ITEM 60 (99)

SEC 80: FIN, MC, WRDM

BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT ANNUAL REPORT FOR THE PERIOD 1 JULY 2024 TO 30 JUNE 2025.

PURPOSE

The purpose of the report is to give feedback on the implementation of the Supply Chain Management policy for the financial year ended 30 June 2025.

BACKGROUND

The Municipal Supply Chain Regulation 6(3) as promulgated in Government Gazette Number 27636 of 30 May 2005 provides as follows:

> *"The council of a municipality must maintain oversight over the implementation of its supply chain management policy. For the purpose of such oversight the accounting officer must within ten (10) days of the end of each quarter, submit a report on the implementation of the supply chain management policy to the Mayor of the municipality"*

This report enables Council to provide an oversight over the implementation of the supply chain management policy to ensure that it is within the ambit of the applicable legislation by providing a detailed information in respect of compliance, challenges and any constraints that are or may be encountered during the implementation of the Supply Chain Management Policy.

DISCUSSION

1. Review of the Supply Chain Management Policy

In terms of Section 111 of the Local Government: Municipal Finance Management Act (Act No. 56 of 2003) each municipality must have and implement a Supply Chain Management Policy which gives effect to the provisions of Part 1 of Chapter 11 of the Act that deals with Supply Chain Management.

On 30 May 2005 the Municipal Supply Chain Management Regulations were promulgated. The West Rand District Municipality's Supply Chain Management Policy was approved in terms of these regulations by Council on 05 December 2011.

Regulation 3(1)(b) requires the Accounting Officer to review the SCM Policy at least once annually to ensure that it is aligned with new legislative requirements. The West Rand District Municipality's Supply Chain Management Policy was reviewed and adopted by council on the date the budget was approved, that is 27 May 2024.

2. Supply Chain Management Unit:

Regulation 7 states the following:

a. *Each municipality must establish a supply chain management unit to implement its supply chain management policy.*

b. *A supply chain management unit must, where possible, operate under the direct supervision of the Chief Financial Officer or an official to whom this duty has been delegated in terms of section 82 of the act (MFMA).*

The Supply Chain Management Unit in terms of the legislation is responsible for the following prescribed functions:

- Demand management;
- Acquisition management;
- Logistics management;
- Disposal management;
- Performance management; and
- Risk management.

2.1 Staff Complement

The Supply Chain Management has a staff complement as listed below:

- Manager: Supply Chain Management
- Logistics and Disposal Officer
- Demand and Acquisitions Officer
- Coordinator: SCM (Position vacant since 1 January 2023)
- Two (02) Learners (Not permanent)

The three (03) permanent officials possess the required competency levels as per Section 119 of the MFMA.

3 Supply Chain Management Processes

3.1 <u>Bid Committees</u>

The following bid committees are established to allow for the smooth implementation of the competitive bidding process:

✓ Bid Specification Committee;
✓ Bid Evaluation Committee; and
✓ Bid Adjudication Committee

The Accounting Officer reviews the appointment of bid committee members on an annual basis, and the latest review was on 26 June 2024. Members of all bid committees were appointed by the Accounting Officer.

Bid Committees deal with procurement requirements in excess of R200 000.00. The following members have been appointed to serve in the bid committees for the 2024/25 financial year.

- **Bid Specification Committee**

OFFICIAL	CAPACITY
Acting Executive Director: Public Safety	Chairperson
Manager: Budget, Treasury & Asset Management	Member
Manager: ICT	Member
Logistics and Disposal Officer	Member

- **Bid Evaluation Committee**

NAME OF OFFICIAL	CAPACITY
Executive Director: Regional Planning & Re-Industrialisation	Chairperson
Manager: Human Settlement & Infrastructure	Member
Manager: Income & Expenditure Management	Member
Manager: Waste & Environmental Management	Member
Acting Coordinator: Contract Management & Compliance	Member

- **Bid Adjudication Committee**

NAME OF OFFICIAL	COMMITTEE MEMBER
Chief Financial Officer	Chairperson
Executive Director: Health & Social Development	Member
Acting Executive Director: Public Safety	Member
Executive Director: Corporate Services	Member
Manager: Regional Planning & Performance Management	Member
Manager: Supply Chain Management	Member

3.2 Demand Management

The system of demand management allows for the proper analysis of needs, procurement planning, establishment of a credible supplier database, and drafting of unbiased specifications.

3.2.1 Approval of Procurement Plan

The objective of the Procurement Plan is to assist with the planning for the procurement of goods, services or infrastructure projects in a proactive manner and to move away from merely reacting to procurement requests.

The National Treasury Circular No. 62 requires municipalities to develop Procurement Plans for all procurement needs in excess R200 000.00. The Procurement Plan for the financial year 2024/2025 was approved on the 03/06/2024. Attached as **"Annexure 1"** is the Approved Procurement Plan for 2024/25 Financial Year.

3.2.3 Supplier Database

The municipality maintains a list of accredited providers of goods and services on the Munsoft Financial System. The list is updated on a quarterly basis to include any new additional prospective providers.

The National Treasury requires all government institutions to procure goods and services from businesses that are registered on the Central Suppliers Database (CSD). The West Rand District Municipality therefore utilises the CSD as part of the listing criteria for accrediting prospective providers in line with Regulation 14 of the Municipal Supply Chain Management Regulations.

The WRDM's SCM policy requires the supplier database to be reviewed on an annual basis and an invitation for listing as a prospective provider to be advertised at least once a year on newspapers commonly circulating locally, the municipal website and any appropriate other ways to reach out to interested potential suppliers. An invitation was sent out to existing suppliers to update their details, and to prospective suppliers to register on the Central Supplier Database and West Rand District Municipality Suppliers database. The following media platforms including the municipal website were used to invite suppliers:

Item	Newspaper	Date
1.	Sowetan	28/06/2024
2.	Randfontein Herald	05/07/2024
3.	Krugersdorp News	05/07/2024
4.	Carletonville Herald	04/07/2024

3.3 Acquisition Management

3.3.1 Range of procurement processes

The system of acquisition must allow for compliance with all the ranges of procurement as legislated. The following are the ranges of procurement:

Procurement Process	Value
Petty Cash Purchases	Up to R2000 [VAT included]
Written Quotations (Three quotation System)	Over R2000 [VAT included] up to R30 000 [VAT included]
Formal Written Price Quotations	Over R30 000 [VAT included] up to R200 000 [VAT included]
Competitive Bidding	Over R200 000 [VAT included] or Long-Term Contracts

All procurement of goods and services irrespective of thresholds is centralized and performed by the Supply Chain Management Unit.

3.3.1 A total amount of **R 202 781.57** was spent on Petty Cash transactions for the year ended 30 June 2025.

3.3.2 A total amount of **R 1 038 961.64** was spent on transactions between R2 000 and R30 000. A detailed breakdown is attached as **"Annexure 2"**.

3.3.3 A total amount of **R 1 797 962.66** was spent on transactions between R30 000 and R200 000.00. Attached as **"Annexure 3"** is the outcome.

3.3.4 A total amount of **R 4 223 940.79** was awarded for transactions over R200 000.00. This amount excludes the following appointments that were appointed as per rates:

- Advertising Agencies for the Placement of Tender Advertisement in the Printed Media on an as and when Required Basis for a Period not Exceeding Three (3) Years,
- Appointment of a Panel of Attorneys for the West Rand District Municipality for a Period of Three (3) Years,
- Appointment of a Panel of Travel Agencies for the West Rand District Municipality for a Period of 36 Months, and
- Appointment of a Panel of Service Providers for Supply and Delivery of Operational Uniform, PPE and Corporate Clothing for all Departments of the West Rand District Municipality on an as and when Required Basis for a Period of Three (3) Years. Attached as **"Annexure 4"** is the tender awards report.

3.3.2 Publication of Tender Results

Section 75(1) (g) of the Municipal Finance Management Act states that, "*The Accounting Officer of a municipality must place on the website all supply chain management contracts above a prescribed value*". All awards in excess of R200 000 are published on the municipal website.

3.3.3 Deviations

Regulation 36 of the Municipal Supply Chain Regulations allows for the Accounting Officer to dispense with SCM processes under one of the following circumstances:

(i) in an emergency;
(ii) if such goods or services are produced or available from a single provider
(iii) for the acquisition of special works of art or historical objects where specifications are difficult to compile;
(iv) acquisition of animals for zoos and/or nature and game reserves; or
(v) In any other exceptional case where it is impractical or impossible to follow the official procurement processes.

A total of ten (10) deviations occurred in the 2024/2025 financial year with the total amount of R 2 299 615.19. Attached as "Annexure 5" is the detailed information.

3.4 <u>Logistics Management</u>

Logistics management is a key part of Supply Chain Management and primarily aims to control the movement and storage of materials and to process the associated transactions, including, receiving, safeguarding and issuing. The municipality has a store room where consumables are issued to departments.

The following consumables were kept at stores during the quarter under review:
Stationery, and
Cleaning materials.

The stock count was conducted as per the 2024/2025 SDBIP requirements for the 2024/2025 financial year. Attached as **"Annexure 6"** is a detailed report on the outcome of the stock count.

3.5 <u>Disposal Management</u>

The criteria for the disposal or letting of assets, including unserviceable, redundant or obsolete assets is subject to Section 14 of the Municipal Finance Management Act. No assets were disposed in the quarter under review.

3.6 Contract Management

Contract Management is the function within Supply Chain Management Unit that deals with all the administrative tasks pertaining to the management of the contracts procured through Supply Chain Management processes.

3.6.1 Supplier Performance Assessment

Section 116(2) of Local Government: Municipal Finance Management Act (No.56 of 2003) provides as follows:

The accounting officer of a municipality must-

(a) *take all reasonable steps to ensure that a contract or agreement procured through the supply chain management policy of the municipality is properly enforced.*

(b) *monitor on a monthly basis the performance of the contractor under the contract or agreement.*

(c) *establish capacity in the administration of the municipality-*

  (i) *to assist the accounting officer in carrying out the duties set out in (a) and (b); and*

  (ii) *to oversee the day-to-day management of the contract or agreement.*

(d) *regularly report to the council of the municipality, as may be appropriate, on the management of the contract or agreement and the performance of the contractor.*

The user departments are responsible for managing contracts in their respective departments in terms of the specifications and conditions contained in the approved contracts by means of the Supplier Evaluation Matrix which the municipality has developed, and on a quarterly basis report to SCM on the performance of their service providers. Below is a summary of the Contract Performance Register for the 2024/2025 financial year.

The table below provides a summary of the suppliers' performance assessment:

Number of contracts assessed.	Number of suppliers whose performance were above average	Number of suppliers whose performance was average and below
14	14	0

3.6.2 Contract Register

All approved contracts awarded through SCM processes are registered in the Contract Management Register to monitor expenditure and contract end dates in order to commence with the procurement strategy on time. Attached as **"Annexure 7"** is the Contract Register for the 2024/2025 financial year.

3.6.3 Annual Procurement Plan Progress Report

In terms of the Municipal Finance Management Act, Circular No. 62, municipalities are required to submit procurement plans in respect of goods, works and services more than R 200 000.00 (inclusive of applicable taxes). Monitoring the Procurement Plan assists in planning details of when the procurement process can be undertaken to ensure that goods and services are delivered on time, within budget, and with the right or acceptable quality to achieve value for money. Attached hereto is the Procurement Plan Progress Report as **"Annexure 8".**

LEGAL IMPLICATIONS

The report is compiled as required by Regulation 6 of the Municipal Supply Chain Regulations.

RECOMMENDATIONS:

1. That, in terms of Regulation 6(3) of the Municipal Supply Chain Regulations, as promulgated in Government Gazette Number 27636 of 30 May 2005, that cognizance be taken of the Supply Chain Management Report as at 30 June 2025, regarding the following:

   - Awards made for procurement needs up to R2000
   - Awards made for procurement needs between R2000 up to R30 000
   - Awards made for procurement needs between R30 000 up to R200 000
   - Tender Report
   - Stock Taking Report
   - Deviations Report
   - Supplier Performance Report and the updated Contract Register, and
   - Procurement Plan Progress Report

2. That, as required by Regulation 6(4) of the Municipal Supply Chain Regulations, promulgated in Government Gazette Number 27636 of 30 May 2005, that the report be made public in terms of Section 21A of the Municipal Systems Act.

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REPUBLIC OF SOUTH AFRICA

WEST RAND DISTRICT MUNICIPALITY

SCHEDULE OF PROCUREMENT PLAN IN RESPECT OF ADVERTISED COMPETITIVE BIDS (GOODS, WORKS AND / OR SERVICES IN EXCESS OF R200 000 INCLUDING ALL APPLICABLE TAXES) FOR THE 2024/25 FINANCIAL YEAR

NAME OF MUNICIPALITY / MUNICIPAL ENTITY	West Rand District Municipality
NAME OF ACCOUNTING OFFICER OR DELEGATED OFFICIAL	ME Koloi
SIGNATURE OF ACCOUNTING OFFICER / DELEGATED OFFICIAL	
DATE: 03 JUNE 2024	
TELEPHONE NUMBER	(011) 411 5021
EMAIL ADDRESS	nsegopolo@wrdm.gov.za

NO.	NAME OF PROJECT	DESCRIPTION OF GOODS, WORKS AND / OR SERVICES	MUNICIPAL AREA / WARD	BUDGET ALLOCATION / SOURCE	ESTIMATED BUDGET VALUE	SOURCE OF FUNDING	ESTIMATED CONTRACT DURATION	ENVISAGED DATE OF ADVERT	ENVISAGED CLOSING DATE OF BID	ENVISAGED DATE OF AWARD	RESPONSIBLE OFFICE / END USER	IMPLEMENTATION
1	Supply, Delivery, Installation and Commission of 3-Phased Generator Including Maintenance for the First 12 Months	Supply, Delivery, Installation of 3-phased Backup Generator 150kva	N/A	Operational Budget	R 450 000.00	Equitable Share	Once off	01-Jul-24	01-Aug-24	20-Aug-24	Corporate Services	Annual Budget
2	Panel of Service Providers for Vehicle Maintenance, Service and Repairs	Maintenance.Service and Repairs of WRDM Vehicles	N/A	Operational Budget	R 700 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Finance	Annual Budget
3	Provision of Paupers Burial Services	Paupers Burial Services For WRDM	N/A	Capital Budget	R 400 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Municiapl Health Services	Annual Budget
4	Supply, Delivery and Provision Of Support Services Of Rural Roads Asset Management System Data Capture Software and Associated Equipment	Supply, Delivery and Provision of Support Services of RRAMS Data Software and Equipment	N/A	Operational Budget	R 300 000.00	Other Grant	3 years	01-Jul-24	01-Aug-24	20-Aug-24	Regional Planning	Annual Budget
5	Panel of Travel Agencies	Provision of Travel arrangement	N/A	Operational Budget	R 300 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Regional Planning	Annual Budget
6	The appointment of a Panel of Attorneys	Provision of Panel of Attorneys	N/A	Operational Budget	R 500 000.00	Equitable Share	3 years	14-Jul-24	15-Aug-24	20-Sep-24	Corporate Services	Annual Budget
7	Panel of Supply and delivery of Operational Uniform	Operational Uniform	N/A	Operational Budget		Other Grant	3 years	1-Oct-24	1-Nov-24	13-Dec-24	Public Safety	Annual Budget
8	Conditions Assessment on both Movable and Infrastructure Assets of West Rand District Municipality (WRDM) and Ancillary Facilities	Asset Management	N/A	Operational Budget	R 200 000.00	Equitable Share	3 years	1-Oct-24	1-Nov-24	30-Nov-24	Finance	Annual Budget
9	Panel of Service Providers for the Supply and Delivery of Servers, Desktop, Computers, Laptops and accessories	Panel of Service Providers for the Supply and Delivery of Servers, Laptops and Accessories	N/A	Operational Budget	R 650 000.00	Other Grant	3 years	8-Jan-25	9-Feb-25	10-Mar-25	Corporate Services	Annual Budget

WEST RAND DISTRICT MUNICIPALITY

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BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

AWARDS BETWEEN R2 000 – R30 000 FOR THE 2024/2025 FINANCIAL YEAR

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
1	3701	Repairs on Mahindra Reg: JN65GDGP	Mjimara Auto Wheels	2024/09/25	Fleet Management: Fleet Management	R22 421,00	Randfontein
2	3700	Repairs on Iveco Reg: FN63BKGP	DMN Auto Services	2024/09/25	Fleet Management: Fleet Management	R15 332,69	Roodepoort
3	3698	Catering for HIV/AIDS/STI Youth Dialogue	Tochi Business Enterprise	2024/09/25	Health Services: Health Services	R6 500,00	Carletonville
4	3697	Transport for HIV/AIDS/STI Youth Dialogue	Phakamani Sizwe Construction and Projects	2024/09/25	Health Services: Health Services	R7 200,00	Randfontein
5	3696	Accommodation for Corporate Services Executive Director	Reofentse Trading	2024/09/25	Administrative and Corporate Support: Adm	R17 865,11	Randfontein
6	3695	Procurement of Cleaning Equipment/Buckets for WRDM Cleaners	Reofentse Trading	2024/08/30	Property Services: Property Services	R10 526,64	Randfontein
7	3694	Traveling and Accommodation for the Municipal Manager	Glodin Travel	2024/08/27	Administrative and Corporate Support: Adm	R19 814,99	Midrand
8	3693	Traveling and Accommodation for WRDM's Mayor	Madisala Enterprise	2024/08/23	Administrative and Corporate Support: Adm	R20 000,00	Randfontein

ANNEXURE 2

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
9	3692	Supply and Fit of Tyres for Reg: FN.68.ZX.GP	Mjimara Auto Wheels	2024/08/21	Fire Fighting and Protection: Fire Fighti	R9 736,48	Randfontein
10	3691	Supply and Fit Tyres for Reg: FS.05.VJ.GP & WYK.152.GP	DMN Auto Services	2024/08/20	Fire Fighting and Protection: Fire Fighti	R13 847,50	Roodepoort
11	3689	Accommodation for Mayor;Speaker & Two Drivers	Glodin Travel	2024/08/12	Administrative and Corporate Support: Adm	R16 200,00	Midrand
12	3686	Municipal Leaders Development Programme Accommodation Booking	Phasha Projects (Pty) Ltd	2024/07/31	Administrative and Corporate Support: Adm	R6 500,00	Randfontein
13	3675	Tender Advert	Kwanza Communications CC	2024/07/16	Finance: Finance	R29 103,00	Johannesburg
14	3736	Supply & Delivery of Locks & Installation of Window Glass	LSG General Dealer (Pty) Ltd	2024/12/12	Property Services: Property Services	R10 085,60	Randfontein
15	3735	Supply & Delivery of Plumbing Materials for Mayor's House Repairs	101 Supplies and Distribution	2024/12/12	Property Services: Property Services	R20 635,00	Krugersdorp
16	3734	Supply and Fit Tyres for Reg: FN63BDGP	Mjimara Auto Wheels	2024/12/09	Finance: Finance	R8 436,00	Randfontein
17	3733	60 000KM Service on Iveco Fire Engine Reg: FN63BKGP	DNM Auto Services	2024/12/05	Finance: Finance	R5 632,80	Roodepoort
18	3732	Supply and Fit Tyres for Reg: ZDL796GP	SEB Projects (Pty) Ltd	2024/12/05	Finance: Finance	R14 280,18	Randfontein
19	3728	Transport for the CSF Sector Leaders	GwabasGreens (Pty) Ltd	2024/12/03	Health Services: Health Services	R17 800,00	Kagiso
20	3727	Supply and Delivery of VIP Protection Clothing	Broadly Trading	2024/11/27	Fire Fighting and Protection: Fire Fighti	R29 910,00	Randfontein
21	3726	Supply and Delivery of Mop Wringler with Buckets	Uzakahle Holdings	2024/11/15	Finance: Finance	R10 695,00	Krugersdorp
22	3723	90 000KM Service for Toyota Etios Reg: JP33HJGP	AmogelangMohau Projects and Contruction	2024/11/15	Fire Fighting and Protection: Fire Fighti	R3 562,00	Klerksdorp
23	3720	Supply and Delivery of a Jumper Set 12V/24V Start Kit	SEB Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection: Fire Fighti	R9 100,00	Randfontein
24	3719	100 000KM Service for Toyota Etios Reg:JP33GXGP	AmogelangMohau Projects and Contruction	2024/10/31	Fire Fighting and Protection: Fire Fighti	R3 562,00	Klerksdorp
25	3718	Repairs on Iveco Rescue Fire Engine Reg: FN63BKGP	Mjimara Auto Wheels	2024/10/31	Fire Fighting and Protection: Fire Fighti	R3 310,00	Randfontein

ANNEXURE 2

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
26	3717	90 000KM Service of NP200 Reg: JP74VLGP	Marce Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection: Fire Fighti	R12 419,78	Centurion
27	3716	Supply and Fit New Tyres for Nissan NP200 Reg: JP74VHGP	Supa Quick Randfontein	2024/10/31	Fire Fighting and Protection: Fire Fighti	R5 187,43	Randfontein
28	3715	Diesel Pump and Injectors on Toyota Dyna Reg: TVN021GP	West Rand Diesel & Auto Electrical	2024/10/31	Fire Fighting and Protection: Fire Fighti	R13 121,50	Krugersdorp
29	3714	90 000KM Service on Toyota Etios Reg: JP33FYGP	Marce Projects (Pty) Ltd	2024/10/31	Fire Fighting and Protection: Fire Fighti	R2 627,84	Centurion
30	3710	Catering for HIV/AIDS Council Launch	Popsue Place	2024/10/17	Health Services: Health Services	R9 487,50	Carletonville
31	3709	Transport for HIV/AIDS Council Launch	Madisala Enterprise	2024/10/17	Health Services: Health Services	R6 500,00	Randfontein
32	3708	305 000KM Service on Toyota Dyna	West Rand Diesel & Auto Electrical	2024/10/17	Fire Fighting and Protection: Fire Fighti	R7 383,00	Krugersdorp
33	3707	Supply & Fit New Tyres	Mjimara Auto Wheels	2024/10/17	Fire Fighting and Protection: Fire Fighti	R3 520,00	Randfontein
34	3706	Cut off Solenoid/Battery Isolator on Iveco Fire Rescue Engines	SEB Projects (Pty) Ltd	2024/10/17	Fire Fighting and Protection: Fire Fighti	R28 560,00	Randfontein
35	3705	Supply and Fit a Tyre and Rim on Iveco	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management: Fleet Management	R12 382,82	Randfontein
36	3704	105 000KM Service on Toyota Corolla	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management: Fleet Management	R3 388,20	Randfontein
37	3703	Supply and Fit a Rim on Iveco	SEB Projects (Pty) Ltd	2024/10/04	Fleet Management: Fleet Management	R7 618,80	Randfontein
38	3702	Replacing of a New Pipe and Urinary System for Male Toilets	Mafanisa A Trading	2024/10/04	Property Services: Property Services	R5 520,00	Roodepoort
39	3759	Catering for Municipal Manager's Meeting	Phakamani Sizwe Construction and Projects	2025/03/31	Health Services: Health Services	R2 600,00	Randfontein
40	3755	Supply and Delivery of Lights	Matsie Project and Supply	2025/03/24	Property Services: Property Services	R29 693,90	Randfontein
41	3754	Competency Assessment: Chief Audit Executive	The Assessment Toolbox	2025/03/19	Administrative and Corporate Support: Adm	R21 862,10	Sandton

ANNEXURE 2

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
42	3753	Competency Assessment: Chief Financial Officer	The Assessment Toolbox	2025/03/19	Administrative and Corporate Support: Adm	R21 862,10	Sandton
43	3751	Vetting & Screening of the Chief Audit Executive & Chief Financial Officer	Managed Integrity Evaluation	2025/03/10	Administrative and Corporate Support: Cor	R9 878,32	Centurion
44	3749	Lunch for the Executive Mayor & CSF Co-Ordinating Committee Meeting	Popsue Place	2025/03/10	Health Services: Health Services	R3 220,00	Carletonville
45	3748	Supply & Fit Sport Roll Bar (Black) for Station 38 Grass Fire Tender	Madeks Group (Pty) Ltd	2025/02/25	Fire Fighting and Protection: Fire Fighti	R9 500,00	Centurion
46	3747	Supply & Fit Water Reservoir for Station 38 Fire Engine	Mjimara Auto Wheels	2025/02/25	Fire Fighting and Protection: Fire Fighti	R5 493,75	Randfontein
47	3746	Servicing of Iveco Rescue Vehicle for Station 28	West Rand Diesel & Auto Electrical Services	2025/02/25	Fire Fighting and Protection: Fire Fighti	R6 606,75	Krugersdorp
48	3745	Supply & Delivery of Petrol and Diesel Jerry Cans	Mafanisa A Trading	2025/02/25	Fire Fighting and Protection: Fire Fighti	R20 700,00	Roodepoort
49	3744	Servicing of Three VIP Protection Unit Vehicles	SEB Projects	2025/02/25	Fire Fighting and Protection: Fire Fighti	R18 280,00	Randfontein
50	3740	Lunch for 150 People	Phakamani Sizwe Construction and Projects	2025/01/23	Health Services: Health Services	R12 750,00	Randfontein
51	3739	Supply and Fit Tyres for Reg: FS05TPGP	Mjimara Auto Wheels	2025/01/23	Fire Fighting and Protection: Fire Fighti	R13 150,00	Randfontein
52	3738	Transport for the 44 CSF Sector Leaders to the West Rand District Municipality	Duncu Mbona Trading Enterprise	2025/01/23	Health Services: Health Services	R5 405,00	Kagiso
53	3789	Supply and Delivery of Welding Machines, Baby Grinder and Welding PPE	Tsalanang Consultants	2025/06/26	Property Services: Property Services	R15 500,00	Randfontein
54	3788	Actuarial Valuation Employee Benefits GRAP25	Arch Actuarial Consulting CC	2025/06/26	Finance: Finance	R22 885,00	Cape Town
55	3787	Transport for CSF Leaders to the Merafong City Local Municipality	Kgosi Bokamoso Trading and Projects	2025/06/24	Health Services: Health Services	R30 000,00	Randfontein
56	3786	Repairs For Engine Overheating and Towing of Nissan NP200 Reg: JP74VHG	SEB Projects	2025/06/24	Fire Fighting and Protection: Fire Fighti	R29 835,00	Randfontein

ANNEXURE 2

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
57	3785	Valuation of Investment Properties	Mogalakwena Valuers (Pty) Ltd	2025/06/19	Finance: Finance	R7 840,91	Roodepoort
58	3784	Catering for the CSF Leaders & Coordinating Committee at the WRDM Office	Uzakahle Holdings	2025/06/19	Health Services: Health Services	R8 797,50	Krugersdorp
59	3783	Transport for the CSF Leaders and Coordinating Committee	Madisala Enterprise	2025/06/19	Health Services: Health Services	R13 500,00	Randfontein
60	3782	Catering for the CSF Leaders & Coordinating Committee at Merafong Local Municipality	Tochi Business Enterprise	2025/06/19	Health Services: Health Services	R5 500,00	Carletonville
61	3781	Replacement of 40 Ltr of Transmission & Filters for Mercedes Benz	Tlhomamisang Projects	2025/06/19	Fire Fighting and Protection: Fire Fighting	R14 505,91	Westonaria
62	3780	Transport for the CSF Leaders & Coordinating Committee to the Merafong Local Municipality	Matsie Projects and Supply	2025/06/19	Health Services: Health Services	R29 500,00	Randfontein
63	3779	Catering for the GBVF Community Awareness Program at Toekomsrus Community Hall, Rand West City	Reggie's Delights	2025/06/19	Health Services: Health Services	R10 800,00	Randfontein
64	3777	Competency Assessment for the Executive Director: Public Safety Position	Gijima Holdings (Pty) Ltd	2025/05/28	Administrative and Corporate Support: Cor	R21 600,00	Centurion
65	3776	Catering for the Let's Talk HIV/AIDS With Disability Event	Iphepheng Holding (Pty) Ltd	2025/05/28	Health Services: Health Services	R11 600,00	Randfontein
66	3775	Transport for 90 People with disability	Phasha Projects	2025/05/27	Health Services: Health Services	R15 000,00	Randfontein
67	3774	Supply and Delivery of Stationery and Equipment for RRAMS	Braodly Trading	2025/05/27	Economic Development/Planning: Local Econ	R17 768,40	Randfontein
68	3773	Supply and Delivery of a Note Recorder	Phasha Projects	2025/05/15	Administrative and Corporate Support: Adm	R9 800,00	Randfonatin
69	3771	Towing, Supply and Fit Clutch Overhaul on Mahindra Reg: JN65FWGP	SEB Projects	2025/05/13	Fire Fighting and Protection: Fire Fight	R29 634,56	Randfontein

ANNEXURE 2

No	Order Number	Description	Name of Service Provider	Order Date	Function Name	Total Amount	Location of Business
70	3770	Catering Services (Lunch) for 100 People at Magaliesburg	Iphepheng Holding (Pty) Ltd	2025/05/12	Health Services: Health Services	R11 600,00	Randfontein
71	3769	Vetting & Screening for the Executive Director: Public Safety Post.	Managed Integrity Evaluation	2025/05/09	Administrative and Corporate Support: Adm	R4 115,97	Centurion
72	3768	Catering and Transport Services for the Civil Society Forum.	Reggie's Delights	2025/04/25	Health Services: Health Services	R17 900,00	Randfontein
73	3765	Servicing of 3 Toyota Etios and 2 Nissan NP200	Marce Projects (Pty) Ltd	2025/04/24	Finance: Finance	R22 303,61	Centurion
74	3764	Supply and Delivery of Laptop Chargers	Runnymede Advisory and Consulting	2025/04/11	Administrative and Corporate Support: Adm	R6 785,00	Johannesburg
75	3763	Supply and Delivery of Leave Books	Mafanisa A Trading	2025/04/11	Economic Development/Planning: Local Econ	R22 425,00	Roodepoort
76	3762	Supply and Delivery of 10 Bucket and Wringer (20L Industrial)	Lebepa Consulting	2025/04/08	Economic Development/Planning: Local Econ	R28 990,00	Krugersdorp
					Total (Vat Incl.)	**R1 038 961,64**	

ANNEXURE 3

WEST RAND DISTRICT MUNICIPALITY

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BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

RFQ AWARDS ANNUAL REPORT FOR THE FINANCIAL YEAR 2024/2025

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of Business
1	WR/FIN/02/2025	Conditional Assessment on movable and immovable assets of WRDM with R1 Values for 2023/24 Financial Year.	Vision Active Holdings (Pty) Ltd. RCA and Company Inc.	22/07/2024	30/07/2024	08/08/2024	08 days	R180 000,00	Midrand
2	WR/FIN/01/2025	Supply and Delivery of Stationery for the West Rand District Municipality.	Ezka Tom Trading and Projects (Pty) Ltd.	14/08/2024	23/09/2024	12/09/2023	25 days	R170 375,00	Westonaria
3	WR/CORP/04/2025	Supply and Delivery of Personal Protective Equipment for Cleaners.	Madisala Enterprise Pty Ltd.	06/09/2024	18/09/2024	22/10/2024	24 days	R66 673,00	Randfontein
4	WR/MHS/06/2025	Accommodation, Transportation, Catering and Accommodation Facilities of The Civil Society Forum Sector Leaders (CSF) and Secretariats	Madisala Enterprise Pty Ltd.	15/10/2024	25/10/2024	01/11/2024	06 days	R159 997,00	Randfontein
5	WR/MHS/05/2025	Supply and Delivery of Colour Triplicate Spot Notice Books for Municipal Health Services.	Gwabasgreens (Pty) Ltd.	15/10/2024	25/10/2024	12/11/2024	13 days	R44 159,50	Krugersdorp
6	WR/MHS/07/2025	Supply and Delivery of the District Aids Council Branded Materials.	Phasha Projects (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R63 300,00	Randfontein
7	WR/RPED/08/2025	Supply and Delivery of PPE for The EPWP Participants.	Ntshovelo Business Enterprise	06/11/2024	15/11/2024	13/12/2024	21 days	R47 971,00	Krugersdorp

ANNEXURE 3

No.	Bid No:	DESCRIPTION	Name of Service Provider	Date of Advert	Closing Date	Date of Award	Turn Around Time	Bid Amount (Vat Incl.)	Location of Business
8	WR/RPED/09/2025	Valuation of the Donaldson dam	Uniqueco Properties (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R61 697,50	Pretoria
9	WR/MHS/10/2025	Supply and Delivery of Cleaning Material for the West Rand District Municipality.	Broadly Trading (Pty) Ltd.	06/11/2024	15/11/2024	13/12/2024	21 days	R184 686,27	Randfontein
10	WR/MHS/11/2025	Re-Advert: Supply and Delivery of Pest Control Chemicals.	Dinaledi Innovations (Pty) Ltd.	27/01/2025	05/02/2025	13/02/2025	7 days	R35 885,77	Randfontein
11	WR/CORP/12/2025	Re-Advert: Supply, Delivery and Installation of two Mounted Air Conditioners and Re-gassing of Fire Suppression in the WRDM Server Room.	Meriti Industrial (Pty) Ltd.	16/01/2025	29/01/2025	10/03/2025	29 days	R172 350,00	Roodepoort
12	WR/MHS/13/2025	The Induction of the West Rand District Aids Council (DAC) Member.	Uzakahle Holdings Cc.	06/02/2025	17/02/2025	10/03/2025	16 days	R138 000,00	Randfontein
13	WR/CORP/13/2025	Supply, Delivery, Installation and Support of Antivirus for a Period of 12 Months.	AI EQ Systems (Pty) Ltd.	13/03/2025	24/03/2025	27/03/2025	04 days	R183 942,50	Sandton
14	WR/PS/15/2025	Supply and Delivery of Cleaning Material for Fire and Rescue Service.	Broadly Trading (Pty) Ltd.	09/04/2025	16/04/2025	13/05/2025	5 days	R39 667,50	Randfontein
15	WR/CORP/16/2025	Supply and Delivery of Laptops for the WRDM.	Gate61 Trading (Pty) Ltd	29/04/2025	06/05/2025	13/05/2025	04 days	R161 106,95	Randfontein
16	WR/MHS/15/2025	Supply and Delivery of Resources for the West Rand District Municipality (WRDM) Civil Society Forum (CSF) Logo Design and Branded Material	Lebonelitho Printer (Pty) Ltd.	29/04/2025	06/05/2025	27/05/2025	18 days	R28 478,09	Johannesburg
17	WR/PS/17/2025	Supply and Delivery of Bar and Keys, Bayonet-Type Standpipes and Screw-Type Standpipes	Memotek Trading Cc.	07/05/2025	14/05/2025	18/06/2025	25 days	R59 672,58	Ekurhuleni
						Total (Vat Incl.)		**R1 797 962,66**	

ANNEXURE 4

WEST RAND DISTRICT MUNICIPALITY

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BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

TENDER AWARDS ANNUAL REPORT FOR THE FINANCIAL YEAR 2024/2025

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No.	Tender No:	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turnaround Time	Contract Term	Bid Amount (Vat Incl.)	Location of Business
1	WR/CORP/22/24	Advertising Agencies for the Placement of Tender Advertisement in the Printed Media on an as and when Required Basis for a Period not Exceeding Three (3) Years	1. Epitomely PRM (Pty) Ltd.	01/02/2024	05/03/2024	15/07/2024	90 days	3 Years	As per rates	East London
			2. Whoodoo Media and Advertising (Pty) Ltd.							Randfontein
			3. Kwanza Communications (Pty) Ltd.							Sandton
			4. Explohill Advertising and Media (Pty) Ltd.							Pretoria
			5. Best Enough Trading & Projects 579 (Pty) Ltd.							Randfontein
2	RT3- 2022	Apex (Pty) Ltd.	Supply, delivery, commissioning and maintenance of office automation equipment	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	26/09/2024	Award concluded through the National Treasury Transversal contract	36 Months	R1 910 427,84	Midrand
3	WR/MHS/26/24	Provision of Paupers Burial Services for the Period of Three (03) Years	Faith Funeral Home CC.	19/07/2024	20/08/2024	13/12/2024	83 days	36 Months	R3 750.00 per Adult body R 1 750.00 Per Fetus	Randfontein

No.	Tender No:	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turnaround Time	Contract Term	Bid Amount (Vat Incl.)	Location of Business
									R 1 900.00 For body parts R1 750 per Fetus R1 900 for body parts	
4	WR/RPED/28/24	Supply, Delivery and Provision of Support Services of Rural Road Asset Management System Data Capture Software and Associated Equipment	Nessa Solutions (Pty) Ltd.	19/07/2024	20/08/2024	13/12/2024	83 days	Once off	R389 344,00	Midrand
5	WR/CORP/27/24	Supply, Delivery, Installation and Commission of 3-Phased Generator including Maintenance for the first 12 Months to WRDM	Civik Construction and Plant Hire CC.	19/07/2024	20/08/2024	13/12/2024	83 days	12 Months	R495 000,00	Pretoria
6	WR/CORP/01/25	Appointment of a Panel of Attorneys for the West Rand District Municipality for a Period of Three (3) Years.	1. Mphoke PK Magane Inc.	13/09/2024	15/10/2024	20/02/2025	89 days	36 Months	As per agreed rates	Johannesburg
			2. De Swardt Myambo Hlahla Attorneys							Pretoria
			3. Nandi Bulabula Inc.							Pretoria
			4. Ncube Incorporators Attorneys							Sandton
			5. Mpoyana Ledwaba Inc. Attorneys							Pretoria
			6. Lizel Venter Attorneys							Klerksdorp
			7. Mudau & Netshipise Attorneys and Notaries							Johannesburg
			8. Makhafola Inc. Attorneys & Conveyancers							Pretoria
	RT4-2023	Supply and Delivery of Fire Hoses for the West Rand District Municipality.	Vanguard Fire and Safety Inland (Pty) Ltd.	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	09/04/2025	Award concluded through the National Treasury Transversal contract	Once off	R512 905,75	Durban
	RT4-2023	Supply and Delivery of Portable Pump for the West Rand District Municipality.	Vanguard Fire and Safety Inland (Pty) Ltd.	Appointment awarded through a	N/A	09/04/2025	Award concluded through the	Once off	R223 502,50	Durban

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No.	Tender No:	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turnaround Time	Contract Term	Bid Amount (Vat Incl.)	Location of Business
				transversal contract which is a contract facilitated by the National Treasury			National Treasury Transversal contract			
7	RT4-07-018	Supply and Delivery of 20 Salvage Sheets for the Fire and Rescue Services.	Unitrade Medical, Surgical & Cleaning Supplies Cc.	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	13/05/2025	Award concluded through the National Treasury Transversal contract	Once off	R51 200,00	Durban
8	RT4-07-083	Supply and Delivery of 11 Non-Sparkling shoves for the Fire and Rescue Services	Group Effort Worx Cc.	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	13/05/2025	Award concluded through the National Treasury Transversal contract	Once off	R3 850,00	Pretoria
9	RT4-02-025	Supply and Delivery of 11 Rescue Crowbars for the Fire and Rescue Services.	Group Effort Worx Cc.	Appointment awarded through a transversal contract which is a contract facilitated by the National Treasury	N/A	13/05/2025	Award concluded through the National Treasury Transversal contract	Once off	R12 320,00	Pretoria
10	RT4-02-020	Supply and Delivery of 6 Float Pumps for the Fire and Rescue Services.	Marce Fire Fighting Technology (Pty) Ltd.	Appointment awarded through a transversal contract which is a contract facilitated by	N/A	13/05/2025	Award concluded through the National Treasury Transversal contract	Once off	R282 900,00	Centurion

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ANNEXURE 4

No.	Tender No.	Description	Name of Service Provider	Date of Advert	Closing Date	Appointment Date	Turnaround Time	Contract Term	Bid Amount (Vat Incl.)	Location of Business
				the National Treasury						
11	WR/RPED/08/25	Appointment of a Panel of Travel Agencies for the West Rand District Municipality for a Period of 36 Months.	1. Hotel and Tourism Investment (Pty) Ltd T/A XL Aerocity.	01/02/2025	13/03/2025	26/06/2025	67 days	36 Months	As per agreed rates	Kempton Park
			2. Travel with Flair Johannesburg (Pty) Ltd.							Rivonia
			3. Zenzile Nyambi Holdings & Investment (Pty) Ltd.							Roodepoort
12	WR/PS/04/25	Appointment of a Panel of Service Providers for Supply and Delivery of Operational Uniform, PPE and Corporate Clothing for all Departments of the West Rand District Municipality on an as And when Required Basis for a Period of Three (3) Years.	1. Khuno Trading (Pty) Ltd.	01/02/2025	13/03/2025	26/06/2025	67 days	36 Months	As per agreed rates	Centurion
			2. Mat K (Pty) Ltd.							Sandton
13	WR/CORP/05/25	Appointment of a Service Provider for the Supply, Delivery and Installation of a Large Format Printer/Plotter and Scanner for the West Rand District Municipality.	Zevoli 151 (Pty) Ltd t/a Nashua West Rand	01/02/2025	13/03/2025	26/06/2025	67 days	Once off	R342 490,70	Randburg
							Total (Vat Incl.)		R4 223 940,79	

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ANNEXURE 5

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WEST RAND DISTRICT MUNICIPALITY

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BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

DEVIATIONS REPORT FOR THE 2024/2025 FINANCIAL YEAR

No:	Date	Service Provider	Amount	Department	Commodity	Category	Reason for Deviation
D1/24/25	26/07/2024	Center for Municipal Asset Management (CMAM-SA)	R6 152,00	Regional Planning & Reindustrialisation (MPAC)	Municipal Leaders Development Programme	v	Impractical to follow SCM Process
D2/24/25	06/08/2024	South African Planning Institute	R9 200,00	Municipal Manager's Office	Registration Fees for the Municipal Manager to attend Planning Africa Conference 2024	v	Impractical to follow SCM Process
D3/24/25	10/10/2024	Munsoft	R10 350,00	Finance	Munsoft Control Balancing workshop 14-15 October 2024	ii	Sole Provider
D4/24/25	31/10/2024	TK Truck and Car CC	R6 440,00	Finance	Towing Fire Engine ZDL 794 GP from Station Road to Carletonville Fire Station	v	Impractical to follow SCM Process
D5/24/25	11/11/2024	Munsoft	R21 850,00	Finance	Registration fees for the CFO and Manager: ICT for Munsoft Annual General Meeting (8-10 December 2024)	v	Impractical to follow SCM Process
D6/24/25	15/01/2025	Adrian Singh Medical Orthotist and Prosthetist	R13 632,37	Corporate Services	Injury on duty sustained by an official on the 4th of October 2024	i	Emergency
D7/24/25	2024/2025	SAIT	R7 332,00	Finance	Membership fees for officials	ii	Impractical to follow SCM Process
D8/24/25	2024/2025	SALGA	R2 200 000,00	Municipal Manager's Office	Membership fees for officials	ii	Impractical to follow SCM Process
D9/24/25	2024/2025	IIA	R18 471,90	Municipal Manager's Office	Membership fees for officials	ii	Impractical to follow SCM Process
D10/24/25	2024/2025	ACCA	R6 186,92	Finance	Membership fees for officials	ii	Impractical to follow SCM Process
		Total (Vat Incl.)	**R2 299 615,19**				

N.B: The following represent categories of deviations (MFMA Regulation 36)

i) Emergency
ii) If such goods, works or services are produced or available from a single service provider
iii) Acquisition of special works of art or historical objects where specifications are difficult to compile
iv) Acquisition of animals for zoos
v) Where it is impractical to follow SCM Process

ANNEXURE 6

WEST RAND DISTRICT MUNICIPALITY

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BUDGET AND TREASURY OFFICE

SUPPLY CHAIN MANAGEMENT UNIT

ANNUAL STOCK TAKE REPORT FOR THE 2024/2025 FINANCIAL YEAR

JULY 2024 - JUNE 2025 FINANCIAL YEAR

ITEM NO	DESCRTIPTION	QUANTITY PER MUNSOFT	QUANTITY COUNTED	VARIANCE	REASON FOR VARIANCE
300001	PAPER A4 80 GSM WHITE	75	75	0	N/A
300004	BOOKS-COUNTER A4	122	122	0	N/A
300005	CD'S RECORDABLE	44	44	0	N/A
300007	CORRECTION TAPE	34	34	0	N/A
300041	EXAM PAD A4	2	2	0	N/A
300045	HIGHLIGHTERS	8	8	0	N/A
300045	LEVER ARCH FILES	138	138	0	N/A
300048	MAGIC CLIP (BOX)	12	12	0	N/A
300049	MAGIC CLIP DISPENSER	22	22	0	N/A
300050	MARKER ARTLINE	102	102	0	N/A
300051	POCKET A4 (PACKET)	2	2	0	N/A
300052	BALLPOINT PENS MEDIUM	32	32	0	N/A
300060	POST-IT NOTES 654	1	1	0	N/A
300063	PRESTIK	34	34	0	N/A
300064	PUNCH	19	19	0	N/A
300065	RULERS	7	7	0	N/A
300066	RUBBER BANDS	19	19	0	N/A
300067	SCHMIDT REFILL P 900 F BLACK	43	43	0	N/A
300068	STAPLERS	9	9	0	N/A
300069	STAPLES	26	26	0	N/A
300070	STAPLE REMOVER	32	32	0	N/A
300071	SCISSORS	38	38	0	N/A
300072	TELEROLLS	19	19	0	N/A
300073	WHITE BOARD MARKERS	66	66	0	N/A
300074	WHITE BOARD ERASER	12	12	0	N/A
300076	PENS B/P PILOT BPS FINE BLUE	292	292	0	N/A
300077	ENVELOPES BOX 114 X 162	12	12	0	N/A

300079	ENVELOPES 110 X 220	16	16	0	N/A
300082	PAPER CLIPS GIANT	40	40	0	N/A
300084	INDEX TABS	79	79	0	N/A
300085	STAMP PAD INK 300ML	9	9	0	N/A
300087	RING REINFORCEMENTS PVC 250'S	17	17	0	N/A
300090	FILE FASTENER	48	48	0	N/A
300091	CALCULATOR RIBBON	11	11	0	N/A
300092	CUBE REFILLS COLOURED	27	27	0	N/A
300093	PICTURE MOUSE PADS	6	6	0	N/A
300094	TIDY FILES-ARCHIVE	388	388	0	N/A
300100	ENVELOPES A5 SELF SEAL BOX	12	12	0	N/A
300101	BOOK-MANUSCRIPT A5	133	133	0	N/A
300102	TIPPEX CORRECTION FLUID	83	83	0	N/A
300103	FLIPCHART PADS	6	6	0	N/A
300107	POST-IT FLAGS BANDERITAS	42	42	0	N/A
300110	ENVELOPES 110 X 220 WINDOW BOX	10	10	0	N/A
300111	PAPER A4 80 GSM YELLOW	2	2	0	N/A
300114	FILE-QUOTATION(SOLID BACK,CLEAR FRON)	8	8	0	N/A
300116	PVC TRANSPARENT COVERS A4(0.18MM)	13	13	0	N/A
300121	PAPER A3 80G WHITE	6	6	0	N/A
300124	DVD +R VERBATIM	88	88	0	N/A
300139	STRIPS A4 (L54/29701492) WHITE	29	29	0	N/A
300153	CASETTE 90 MINUTES	25	25	0	N/A
300154	ENVELOPES A3	5	5	0	N/A
310004	BROOM SOFT	12	12	0	N/A
310005	DISHCLOTH	55	55	0	N/A
310009	DEO BLOCKS	27	27	0	N/A
310010	DISHWASHING LIQUID	68	68	0	N/A
310011	DISINFECTANT CLEANER	33	33	0	N/A
310012	DOMESTOS	68	68	0	N/A
310016	HANDY ANDY	88	88	0	N/A
310019	HAND SOAP LIQUID	50	50	0	N/A
310027	REFUSE BAGS BLACK	108	108	0	N/A
310029	TOILETPAPER 48'S	107	107	0	N/A
310032	WASHING POWDER	39	39	0	N/A
310033	WINDOWLENE	59	59	0	N/A
310045	TOILET DUCK	158	158	0	N/A

ANNEXURE 6

310046	WINDOW SQUEEGEE	32	32	0	N/A
310050	SWINGBIN BAGS KITCHEN	117	117	0	N/A
310054	FEATHER DUSTERS	37	37	0	N/A
310061	GARAGE ROLL	20	20	0	N/A
310067	TOILET BRUSH	20	20	0	N/A
310068	PINE GEL	26	26	0	N/A
	BATCH 00050	3449	3449	0	