
              Tshepo Baholo

  
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Sign Off:   Goitsemodimo Mandona  
              Felicia Ntuli

  
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Team 1: Tshepo Monyepao

Nkosana Cekwane

*Monyepao*  
*N. Cekwane*

**BATCH 00049**

**STOCK TAKING**

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	117
300004	BOOKS-COUNTER A4	122
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	34
300041	EXAM PAD A4	2
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	8
300046	LEVER ARCH FILES	138
300048	MAGIC CLIP (BOX)	19
300049	MAGIC CLIP DISPENSER	29
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	2
300052	BALLPOINT PENS MEDIUM	37
300060	POST-IT NOTES 654	1
300063	PRESTIK	34
300064	PUNCH	19
300065	RULERS	10
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	9
300069	STAPLES	33
300070	STAPLE REMOVER	32
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	40
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	55
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	6
300094	TIDY FILES-ARCHIVE	390
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83
300103	FLIPCHART PADS	6

300107	POST-IT FLAGS BANDERITAS	50
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	2
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	6
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	13
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310004	BROOM SOFT	12
310005	DISHCLOTH	76
310009	DEO BLOCKS	27
310010	DISHWASHING LIQUID	68
310011	DISINFECTANT CLEANER	33
310012	DOMESTOS	68
310016	FURNITURE POLISH	56
310016	HANDY ANDY	88
310019	HAND SOAP LIQUID	50
310027	REFUSE BAGS BLACK	108
310029	TOILETPAPER 48'S	107
310032	WASHING POWDER	39
310033	WINDOWLENE	59
310045	TOILET DUCK	158
310046	WINDOW SQUEEGEE	32
310050	SWINGBIN BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310061	GARAGE ROLL	20
310067	TOILET BRUSH	20
310068	PINE GEL	26
BATCH 00049		

West Rand District Municipality

3rd Quarter 01-Apr-25

Team 1: Tshepo Monyepao

Nkosana Cekwane

*Monyepao*  
*N. Cekwane*

BATCH 00049

STOCK TAKING

ITEM NO	DESCRTIPTION	Team 1 Count
300001	PAPER A4 80 GSM WHITE	117
300004	BOOKS-COUNTER A4	112
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	34
300041	EXAM PAD A4	2
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	8
300046	LEVER ARCH FILES	138
300048	MAGIC CLIP (BOX)	19
300049	MAGIC CLIP DISPENSER	29
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	2
300052	BALLPOINT PENS MEDIUM	37
300060	POST-IT NOTES 654	1
300063	PRESTIK	34
300064	PUNCH	19
300065	RULERS	10
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	9
300069	STAPLES	33
300070	STAPLE REMOVER	32
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	40
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	9
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	55
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	6
300094	TIDY FILES-ARCHIVE	390
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83
300103	FLIPCHART PADS	6



300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	2
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	6
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	13
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	5
310004	BROOM SOFT	12
310005	DISHCLOTH	76
310009	DEO BLOCKS	27
310010	DISHWASHING LIQUID	68
310011	DISINFECTANT CLEANER	33
310012	DOMESTOS	68
310016	FURNITURE POLISH	56
310016	HANDY ANDY	88
310019	HAND SOAP LIQUID	50
310027	REFUSE BAGS BLACK	108
310029	TOILETPAPER 48'S	107
310032	WASHING POWDER	39
310033	WINDOWLENE	59
310045	TOILET DUCK	158
310046	WINDOW SQUEEGEE	32
310050	SWINGBIN BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310061	GARAGE ROLL	20
310067	TOILET BRUSH	20
310068	PINE GEL	26
<b>BATCH 00049</b>		<b>4974</b>



West Rand District Municipality

3rd Quarter 01-Apr-25

Team 2: Dorcus Ramonetha

Tshepo Baholo

*Ramonetha M.D*  
*Tshepo*

BATCH 00049

STOCK TAKING

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	117
300004	BOOKS-COUNTER A4	112
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	34
300041	EXAM PAD A4	02
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	08
300046	LEVER ARCH FILES	138
300048	MAGIC CLIP (BOX)	19
300049	MAGIC CLIP DISPENSER	29
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	02
300052	BALLPOINT PENS MEDIUM	37
300060	POST-IT NOTES 654	01
300063	PRESTIK	34
300064	PUNCH	19
300065	RULERS	10
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	09
300069	STAPLES	35
300070	STAPLE REMOVER	32
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	40
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	09
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	55
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	06
300094	TIDY FILES-ARCHIVE	390
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	133
300102	TIPPEX CORRECTION FLUID	83
300103	FLIPCHART PADS	06

300107	POST-IT FLAGS BANDERITAS	50
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	02
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	06
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	13
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310004	BROOM SOFT	12
310005	DISHCLOTH	76
310009	DEO BLOCKS	87
310010	DISHWASHING LIQUID	68
310011	DISINFECTANT CLEANER	33
310012	DOMESTOS	68
310016	FURNITURE POLISH	56
310016	HANDY ANDY	88
310019	HAND SOAP LIQUID	50
310027	REFUSE BAGS BLACK	108
310029	TOILETPAPER 48'S	107
310032	WASHING POWDER	39
310033	WINDOWLENE	59
310045	TOILET DUCK	158
310046	WINDOW SQUEEGEE	32
310050	SWINGBIN BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310061	GARAGE ROLL	20
310067	TOILET BRUSH	20
310068	PINE GEL	26
BATCH 00049		4974

**West Rand District Municipality**

3rd Quarter 01-Apr-25

Team 2: Dorcus Ramonetha

Tshepo Baholo

*Ramonetha M.D.*  
*Tshepo*

**BATCH 00049**

**STOCK TAKING**

ITEM NO	DESCRTIPTION	Team 2 Count
300001	PAPER A4 80 GSM WHITE	117
300004	BOOKS-COUNTER A4	122
300005	CD'S RECORDABLE	44
300007	CORRECTION TAPE	34
300041	EXAM PAD A4	02
300044	FILES-FOLDER	1385
300045	HIGHLIGHTERS	08
300046	LEVER ARCH FILES	138
300048	MAGIC CLIP (BOX)	19
300049	MAGIC CLIP DISPENSER	29
300050	MARKER ARTLINE	102
300051	POCKET A4 (PACKET)	02
300052	BALLPOINT PENS MEDIUM	37
300060	POST-IT NOTES 654	01
300063	PRESTIK	34
300064	PUNCH	19
300065	RULERS	10
300066	RUBBER BANDS	19
300067	SCHMIDT REFILL P 900 F BLACK	43
300068	STAPLERS	09
300069	STAPLES	33
300070	STAPLE REMOVER	32
300071	SCISSORS	42
300072	TELEROLLS	19
300073	WHITE BOARD MARKERS	66
300074	WHITE BOARD ERASER	12
300076	PENS B/P PILOT BPS FINE BLUE	292
300077	ENVELOPES BOX 114 X 162	12
300079	ENVELOPES 110 X 220	16
300082	PAPER CLIPS GIANT	40
300084	INDEX TABS	79
300085	STAMP PAD INK 300ML	09
300087	RING REINFORCEMENTS PVC 250'S	17
300090	FILE FASTENER	55
300091	CALCULATOR RIBBON	11
300092	CUBE REFILLS COLOURED	27
300093	PICTURE MOUSE PADS	06
300094	TIDY FILES-ARCHIVE	390
300100	ENVELOPES A5 SELF SEAL BOX	12
300101	BOOK-MANUSCRIPT A5	135
300102	TIPPEX CORRECTION FLUID	83
300103	FLIPCHART PADS	06



300107	POST-IT FLAGS BANDERITAS	30
300110	ENVELOPES 110 X 220 WINDOW BOX	10
300111	PAPER A4 80 GSM YELLOW	02
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	08
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13
300121	PAPER A3 80G WHITE	06
300124	DVD +R VERBATIM	88
300139	STRIPS A4 (L54/29701492) WHITE	29
300149	MEMORY STICK	13
300153	CASSETTE 90 MINUTES	25
300154	ENVELOPES A3	05
310004	BROOM SOFT	12
310005	DISHCLOTH	76
310009	DEO BLOCKS	27
310010	DISHWASHING LIQUID	68
310011	DISINFECTANT CLEANER	33
310012	DOMESTOS	68
310016	FURNITURE POLISH	56
310016	HANDY ANDY	88
310019	HAND SOAP LIQUID	50
310027	REFUSE BAGS BLACK	108
310029	TOILETPAPER 48'S	107
310032	WASHING POWDER	39
310033	WINDOWLENE	59
310045	TOILET DUCK	158
310046	WINDOW SQUEEGEE	82
310050	SWINGBIN BAGS KITCHEN	73
310054	FEATHER DUSTERS	39
310061	GARAGE ROLL	20
310067	TOILET BRUSH	20
310068	PINE GEL	26
BATCH 00049		



## WestRand District Municipality

### Stock Valuation Report

**User** : GOITSEMODIMO MANDONA  
**Store Code** : MC1 WestRand District Municipality  
**Product Type** : 10 STATIONERY & CLEANING MATERIAL  
**Period** : 202503  
**Major Cat** : S STATIONERY & CLEANING MATERIAL

Part No & Desc	Veh	Min QOH	Max Re-order	QOH	QOO	Pend Iss	Avg. Cost	Value
300001 PAPER A4 80GSM WHITE		.0000	200.0000	117.00	210.00	.00	500.00	58,500.00
300004 BOOKS - COUNTER A4		.0000	.0000	122.00	.00	.00	29.85	3,641.46
300005 CD'S RECORDABLE		.0000	50.0000	44.00	100.00	.00	16.00	704.00
300007 CORRECTION TAPE		.0000	50.0000	34.00	.00	.00	22.64	769.74
300041 EXAM PAD A4		.0000	200.0000	2.00	.00	.00	10.46	20.92
300044 FILES - FOLDER		.0000	500.0000	1385.00	.00	.00	1.85	2,564.05
300045 HIGHLIGHTERS		.0000	50.0000	8.00	.00	.00	24.61	196.84
300046 LEVER ARCH FILES		.0000	.0000	138.00	310.00	.00	46.93	6,476.92
300048 MAGIC CLIPS (BOX)		.0000	30.0000	19.00	.00	.00	12.61	239.68
300049 MAGIC CLIP DISPENSERS		.0000	30.0000	29.00	.00	.00	15.70	455.28
300050 MARKER ARTLINE		.0000	122.0000	102.00	.00	.00	14.23	1,451.15
300051 POCKET A4 (PACKET)		.0000	20.0000	2.00	.00	.00	26.17	52.34
300052 BALLPOINT PENS MEDIUM		.0000	.0000	37.00	257.00	.00	67.00	2,479.00
300060 POST-IT NOTES		.0000	40.0000	1.00	.00	.00	9.95	9.95
300063 PRESTIK		.0000	15.0000	34.00	.00	.00	19.00	646.00
300064 PUNCH		.0000	5.0000	19.00	.00	.00	144.87	2,752.57
300065 RULERS		.0000	36.0000	10.00	.00	.00	1.59	15.90
300066 RUBBER BANDS (BOX)		.0000	20.0000	19.00	.00	.00	32.54	618.32
300067 SCHMIDT REFILL P 900 F BLACK		.0000	.0000	43.00	.00	.00	23.93	1,028.99
300068 STAPLERS		.0000	.0000	9.00	.00	.00	70.00	630.00
300069 STAPLES		.0000	20.0000	33.00	.00	.00	35.09	1,158.06
300070 STAPLE REMOVER		.0000	15.0000	32.00	.00	.00	16.53	528.95
300071 SCISSORS		.0000	20.0000	42.00	.00	.00	30.00	1,260.00
300072 TELEROLLS		.0000	10.0000	19.00	.00	.00	65.00	1,235.00
300073 WHITE BOARD MARKERS		.0000	24.0000	66.00	.00	.00	5.73	378.19
300074 WHITE BOARD ERASER		.0000	10.0000	12.00	.00	.00	8.02	96.23
300076 PENS B/P PILOT BPS FINE BLUE		.0000	144.0000	292.00	.00	.00	11.83	3,455.64
300077 ENVELOPES 114 X 162		.0000	5.0000	12.00	.00	.00	84.93	1,019.14
300079 ENVELOPES 110 X 220		.0000	5.0000	16.00	.00	.00	78.31	1,252.96
300082 PAPER CLIPS GIANT		.0000	10.0000	40.00	.00	.00	19.60	784.00
300084 INDEX TABS		.0000	20.0000	79.00	.00	.00	9.65	762.35
300085 STAMP PAD INK 30ML		.0000	5.0000	9.00	.00	.00	6.42	57.78
300087 RING REINFORCEMENTS PVC 250'S		.0000	10.0000	17.00	.00	.00	4.37	74.29
300090 FILE FASTENER		.0000	3.0000	55.00	.00	.00	36.49	2,006.75
300091 CALCULATOR RIBBON		.0000	5.0000	11.00	.00	.00	48.76	536.36
300092 CUBE REFILLS COLOURED		.0000	.0000	27.00	50.00	.00	79.00	2,133.00
300093 PICTURE MOUSE PADS		.0000	5.0000	6.00	.00	.00	39.90	239.40
300094 TIDY FILES - ARCHIVE		.0000	100.0000	390.00	.00	.00	5.18	2,020.20
300100 ENVELOPES A5 SELF SEAL BOX		.0000	5.0000	12.00	.00	.00	145.57	1,746.78
300101 BOOK - MANUSCRIPT A5		.0000	50.0000	133.00	10.00	.00	11.30	1,503.50
300102 TIPPEX CORRECTION FLUID		.0000	30.0000	83.00	.00	.00	7.50	622.12

TOTAL VALUATION	273,518.98
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# West Rand District Municipality



## BUDGET AND TREASURY OFFICE

### SUPPLY CHAIN MANAGEMENT UNIT

"Annexure 7"

#### CONTRACT REGISTER FOR THE QUARTER ENDING 31 MARCH 2025: FINANCIAL YEAR 2024/25

No.	Contract No:	Name of Contractor	Description of Goods/ Services	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	E-mail Address
1	WR/FIN/10/17	Munsoft (Pty) Ltd.	MScoa Financial Software and System	16/08/2022	16/08/2022	15/08/2025	36 Months	16/08/2022	As per agreed Rates	Active. The initial contract agreement commenced in 2017. The contract was extended in 2022 for another 36 months under Item no. 81 (2022).	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
2	WR/CORP/01/22	1. Lehakwe Business Solution  2. Makteck Enterprise  3. Runnymede Advisory & Consulting	Panel of Service Providers for the Supply and Delivery of Servers, Desktop Computers, Laptops, Keyboards, Mice, Desktop Monitors, VGA and HDMI Cables and Adapters, Internal Hard Drives, Universal Laptop Chargers, Projectors, 15"6 and 14" inch Laptop Carry Bags for a period of 3 years	11/03/2022	15/03/2022	14/03/2025	36 Months	None	As per agreed Rates	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
3	WR/PS/10/22	Mabotwane Security	Physical Security Services	03/01/2023	03/01/2023	02/01/2026	36 Months	None	R 14 403 931.20	Active	Public Safety	N. Kahts	011 411 5099	<a href="mailto:nkahts@wrldm.gov.za">nkahts@wrldm.gov.za</a>
4	WR/CORP/09/22	Software and Telecom Solutions	Appointment of a Service Provider for The Support and Maintenance of The WRDM and 107 Emergency Operations Center Mitel Phone Systems for a Period of Three (03) Years	23/03/2023	01/04/2023	31/03/2026	36 Months	None	R 170 430,00	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
5	WR/RPED/08/22	1. RSZ Engineers and Project Managers 2. Project Intellects Consulting (Pty) Ltd 3. Sejagobe Engineering CC 4. Sky High Consulting Engineers (Pty) Ltd 5. Mhiduve (Pty) Ltd 6. Zenkcon Engineers (Pty) Ltd 7. Epitome Consulting 8. Hayelani Consulting Engineers 9. AES Consulting Engineers 10. Aphane Consulting (Pty) Ltd 11. Limgroup Consulting Services 12. Bigen Africa Services (Pty) Ltd 13. Mzibani Consulting Engineers (Pty) Ltd 14. Zutari (Pty) Ltd 15. Lehuzu Projects 16. Hlanganani Engineers (Pty) Ltd 17. Infra Consult Engineering Cc 18. IX Engineers (Pty) Ltd 19. T2-Tech Engineers (Pty) Ltd 20. SMEC South Africa 21. Civilchem Engineers Services 22. Nevhutalu Consulting Engineers 23. MSW Project Managers & Consulting 24. Monde Consulting Engineers (Pty) Ltd 25. Watson Consulting Engineers (Pty) Ltd	Panel of Professional Civil Engineering Services for a Period of Three (03) Years.	28/03/2023	01/04/2023	31/03/2026	36 Months	None	As per agreed Rates	Active	Regional Planning and Re-Industrialisation	D. Govender	011 411 5019	<a href="mailto:dgovender@wrldm.gov.za">dgovender@wrldm.gov.za</a>
6	RT15-2021	Vodacom	Supply and delivery of mobile communication services.	30/06/2023	01/09/2023	31/08/2025	24 Months	None	R 2 197 488,24	Active	Corporate Services	G. Magole	(011) 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
7	WR/FIN/11/23	Standard Bank	Provision of Banking Services for a period of five (05) years.	30/06/2023	01/08/2023	31/07/2028	60 Months	None	As per agreed Rates	Active	Budget and Treasury	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrldm.gov.za">dmonamoli@wrldm.gov.za</a>
8	WR/FIN/15/23	Sylver Lake Trading (Pty) Ltd. T/A Opuientia Financial Services	Provision of Insurance Services for a period of three (03) years.	30/06/2023	01/07/2023	30/06/2026	36 Months	None	As per agreed Rates	Active	Fleet Management	D. Monamoli	(011) 411 5068	<a href="mailto:dmonamoli@wrldm.gov.za">dmonamoli@wrldm.gov.za</a>
9	WR/FIN/07/2024	Ctrack Fleet Management Solutions (Pty) Ltd.	Supply, Installation and Monitoring of vehicle tracking system for a period of three (3) years	26/09/2023	01/10/2023	30/09/2026	36 Months	None	R140 056,20	Active	Fleet Management	D. Raphulu	(011) 411 5069	<a href="mailto:draphulu@wrldm.gov.za">draphulu@wrldm.gov.za</a>



No.	Contract No:	Name of Contractor	Description of Supply/ Service	Date of Award	Contract Start Date	Contract End Date	Contract Duration	Contract Extension	Total Contract Value	Comments	Business Unit/ End-User	Contract Manager	Telephone Number	Email Address
10	WR/CORP/06/2024	CNetworks Consulting (Pty) Ltd.	Hosting and Enhancing the WRDM Website for a period of thirty six (36) Months.	09/10/2023	12/12/2023	11/12/2026	36 Months	None	R86 733,00	Active	Corporate Services	L. Thotse	(011) 411 5061	<a href="mailto:lthotse@wrldm.gov.za">lthotse@wrldm.gov.za</a>
11	WR/CORP/21/23	1.Khomotso Consulting 2. Connect the Dots Training & Consulting CC. 3. Southern African Youth Movement 4. Melatrend Management Consultancy 5. Resonance Institute of Learning 6. Nomagwanishe Investments CC 7. Edu-Fleet 8. African Global Skills Academy 9. Bantubanye Investments CC 10. PMA Holding (Pty) Ltd 11. Vala Nge Bhethu Human Capital Development 12. Thomani Technology Solutions 13. Nyankwavi Investment CC	The appointment of a panel of accredited training providers is required for the implementation of all LGSETA learning programmes for all departments of west rand district municipality on an as and when required basis for a period of three (3) years	19/04/2024	01/05/2024	30/04/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	M. Goreoang	(011) 411 5098	<a href="mailto:mgoreoang@wrldm.gov.za">mgoreoang@wrldm.gov.za</a>
12	WR/CORP/22/24	1. Epitomely PRM (Pty) Ltd. 2. Whoodoo Media and Advertising (Pty) Ltd. 3. Kwanza Communications (Pty) Ltd. 4. Explohill Advertising and Media (Pty) Ltd. 5. Best Enough Trading & Projects 579 (Pty) Ltd.	Advertising Agencies for the Placement of Tender Advertisement in the Printed Media on an as and when Required Basis for a Period not Exceeding Three (3) Years	15/07/2024	01/08/2024	31/07/2027	36 Months	None	As per agreed Rates	Active	Corporate Services	C. Mohlala	(011) 411 5062	<a href="mailto:cmohlala@wrldm.gov.za">cmohlala@wrldm.gov.za</a>
13	RT3-2022	Apex (Pty) Ltd.	Supply, delivery, commissioning and maintenance of office automation equipment	26/09/2024	01/10/2024	30/09/2027	36 Months	None	R1 910 427,84	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
14	WR/MHS/26/24	Provision of Paupers Burial Services for the Period of Three (03) Years	Faith Funeral Home CC.	13/12/2024	06/01/2025	05/01/2028	36 Months	None	R3 750.00 Per adult body R 1 750.00 Per fetus R 1 900.00 For Body parts	Active	Municipal Health Services	K Rankholu	(011) 411 5224	<a href="mailto:krankholu@wrldm.gov.za">krankholu@wrldm.gov.za</a>
15	WR/CORP/27/24	Supply, Delivery, Installation and Commission of 3-Phased Generator including Maintenance for the first 12 Months to WRDM.	Civik Construction and Plant Hire CC.	13/12/2024	06/01/2025	05/01/2026	12 Months	None	R495 000,00	Active	Corporate Services	E Manyesa	(011) 411 5075	<a href="mailto:emanyesa@wrldm.gov.za">emanyesa@wrldm.gov.za</a>
16	WR/CORP/01/25	Appointment of a Panel of Attorneys for the West Rand District Municipality for a Period of Three (3) Years.	Mphoke PK Magane Inc. De Swardt Myambo Hlahla Attorneys Nandi Bulabula Inc. Ncube Incorporators Attorneys Mpojana Ledwaba Inc. Attorneys Lizel Venter Attorneys Mudau & Netshipise Attorneys and Notaries Makhafola Inc. Attorneys & Conveyancers	20/02/2025	01/03/2025	31/12/2028	36 Months	None	As per agreed Rates	Active	Corporate Services	G. Magole	011 411 5016	<a href="mailto:gmagole@wrldm.gov.za">gmagole@wrldm.gov.za</a>
17	WR/CORP/13/2025	Supply, Delivery, Installation and Support of Antivirus for a Period of 12 Months.	AI EQ Systems (Pty) Ltd.	27/03/2025	27/03/2025	26/03/2026	12 Months	None	R183 942,50	Active	Corporate Services	L. Thotse	R 114 115 061,00	<a href="mailto:lthotse@wrldm.gov.za">lthotse@wrldm.gov.za</a>



## WEST RAND DISTRICT MUNICIPALITY



"Annexure 8"

### PROCUREMENT PLAN PROGRESS REPORT AS AT 31 MARCH 2025

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
1	Supply, Delivery, Installation and Commission of 3-Phased Generator Including Maintenance for the First 12 Months	Supply, Delivery, Installation of 3-phased Backup Generator 150kva	Operational Budget	R 450 000,00	Equitable Share	Once off	01-Jul-24	01-Aug-24	20-Aug-24	Corporate Services	Annual Budget	The project was awarded on the 13th December 2024
2	Panel of Service Providers for Vehicle Maintenance, Service and Repairs	Maintenance,Service and Repairs of WRDM Vehicles	Operational Budget	R 700 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Finance	Annual Budget	The project was re-advertised and will close on the 15th May 2025,
3	Provision of Paupers Burial Services	Paupers Burial Services For WRDM	Capital Budget	R 400 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Municipal Health Services	Annual Budget	The project was awarded on the 13th December 2024
4	Supply, Delivery and Provision Of Support Services Of Rural Roads Asset Management System Data Capture Software and Associated Equipment	Supply, Delivery and Provision of Support Services of RRAMS Data Software and Equipment	Operational Budget	R 300 000,00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Regional Planning	Annual Budget	The project was awarded on the 13th December 2024
5	Fix and Replacement of Skylights for the WRDM Building.	Fix and Replacement of Skylights	Operational Budget	R 729 000,00	Equitable Share	Once off	16-Jul-24	15-Aug-24	20-Sept-24	Corporate Services	Annual Budget	The project closed on the 20th November. It was recommended that the project be incorporated into the broader scope of refurbishment of the entire municipal building and re-advertised.
6	Panel of Travel Agencies	Provision of Travel arrangement	Operational Budget	R 300 000,00	Equitable Share	3 years	16-Jul-24	15-Aug-24	20-Sept-24	Regional Planning	Annual Budget	The project was advertised and is currently at Administrative Compliance evaluation stage.
7	The appointment of a Panel of Attorneys	Provision of Panel of Attorneys	Operational Budget	R 500 000,00	Equitable Share	3 years	16-Jul-24	15-Aug-24	20-Sept-24	Corporate Services	Annual Budget	The project has been concluded and was awarded on the 20th February 2025.
8	Panel of suppliers for the supply and delivery of Operational Uniform	Operational Uniform	Operational Budget	Unspecified	Other Grant	3 years	1-Oct-24	1-Nov-24	13-Dec-24	Public Safety	Annual Budget	The project was advertised and is currently at Administrative Compliance evaluation stage.
9	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Asset Management	Operational Budget	R 200 000,00	Equitable Share	3 years	1-Oct-24	1-Nov-24	30-Nov-24	Finance	Annual Budget	Awaiting draft specifications from the user department
10	Panel of Service Providers for the Supply and Delivery of Servers, Desktop, Computers, Laptops and accessories	Panel of Service Providers for the Supply and Delivery of Servers, Laptops and Accessories	Operational Budget	R 650 000,00	Other Grant	3 years	8-Jan-25	9-Feb-25	10-Mar-25	Corporate Services	Annual Budget	Still to be implemented

Green = Awarded

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION	PROGRESS
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Orange = Evaluation Stage

Red = Not yet implemented

White = To be implemented